



**WAUKEE CITY COUNCIL
SPECIAL MEETING AGENDA**

**DATE: MONDAY, NOVEMBER 14, 2016
TIME: 5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IOWA 50263

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA APPROVAL

Documents:

[11142016_AGENDA_SPECIAL.PDF](#)

D. ACTION ITEMS

D.1. CONSENT AGENDA

D.1.A. *Consideration Of Approval Of 12-Month Class C Liquor License (LC) (Commercial) With Sunday Sales Privilege For Guns N Roses, Inc., D/B/A Kenny's [605 Ashworth Drive], Pending Proof Of Dram Insurance*

Documents:

[D01A.PDF](#)

D.1.B. *Consideration Of Approval Of A Fiscal Year 2017 Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor For Guns N Roses, Inc., D/B/A Kenny's*

Documents:

[D01B.PDF](#)

D.1.C. *Consideration Of Approval Of A Resolution Approving Contract, Bond [Southwest Area Trunk Sewer Extension Project]*

Documents:

[D01C.PDF](#)

D.1.D. *Consideration Of Approval Of A Resolution Approving Construction Drawings For Kettlestone Heights Plat 1*

Documents:

[D01D.PDF](#)

D.2. RESOLUTION: Consideration Of Approval Of A Resolution Approving The Establishment

Of A Committee To Be Known As The City Of Waukee 2017 Comprehensive Plan Committee

Documents:

[D02.PDF](#)

D.3. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of Members To The City Of Waukee 2017 Comprehensive Plan Committee

Documents:

[D03.PDF](#)

E. WORK SESSION

- 1) Walnut Creek Watershed Master Plan
- 2) Home-based business regulations
- 3) Homeowners Associations 101
- 4) Recreation trail winter maintenance
- 5) FY2017 Priorities Update: Multi-family zoning regulations
- 6) FY2017 Priorities Update: Kettlestone development
- 7) FY2017 Priorities Update: Hotel development strategy
- 8) City Hall space utilization

Documents:

[E01-08.PDF](#)

F. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2015), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.



**WAUKEE CITY COUNCIL
SPECIAL MEETING**

**DATE: MONDAY, NOVEMBER 14, 2016
TIME: 5:30 P.M.**

**PLACE: WAUKEE CITY HALL
230 W. HICKMAN RD.
WAUKEE, IOWA 50263**

- A. CALL TO ORDER**
- B. ROLL CALL**

C. AGENDA APPROVAL

D. ACTION ITEMS:

1) CONSENT AGENDA

- A. Consideration of approval of 12-month Class C Liquor License (LC) (Commercial) with Sunday Sales privilege for Guns N Roses, Inc., d/b/a Kenny's [605 Ashworth Drive], pending proof of dram insurance
- B. Consideration of approval of a Fiscal Year 2017 Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Guns N Roses, Inc., d/b/a Kenny's
- C. Consideration of approval of a resolution approving contract, bond [Southwest Area Trunk Sewer Extension Project]
- D. Consideration of approval of a resolution approving construction drawings for Kettlestone Heights Plat 1

- 2) RESOLUTION:** Consideration of approval of a resolution approving the establishment of a committee to be known as the City of Waukeee 2017 Comprehensive Plan Committee

- 3) MAYOR'S APPOINTMENT AND RESOLUTION:** Consideration of approval of a resolution approving mayor's appointment of members to the City of Waukeee 2017 Comprehensive Plan Committee

E. WORK SESSION:

- 1) Walnut Creek Watershed Master Plan
- 2) Home-based business regulations
- 3) Homeowners Associations 101
- 4) Recreation trail winter maintenance
- 5) FY2017 Priorities Update: Multi-family zoning regulations
- 6) FY2017 Priorities Update: Kettlestone development
- 7) FY2017 Priorities Update: Hotel development strategy
- 8) City Hall space utilization

F. COMMENTS

ADJOURNMENT

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AGENDA ITEM: D1A

**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of 12-month Class C Liquor License (LC) (Commercial) with Sunday Sales privilege for Guns N Roses, Inc., d/b/a Kenny's [605 Ashworth Drive], pending proof of dram insurance

FORMAT: Consent Agenda

SYNOPSIS INCLUDING PRO & CON:

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS:

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT: Police, Fire, and Development Services Departments have reviewed the application and find no reason to deny the permit at this time.

