

**WAUKEE CITY COUNCIL MINUTES
SPECIAL MEETING
October 10, 2016**

- A. Call to Order** – The special meeting of the Waukeee City Council was called to order by Mayor Peard at 5:32 p.m. at Waukeee City Hall, 230 W. Hickman Rd.
- B. Roll Call** – The following members were present: Mayor William F. Peard; Council Members Anna Bergman, Brian Harrison, Shelly Hughes, Rick Peterson. Absent: Council Member Larry R. Lyon. (Council Member Lyon arrived at 5:34 p.m.)

Also in attendance: City Administrator Tim Moerman, Finance Director Linda Burkhart, Public Works Director John Gibson, Development Services Director Brad Deets, Parks and Recreation Director Matt Jermier, Marketing and Communications Director Summer Evans, Fire Chief Clint Robinson, Police Chief John Quinn, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Bergman moved to approve the agenda; seconded by Council Member Harrison. Results of vote: Ayes: Bergman, Harrison, Hughes, Peterson. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
- D. Action Items:**
- 1) Consent Agenda:** Council Member Hughes moved to approve the Consent Agenda; seconded by Council Member Bergman. Results of vote: Ayes: Bergman, Harrison, Hughes, Peterson. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - A. Consideration of approval of Payment Estimate No. 5 (Corrected) to Joiner Construction Co., Inc., for the Fox Creek Park Improvement Project, Phase 1, in the amount of \$90,487.75
 - B. Consideration of approval of a resolution approving Public Surface Water Flowage Easement associated with Southwest Area Trunk Sewer Extension Project [Phillips-Hamilton, Inc.] (Resolution #16-436)
 - C. Consideration of approval of a resolution approving Sanitary Sewer Easement and Memo of Understanding associated with Southwest Area Trunk Sewer Extension Project [Mark and Diane Foust] (Resolution #16-437)
 - D. Consideration of approval of a resolution ordering construction of certain public improvements, and fixing a date for hearing thereon and taking bids therefor [Southwest Area Trunk Sewer Extension Project] (Resolution #16-438)
 - 2) Resolution: *Consideration of approval of a resolution approving purchase of irrigation equipment from TurfWorks of Johnston, IA, in the amount of \$52,182.53 [Sugar Creek Municipal Golf Course]*** – Council Member Bergman moved to approve the resolution; seconded by Council Member Harrison. (Council Member Lyon arrived at 5:34 p.m.) Parks and Recreation Director Jermier briefly reviewed the proposed irrigation system improvements. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0. (Resolution #16-439)
 - 3) Resolution: *Consideration of approval of a resolution approving the awarding of prizes for participation by the public on social media sites*** – Council Member Peterson moved to approve the resolution; seconded by Council Member Bergman. Marketing and Communications Director Evans briefly reviewed the policy. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0. (Resolution #16-440)
- E. Work Session:**
- 1) DART Forward 2035 plan presentation** – DART CEO Elizabeth Presutti and Chief Engagement and Communications Officer Amanda Wanke presented the DART long-range plan. Also in attendance was Tom Gaymen, DART board vice chairman and Urbandale council member.
 - 2) Festival transition update** – Talia Farmer and Jerry Slagter stated that the organization is now incorporated and working toward establishing their own 501(c)3. The festival committee will manage both the Celebrate Waukeee and Bacon Bike Ride events.
 - 3) Home-based business regulations** – Development Services Director Deets presented a possible change to the home-based business ordinance to address the allowable number of independent contractors and restrictions on swim lesson hours. Council Member Lyon was hesitant to limit access to swim lessons or entrepreneurship, suggesting a group be assembled to review the

ordinance and recommend revisions. Council Member Bergman agreed that the ordinance should not limit business, stating that the proposed changes would allow the swim lesson business at issue but may restrict others. City Administrator Moerman replied that City staff receives few complaints related to home-based businesses and that the proposed changes seem less restrictive than the current ordinance. Council Member Peterson spoke in favor of free enterprise, but added that residents have a right to the quiet enjoyment of their homes without obvious home-based businesses in their neighborhoods. After much discussion, the council agreed to discuss the matter further during the 11/14 work session.

- 4) **Neighborhood report** – Public Works Director Gibson briefly reviewed sidewalk and curb conditions, as well as potential asphalt overlay improvements.
- 5) **Fox Creek Trunk Sewer Phase 3 alignment** – Public Works Director Gibson reviewed recent discussions among City staff, project engineers, and a concerned resident regarding the trunk sewer alignment.
- 6) **Alice’s Road Corridor utility relocation** – Public Works Director Gibson discussed MidAmerican Energy utility pole relocation quotes related to the Alice’s Road Corridor improvements from SE University Ave. to E. Hickman Rd. Council Member Peterson asked if the electrical lines could be located underground; Mr. Gibson replied in the negative.
- 7) **Sanitary sewer project financing plan** – Public Works Director Gibson reviewed upcoming sewer projects and cost estimates; Finance Director Burkhart discussed project financing.
- 8) **Central Iowa Code Consortium** – Fire Chief Robinson and Development Services Director Deets discussed certain sections of the International Fire and Building Codes that the council will consider in the near future.

F. Comments

Council Member Harrison moved to adjourn; seconded by Council Member Hughes. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 7:48 p.m.

William F. Peard, Mayor

Attest:

Rebecca D. Schuett, City Clerk