RECOMMENDATION: Approve the liquor license, pending proof of dram insurance.

ATTACHMENTS: I. Application

PREPARED BY: Becky Schuett

REVIEWED BY:

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:

DATE OF PUBLICATION:

Applicant License Application ()

| | | |
|--|----------------------------|--------------------------|
| Name of Applicant: <u>Guns N Roses, Inc</u> | | |
| Name of Business (DBA): <u>Kenny's</u> | | |
| Address of Premises: <u>605 Ashworth</u> | | |
| City <u>Waukee</u> | County: <u>Iowa</u> | Zip: <u>50263</u> |
| Business | <u>(515) 991-9060</u> | |
| Mailing | <u>605 Ashworth</u> | |
| City <u>Waukee</u> | State <u>IA</u> | Zip: <u>50263</u> |

Contact Person

| | |
|-------------------------------------|-------------------------------------|
| Name <u>Jamie Spores</u> | |
| Phone: <u>(515) 991-9060</u> | Email <u>jspores@mns.com</u> |

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 11/14/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

| | |
|--|----------------------------|
| BusinessType: <u>Privately Held Corporation</u> | |
| Corporate ID Number: <u>0</u> | Federal Employer ID |

Ownership

Jamie Spores

First Name: Jamie **Last Name:** Spores
City: Urbandale **State:** Iowa **Zip:** 50263
Position: President
% of Ownership: 25.00% **U.S. Citizen:** Yes

Aimee Spores

First Name: Aimee **Last Name:** Spores
City: Urbandale **State:** Iowa **Zip:** 50263
Position: Secretary
% of Ownership: 25.00% **U.S. Citizen:** Yes

Ryan Roe

First Name: Ryan **Last Name:** Roe
City: Clive **State:** Iowa **Zip:** 50325
Position: Vice President

% of Ownership: 25.00%

U.S. Citizen: Yes

Estee Roe

First Name: Estee

Last Name: Roe

City: Clive

State: Iowa

Zip: 50325

Position: Treasurer

% of Ownership: 25.00%

U.S. Citizen: Yes

Insurance Company Information

| | |
|--|---------------------------------------|
| Insurance Company: <u>Society Insurance</u> | |
| Policy Effective Date: | Policy Expiration |
| Bond Effective | Dram Cancel Date: |
| Outdoor Service Effective | Outdoor Service Expiration |
| Temp Transfer Effective | Temp Transfer Expiration Date: |



AGENDA ITEM: D1B

**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of a Fiscal Year 2017 Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Guns N Roses, Inc., d/b/a Kenny's

FORMAT: Consent Agenda

SYNOPSIS INCLUDING PRO & CON:

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS: \$75.00

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT: The Waukeee Police Department has reviewed the application and finds no reason to deny a permit at this time.

RECOMMENDATION: Approve the application.

ATTACHMENTS: I. Application

PREPARED BY: Becky Schuett

REVIEWED BY:

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:

DATE OF PUBLICATION:



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 11 / 14 / 16 through June 30, 2017

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Guns N Roses, Inc dba Kenney's
Physical Location Address: 605 Ashworth City: Waukee ZIP: 50263
Mailing Address: 2543 Patricia City: Urbandale State: Ia ZIP: 50322
Business Phone Number: (515) 991-9060

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP: Guns N Roses, Inc
Mailing Address: 2543 Patricia City: Urbandale State: Ia ZIP: 50322
Phone Number: (515) 991-9060 Fax Number: () Email: jspores@mns.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Jamie Spores Name (please print):
Signature: *Jamie Spores* Signature:
Date: 11-2-16 Date:

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit:
- Fill in the date the permit was approved by the council or board:
- Fill in the permit number issued by the city/county:
- Fill in the name of the city or county issuing the permit:

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



AGENDA ITEM: D1C

**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of a resolution approving contract, bond
[Southwest Area Trunk Sewer Extension Project]

FORMAT: Consent Agenda

SYNOPSIS INCLUDING PRO & CON:

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS: \$871,738.00

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT:

RECOMMENDATION: City staff recommends approving contract and bond with Pohlmeier
Construction of Bondurant, IA, in the amount of \$871,738.00.

ATTACHMENTS: I. Proposed Resolution
II. Contract, Bond

PREPARED BY: Becky Schuett

REVIEWED BY:

RESOLUTION 16-

RESOLUTION APPROVING CONSTRUCTION CONTRACT
AND BOND FOR THE SOUTHWEST AREA TRUNK SEWER
EXTENSION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAUKEE, STATE
OF IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Southwest Area Trunk Sewer Extension, and as described in detail in the plans and specifications heretofore approved, and which have been signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: Pohlmeier Construction of Bondurant, IA

Amount of bid: \$871,738.00

Bond surety: Merchants Bonding Company (Mutual)

Date of bond: November 7, 2016

Portion of project: All construction work

PASSED AND APPROVED this 14th day of November, 2016.

Mayor

ATTEST:

City Clerk

CONTRACT

THIS AGREEMENT, made and entered into this 7th day of November, 2016, by and between the City of Waukeg, Iowa, party of the first part, hereinafter referred to as the "Owner", and POHLMEIER CONSTRUCTION, party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain specifications and proposal blanks, dated the 28th day of September, 2016, for Southwest Area Trunk Sewer Extension under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

SOUTHWEST AREA TRUNK SEWER EXTENSION

Construct Southwest Area Trunk Sewer Extension including all labor, materials and equipment necessary for 2,536 linear feet of 8-inch through 24-inch diameter sanitary sewer in open cut, 440 linear feet of 24-inch diameter sanitary sewer augured in steel casing, manholes, excavation and backfill, surface restoration and miscellaneous associated work, including cleanup for the sum of Eight Hundred Seventy-one Thousand Seven Hundred Thirty-eight and 00/100 Dollars (\$871,738.00) based on the unit and lump sum prices as shown on the Proposal including the Total Base Bid and Alternate Bid.

2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:

2.1 Contract Documents, including:

- 2.1.1 Notice to Bidders
- 2.1.2 Notice of Public Hearing
- 2.1.3 Instructions to Bidders
- 2.1.4 Proposal
- 2.1.5 Contract
- 2.1.6 Bond
- 2.1.7 General Conditions
- 2.1.8 Special Conditions
- 2.1.9 Plans List
- 2.1.10 Detailed Specifications
- 2.1.11 Plans listed in the specifications
- 2.1.12 Numbered addenda issued to the foregoing.

2.2 This Instrument.

2.3 The above components are complementary and what is called for by one shall be as binding as if called for by all.

3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.

4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seals the date first written above.

CONTRACTOR

CITY OF WAUKEE, IOWA

POHLMIEER CONSTRUCTION

By Chad M. Pohlmeier
 Title President

Mayor

ATTEST:
Heather R Snyder
 Title Secretary

ATTEST:

 City Clerk

BOND

KNOW ALL MEN: That we, POHLMER CONSTRUCTION, INC.
of Bondurant, Iowa, hereinafter called the Principal, and
Merchants Bonding Company (Mutual),
hereinafter called the surety, are held and firmly bound unto the City of Waukee, Iowa,
hereinafter called the Owner in the sum of
Eight Hundred Seventy-one Thousand Seven Hundred Thirty-eight and 00/100
Dollars (\$871,738.00), for the payment whereof the Principal and Surety bind
themselves, their heirs, executors, administrators, successors and assigns, jointly and
severally, firmly, by these presents.

WHEREAS, the principal has, by means of a written Agreement dated November 7,
20 16, entered into a Contract with the Owner for Southwest Area Trunk Sewer
Extension, which Agreement includes a guarantee of all work against defective
workmanship and materials for a period of four (4) years from the date of final acceptance
of the work by the Owner, a copy of which Agreement is by reference made a part hereof;

NOW, THEREFORE, the condition of this Obligation is such that, if the Principal shall
faithfully perform the Contract on his part and shall fully indemnify and save harmless the
Owner from all costs and damage which he may suffer by reason of failure so to do and
shall fully reimburse and repay the Owner all outlay and expense which the Owner may
incur in making good any such default,

And Further, that if the Principal shall pay all persons who have contracts directly with the
Principal for labor or materials, failing which such persons shall have a direct right of
action against the Principal and Surety under this Obligation, subject to the Owner's
priority,

Then this Obligation shall be null and void, otherwise it shall remain in full force and
effect.

Provided, however, that no suit, action or proceeding by reason of any default whatever
shall be brought on this Bond after five (5) years from the date of final acceptance of the
work.

And Provided, that any alterations which may be made in the terms of the Contract, or in
the work to be done under it, or the giving by the Owner of any extension of time for the
performance of the Contract, or any other forbearance on the part of either the Owner or
the Principal to the other shall not in any way release the Principal and the Surety, or
either of them, their heirs, executors, administrators, successors or assigns from their
liability hereunder, notice to the Surety of any such alteration, extension or forbearance
being hereby waived.

And Further Provided, the Principal and Surety on this Bond hereby agree to pay all
persons, firms, or corporations having contracts directly with the Principal or with
subcontractors all just claims due them for labor performed or material furnished, in the
performance of the Contract on account of which this Bond is given, when the same are
not satisfied out of the portion of the contract price which the Owner shall retain until
completion of the improvements, but the Principal and Surety shall not be liable to said
persons, firms, or corporations unless the claims of said claimants against said portions
of the contract price shall have been established as provided by law.

The Surety on this Bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

- a. To the extension of time to the Principal in which to perform the Contract.
- b. To changes in the plans, specifications, or Contract, when such changes do not involve an increase of more than twenty percent (20%) of the total contract price, and shall then be released only as to such excess increase.
- c. That no provision of this Bond or of any other contract shall be valid which limits to less than five (5) years from the date of final acceptance of the work the right to sue on this Bond for defects in workmanship or materials not discovered or known to the Owner at the time such work was accepted.

The Bond is executed in triplicate.

Signed and Sealed this 7th day of November, 2016.

PRINCIPAL:

POHLMEIER CONSTRUCTION, INC.

Contractor

Chad M. Pohlmeier

Signature Chad M. Pohlmeier

President

Title

SURETY:

Merchants Bonding Company (Mutual)

Surety Company

Dione R. Young

Signature, Attorney-in-Fact

Dione R. Young

Name of Attorney-in-Fact

Holmes, Murphy and Associates, LLC

Company Name

P.O. Box 9207, Des Moines, IA 50306-9207

Company Address (Including Zip Code)

(515) 223-6800

Company Telephone Number

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Anne Crowner; Brian M Deimerly; Cindy Bennett; Craig E Hansen; Dione R Young; Jay D Freiermuth; Jody Decker; Kathleen Brewer; Kevin J Knutson; Lacey Cramblit; Michelle R Gruis; Shirley S Bartenhagen; Stacy Venn; Tim McCulloh

of Des Moines and State of Iowa their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

TWENTY MILLION (\$20,000,000.00) DOLLARS

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 8th day of April, 2015.



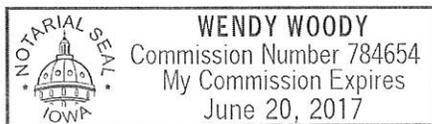
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF POLK ss.

On this 8th day of April, 2015, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



Wendy Woody

Notary Public, Polk County, Iowa

STATE OF IOWA
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of November, 2016



William Warner Jr.
Secretary



AGENDA ITEM: D1D

**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of a resolution approving construction drawings for Kettlestone Heights Plat 1

FORMAT: Resolution

SYNOPSIS INCLUDING PRO & CON:

The public improvements associated with Waukee Market Place Plat 1 include extension of public water main, sanitary sewer, and storm sewer for a 53 lot single family and 90 townhome lot residential development. Utilities for the townhome portion of the development will not be public utilities. In addition to utilities the plans include the construction of two new public streets, SE Maxwell Lane and SE Sawyer Pointe. The property is located south of SE Westown Parkway at the intersection of SE Westown Parkway and SE Parkview Crossing Drive.

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS:

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT: At this time a majority of staff comments have been addressed and Staff is confident that the remaining comment will be addressed prior to the Council meeting. Staff recommends approval subject to remaining staff comments.

RECOMMENDATION: Staff recommends approval of the resolution.

ATTACHMENTS:

- I. Proposed Resolution
- II. Project Area Identification Map

PREPARED BY: Andy Kass, Senior Planner

REVIEWED BY:

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:

DATE OF PUBLICATION:

THE CITY OF WAUKEE, IOWA

RESOLUTION 16-

APPROVING THE CONSTRUCTION DRAWINGS FOR
KETTLESTONE HEIGHTS PLAT 1

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF WAUKEE, IOWA

WHEREAS, the City of Waukee, Dallas County, State of Iowa, is a duly organized Municipal Organization; **AND**,

WHEREAS, construction plans have been submitted to the City for Kettlestone Heights Plat 1; **AND**,

WHEREAS, the construction drawings have been reviewed by the City Engineer and City staff, and are found to be in general conformance with section §303 - *Land Subdivision Ordinance* of the Waukee Municipal Code.

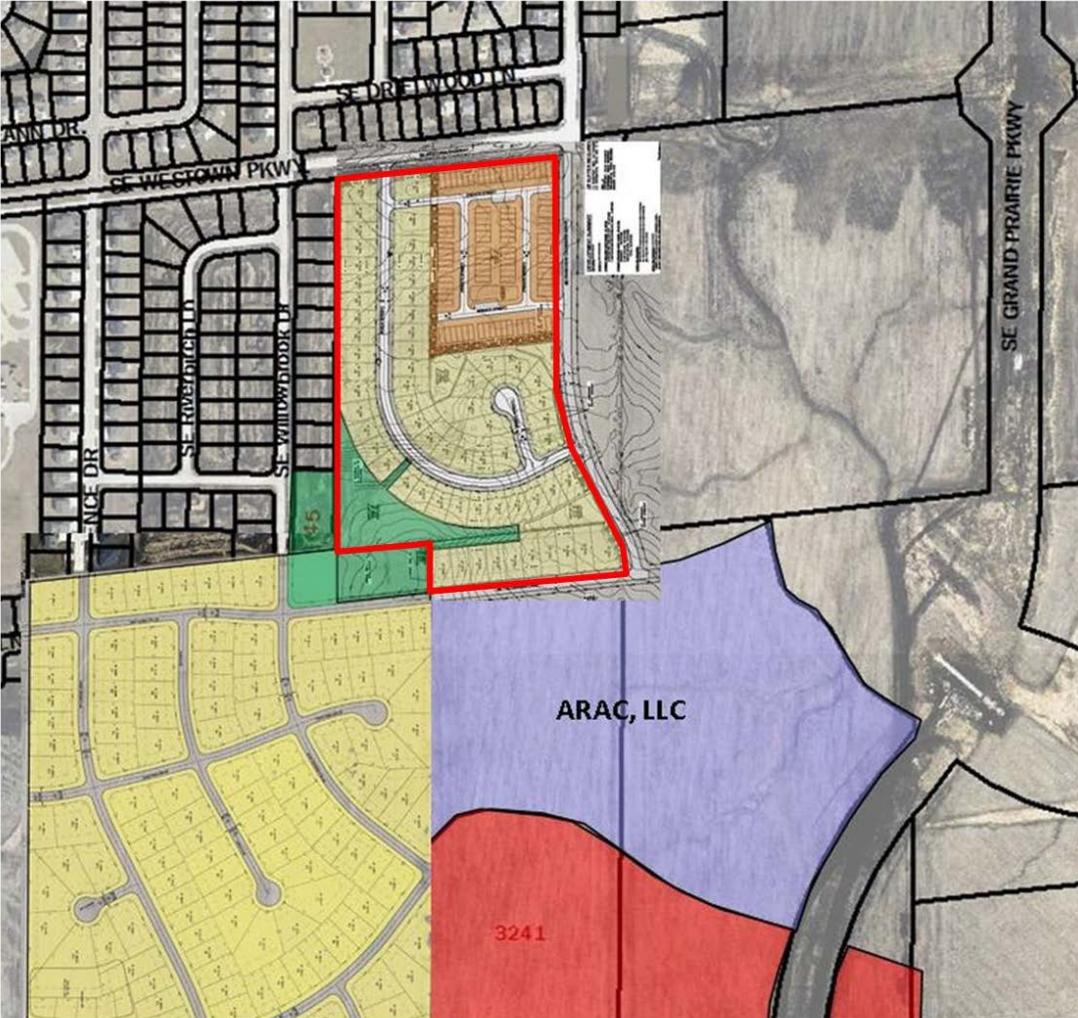
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Waukee, Iowa on this 14th day of November, 2016 that the Construction Drawings for Kettlestone Heights Plat 1 be approved subject to remaining staff comments.

William F. Peard, Mayor

Attest:

Rebecca D. Schuett, City Clerk

| ROLL CALL VOTE | AYE | NAY | ABSENT | ABSTAIN |
|-----------------------|------------|------------|---------------|----------------|
| Anna Bergman | | | | |
| Brian Harrison | | | | |
| Shelly Hughes | | | | |
| Larry R. Lyon | | | | |
| Rick Peterson | | | | |



ABOVE: The area outlined in red identifies Kettlestone Heights Plat 1.



**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of a resolution approving the establishment of a committee to be known as the City of Waukee 2017 Comprehensive Plan Committee

FORMAT: Resolution

SYNOPSIS INCLUDING PRO & CON: The purpose of this committee is to update the City's Comprehensive Plan for development, including the Comprehensive Road Plan, as part of the City of Waukee FY2016-2017 Strategic Plan.

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS:

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT: The proposed committee shall remain in existence until the project is complete or until a simple majority of the Council determines the Committee is no longer needed.

RECOMMENDATION: Approve the resolution.

ATTACHMENTS: I. Proposed Resolution

PREPARED BY: Becky Schuett

REVIEWED BY:

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:
DATE OF PUBLICATION:

THE CITY OF WAUKEE, IOWA

RESOLUTION 16-

**APPROVING THE ESTABLISHMENT OF A COMMITTEE TO BE KNOWN AS THE
CITY OF WAUKEE 2017 COMPREHENSIVE PLAN COMMITTEE**

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF WAUKEE, IOWA

WHEREAS, the City of Waukee, Dallas County, State of Iowa, is a duly organized Municipal Organization; **AND**,

WHEREAS, one of the top priority goals set by the Waukee City Council as part of the City of Waukee FY2016-2017 Strategic Plan (Resolution #16-288) is an update of the City's Comprehensive Plan for development, including the Comprehensive Road Plan; **AND**,

WHEREAS, the 2017 Comprehensive Plan Committee (the "Committee") shall be established in order to fulfill this need; **AND**,

WHEREAS, the Committee shall remain in existence until such time as the Comprehensive Plan is completed and adopted by the City Council and/or a simple majority of the Council determine that the Committee is no longer needed; **AND**

WHEREAS, the Mayor shall appoint the Committee members, which shall consist of up to fifteen (15) members; **AND**,

WHEREAS, the City of Waukee Development Services Director and/or his designee(s) shall attend meetings of the Committee and shall act in the capacity of support staff for the committee; **AND**,

WHEREAS, the Committee shall meet as necessary and shall comply with all provisions of Code of Iowa Chapter 21, Official Meetings Open to Public (Open Meetings) and Chapter 22, Examination of Public Records (Open Records);

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Waukee, Iowa on this the 14th day of November, 2016, that it hereby approves the establishment of a committee to be known as the City of Waukee 2017 Comprehensive Plan Committee.

William F. Peard, Mayor

Attest:

Rebecca D. Schuett, City Clerk

ROLL CALL VOTE

AYE

NAY

ABSENT

ABSTAIN

Anna Bergman

Brian Harrison

Shelly Hughes

Larry R. Lyon

Rick Peterson



**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: Consideration of approval of a resolution approving mayor's appointment of members to the City of Waukeee 2017 Comprehensive Plan Committee

FORMAT: Mayor's Appointment and Resolution

SYNOPSIS INCLUDING PRO & CON:

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS:

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT: The Mayor will announce his appointments during the Council meeting.

RECOMMENDATION: Approve the resolution.

ATTACHMENTS: I. Proposed Resolution

PREPARED BY: Becky Schuett

REVIEWED BY:

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:

DATE OF PUBLICATION:

THE CITY OF WAUKEE, IOWA

RESOLUTION 16-

APPROVING THE MAYOR'S APPOINTMENT OF MEMBERS TO THE
CITY OF WAUKEE 2017 COMPREHENSIVE PLAN COMMITTEE

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF WAUKEE, IOWA

WHEREAS, the City of Waukee, Dallas County, State of Iowa, is a duly organized Municipal Organization; **AND**,

WHEREAS, the Waukee City Council has established the City of Waukee 2017 Comprehensive Plan Committee in order to update the City's Comprehensive Plan for development, including the Comprehensive Road Plan (**Resolution #16-XXX**); **AND**,

WHEREAS, Mayor William F. Peard has appointed the following as members of the City of Waukee 2017 Comprehensive Plan Committee:

- | | |
|----|-----|
| 1) | 9) |
| 2) | 10) |
| 3) | 11) |
| 4) | 12) |
| 5) | 13) |
| 6) | 14) |
| 7) | 15) |
| 8) | |

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Waukee, Iowa on this the 14th day of November, 2016, that it hereby approves the mayor's appointment of members to the City of Waukee 2017 Comprehensive Plan Committee.

William F. Peard, Mayor

Attest:

Rebecca D. Schuett, City Clerk

| ROLL CALL VOTE | AYE | NAY | ABSENT | ABSTAIN |
|----------------|-----|-----|--------|---------|
| Anna Bergman | | | | |
| Brian Harrison | | | | |
| Shelly Hughes | | | | |
| Larry R. Lyon | | | | |
| Rick Peterson | | | | |



**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: November 14, 2016

AGENDA ITEM: ALL ITEMS

FORMAT: Work Session

SYNOPSIS INCLUDING PRO & CON: City staff will discuss the following:

- 1) Walnut Creek Watershed Mater Plan (WATERSHED REPRESENTATIVE)
- 2) Home-based business regulations (BRAD DEETS)
- 3) Homeowners Associations 101 (BRAD DEETS)
- 4) Recreation trail winter maintenance (MATT JERMIER)
- 5) FY2017 Priorities Update: Multi-family zoning regulations (BRAD DEETS)
- 6) FY2017 Priorities Update: Kettlestone development (DAN DUTCHER)
- 7) FY2017 Priorities Update: Hotel development strategy (DAN DUTCHER)
- 8) City Hall space utilization (COUNCIL MEMBER LYON)

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS:

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT:

RECOMMENDATION:

ATTACHMENTS: Supporting materials for each work session item will be presented during the meeting.

PREPARED BY: Becky Schuett

REVIEWED BY: