



**WAUKEE CITY COUNCIL MINUTES**  
**December 5, 2016**

- (A) **Call to Order** – The regular meeting of the Waukee City Council was called to order by Mayor Pro Tem Peterson at 5:32 p.m. in the Council Chambers at Waukee City Hall, 230 W. Hickman Rd.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Council Members Anna Bergman, Brian Harrison, Shelly Hughes, Larry R. Lyon, Rick Peterson. Absent: Mayor William F. Peard.

Also present: City Administrator Tim Moerman, Finance Director Linda Burkhart, Development Services Director Brad Deets, Public Works Director John Gibson, Marketing and Communications Director Summer Evans, Police Chief John Quinn, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Harrison. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0.
- (F) **Mayor’s Report**
- (G) **Presentations: None**
- (H) **Public Hearings:**

1) **On the proposed vacation of a portion of a Surface Water Flowage and Surface Water Storage Easement [Southfork Plat 1, Lot 22]** – Mayor Pro Tem Peterson opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets briefly reviewed the easement vacation area, stating that the current property owners wish to make improvements to their home that would extend into the existing easement. The City engineer and engineers working on behalf of the property owner have reviewed the easement and both agree that there is no issue with vacating the proposed portion of the easement. No comments were made by the public present.

(I) **Public Hearing Action Items:**

1) **Resolution: Consideration of approval of a resolution approving vacation of a portion of a Surface Water Flowage and Surface Water Storage Easement [Southfork Plat 1, Lot 22]** – City Attorney Brick asked if the Southfork Homeowners Association was aware of the proposed easement vacation; Development Services Director Deets replied in the affirmative, noting that the homeowners association approves of the vacation. Council Member Lyon asked what precipitated the request to vacate the easement portion; Mr. Deets replied that the property owners wish to build a deck onto their home and it was discovered that the proposed deck would encroach on the existing easement. Council Member Hughes moved to approve the resolution; seconded by Council Member Harrison. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0. (Resolution #16-507)

(J) **Action Items**

1) **Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Harrison. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 12/05/2016 Bill List; 11/15/2016 Payroll:

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 12/05/2016:

CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	\$4,448.26
COMMUNICATIONS WORKERS OF AMERICA	CWA LOCAL 7102 UNION DUES	838.14
EFTPS	FICA TAX WITHHOLDING	76,399.32
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	1,616.70
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	97.58
TOTAL ADMINISTRATIVE SERVICES CORP	SECTION 125 MEDICAL DEDUCTIONS	4,347.11

UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	203.38
WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION	LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION	27.11
ABSOLUTE TRANSPORTATION, LLC	BUS RENTAL FOR LIGHTS TOUR	575.00
BANK OF AMERICA	OCTOBER '16 STATEMENT	11,425.09
GREATER DES MOINES PARTNERSHIP	ANNUAL LEGISLATIVE LEADERSHIP LUNCH	35.00
CHARTER BANK	2016 REV-GOLF & GO-GOLF PRIN/INT	68,488.83
BILL GORDISH	ICE SCULPTING	550.00
WEST BANK	2016A INTEREST	3,520.00
*TOTAL*		\$172,571.52

UNPAID BILLS PRESENTED FOR APPROVAL 12/05/2016:

ACCESS SYSTEMS	NOVEMBER '16 SERVICE FEE	\$7,233.28
ACCESS SYSTEMS LEASING	NOVEMBER '16 COPIER/PRINTER LEASE	3,355.98
ADEL AUTO PARTS	MANUAL TRANSFER PUMP/OIL FILTERS	54.96
AT&T MOBILITY	NOV '16 STATEMENT	58.13
BACHARACH INC	CALIBRATION-ODOROMETER	195.00
BANKERS TRUST COMPANY	DECEMBER '16 SINKING FUND TRANSFER	641,500.00
BAX SALES, INC	WILTON 6" CAM ACTION DRILL PRESS/75# CABLE TIE	655.90
BIRDS & BLOOMS	SUBSCRIPTION	19.98
BLACK HILLS ENERGY	NOV '16 STATEMENT	2,891.25
BOUND TREE MEDICAL	MEDICAL SUPPLIES	695.91
BRELSFORD PROPERTIES LLC	EXPRESS WASHES	10.00
CARPENTER UNIFORM CO	VEST - GITZEN/BELT-CICHOSKI	2,623.15
CFI SALES INC	10 PLY GALAXY MARATHONER/AIR LIQUID VALVES	631.50
CHEMSEARCH	TEL-X PLUS AEROSOL/YEILD AEROSOL	452.11
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	447.93
CITY OF ANKENY	VIKINGS/LIONS GAME REC FEES	1,515.00
CIVIC PLUS	WEBSITE & PAYMENT MODULE FEES	4,813.00
COMMERCIAL APPRAISERS OF IOWA	SOUTH OUTFALL SANITARY SEWER PROJECT	4,800.00
CONTROL INSTALLATIONS OF IOWA, INC	CAMERA #2 EQUIPMENT BAY	588.08
CORELL CONTRACTOR INC	ASPHALT	333.48
CRYSTAL CLEAR BOTTLED WATER	WATER	7.50
DALE EDWARDS TRUCKING INC	HAULING STONE	2,406.44
DAVIS EQUIPMENT CORPORATION	CONTROLLER TROUBLE	
DELTA DENTAL	SHOOTING/FILTERS	2,527.47
DENMAN & COMPANY LLP	DEC '16 DENTAL INSURANCE PREMIUM	7,729.73
DES MOINES REGISTER	FY '16 AUDIT	9,900.00
DISCOUNT SCHOOL SUPPLY	SUBSCRIPTION	276.02
DISPLAY SALES	STORYTIME CRAFT	
DOG WASTE DEPOT	SUPPLIES/SENSORY TIME MATERIALS	149.60
EARL MAY SEED & NURSERY	36" GOLD STAR TOPPER WITH MINILIGHTS	112.00
ELECTRIC PUMP & TOOL INC	DOG WASTE ROLLS	93.60
ELECTRICAL ENGINEERING EQUIPMENT CO	PEAT	19.98
ELECTRONIC ENGINEERING CO	IMPELLER KIT/GASKET	3,745.40
EMERGENCY MEDICAL PRODUCTS, INC.	REEL/SEALANT	223.58
	ANT/VHF/150-174MHZ/ON-GLASS	187.40
	GLOVES	233.35

FAREWAY STORES, INC.	WATER FOR CONFERENCE	
FASTENAL COMPANY	ROOMS/SUPPLIES LIB. PROGRAMS	49.87
FIRST CHOICE COFFEE SERVICES	GLOVES/EAR PLUGS/EYEWEAR	239.44
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	COFFEE	101.38
G & K SERVICES INC	GENERAL ENGINEERING SERVICES	16,658.32
	MAT SERVICES	238.86
G & L CLOTHING	SHIRTS CAMPBELL/BAKER/SHARON/ WERTS/KOESTER	1,188.00
GALL'S INC	PANTS & SHIRT - WISE/POSADAS	240.96
GAS PRODUCTS SALES	R25017 2" FLANGED B34IMRV 3/8"	1,340.42
GRIMES ASPHALT & PAVING	1/2 MM-AMES/RAP	501.72
	PHILLIPS MOTOR/HARNESS REPAIR KIT/BEARING	749.59
HAWKEYE TRUCK EQUIPMENT		
HAZARDOUS WASTE MANAGEMENT, INC.	SWEPT DIESEL TANK/BIOCIDES	444.00
HD SUPPLY WATERWORKS	PVC PIPE/GASKET/SLEEVE	441.36
	DEC '16 HMA MONTHLY CONSULTING FEE	3,546.71
HOLMES MURPHY	NOVEMBER '16 FUEL	2,960.26
HY-VEE	DRISCO 6500 CTS/HIGHLINE VB/WIRE TRACER/BALL VALVE	5,415.04
INDUSTRIAL SALES COMPANY INC	SUMMER SET OAKS/ALICE	
INFRASTRUCTURE CONSTRUCTION, LLC	PATRICIA/GPP-SE ASHWORTH	35,992.55
INGERSOLL RAND	AIRCARE ADVANTAGE	602.09
INGRAM LIBRARY SERVICES	BOOKS	3,819.60
INTERSTATE ALL BATTERY CENTER	BATTERIES	136.85
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	0Q TEST GRADING & RECORD KEEPING - ROYER	15.00
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSN	DECEMBER '16 WORKERS COMPENSATION	19,156.00
IOWA RURAL WATER ASSOCIAT	2017 COMMUNITY MEMBERSHIP DUES	375.00
IOWA SIGNAL INC	INSTALL LED LUMINAIRE	710.83
IOWA WORKFORCE DEVELOPMENT	LABORSHED STUDY	1,000.00
ISAAC OAKS	FURNACE REBATE	75.00
	CIC ORNAMENTAL & TURFGRASS APPLICATORS	35.00
ISU EXTENSION - DALLAS CO	CONCRETE LUNCH & LEARN - CORKREAN/TIBBLES	30.00
ISWEP	REFUND FOR RETURNED ITEM - MINECRAFT	11.97
JACIE PALIZZOLO	REFUND FOR RETURNED ITEM - HAYLEY THE RAIN FAIRY	4.99
JONI MOORE	FURNACE/THERMOSTAT REBATE	105.00
KATHY BURKE	REFUND ON LIQUOR LICENSE	633.75
KENNY'S GARAGE, INC	ROTARY GAS METER	1,793.68
KOONS GAS MEASUREMENT	TELESCOPING EYE GAS GATE KEY	377.88
KRAVITCH MACHINE COMPANY	WATER TOWER ANTENNA INSTALLATION	5,779.15
LARSON DATA COMMUNICATIONS	DRILL BIT/PLUG PIPE	
	ADAPTER/WEATHERPACKS	400.90
LAWSON PRODUCTS INC	ADAPTOR	48.25
MARK STUCHEL INC.		
MARTIN MARIETTA AGGREGATE, INC.	ROAD STONE	1,648.55
	GLASSMASTER 30 YR/GUTTER APRON/SHINGLES	1,062.39
MENARDS	NOVEMBER '16 CLEANING	610.00
MERRITT COMPANY INC	NOVEMBER '16 STATEMENT	28,811.33
MID AMERICAN ENERGY		

MIDWEST BEARING & SUPPLY	PARTS	18.10
MIDWEST ENERGY ASSOCIATION	2017 GAS MEMBERSHIP INVESTMENT REFUND FOR RETURNED ITEM -	1,877.40
MIRIAM RINEHART	AMELIA'S 5TH GRADE NOTE	9.95
MOBOTREX, INC	BOONE DR FLASHING LIGHT REPAIR	1,495.00
MUNICIPAL EMERGENCY SERVICES, INC.	CROSSFIRE KNIGHT STRUCTURAL BOOTS	350.00
MUNICIPAL SUPPLY, INC.	METERS	1,727.10
MUTUAL OF OMAHA	DEC '16 LIFE & DISABILITY PREMIUM	3,309.25
NAPA AUTO PARTS STORE	HYD HOSE FITTINGS	46.54
NATIONAL RECREATION AND PARK ASSOCIATION	NRPA MEMBERSHIP - JERMIER	165.00
NATIONWIDE OFFICE CLEANERS LLC	CLEANING	2,100.05
NORTHERN TOOL & EQUIPMENT	FOLDING ALUMINUM PLATFORM	38.98
OFFICE DEPOT	FOLDERS/PAPER/PADS/POUCH	206.33
ORKIN PEST CONTROL	PEST CONTROL SRVCS	65.97
PALMERS DELI & MARKET	STAFF GOAL SETTING LUNCH	114.00
PLUMB SUPPLY COMPANY	GALV. REDC COUPLING	62.58
POLLARDWATER	6 MONITOR WELL PLUG	90.61
POWER PLAN	TRACTOR PARTS	395.06
PRAXAIR DISTRIBUTION #440	CYLINDER	64.13
PROFESSIONAL DEVELOPERS OF IOWA	MEMBER DUES - DUTCHER	670.00
QUALITY STRIPING INC	2016 DURABLE RESTRIPE PROJECT	70,234.58
RDG PLANNING & DESIGN	RAILROAD PERGOLA ADD'L SRVCS	4,434.81
RED WING SHOE STORE	BOOTS - ELLIOT	324.99
RESULTS BODYLAB	RESULTS BOOT CAMP	924.00
RICK'S TOWING	TOWING	85.00
ROCKMOUNT RESEARCH & ALLOYS, INC	ZETA STRIP 2"X12"	1,192.06
S & H ELECTRIC INC	MOTOR	175.00
SANDRA LANZ	REFUND FOR RETURNED ITEM - THE 5TH WAVE	18.99
SDS BINDERWORKS, INC.	SUBSCRIPTION	755.25
SHANAN VAUDT	FURNACE/THERMOSTAT REBATE	180.00
SHIVE HATTERY INC.	WESTON PKWY/R22 INTRSCN IMPRVMENTS	2,362.08
SNYDER & ASSOCIATES INC	SIGNAL EQUIPMENT RVW & CCTV DESIGN	786.50
SPORTS ILLUSTRATED	SUBSCRIPTION	89.04
SPRAYER SPECIALTIES INC	REAR MOUNT FRAME/PUMP/DRIVE KIT/BALL VALVE	2,413.48
STAR EQUIPMENT LTD	DOUBLE DRUM RIDING ROLLER	450.00
STATE LIBRARY OF IOWA	PUBLIC LIBRARY SUPPORT CLASS - ELDRIDGE	20.00
STEM EDUCATION & LEARNING, LLC	MECHANICAL ENGINEERING/ROBOTICS PROGRAMS	948.00
STIVERS FORD	ALIGNMENT/TIRE ROTATION	104.90
STOREY-KENWORTHY COMPANY	TAX FORMS W2'S/1099'S	244.85
TEAM SERVICES INC	CONSTRUCTION TESTING SERVICES	991.70
THE UPS STORE	SHIPPING	52.10
THE WALDINGER CORP	HVAC PREVENTATIVE MAINT. AGREEMENT	981.50
TOMPKINS INDUSTRIES	PIPE/COUPLER	616.41
TOTAL ADMINISTRATIVE SERVICES	FLEXPLAN ADMIN 01/17 - 3/17	1,112.16
TRUCK EQUIPMENT INC	LIGHTING HARNESS/HARNESS KIT	276.65

UNITED PARCEL SERVICE	SHIPPING	35.98
UNIVERSAL PRINTING SERVICES	ENVELOPE #10 WINDOW	3,569.65
UNIVERSITY OF IOWA HYGIENE	OCTOBER '16 TESTING FEES	187.50
	FINALIZE GAS SYSTEM MODEL/NAT	
UTILITY SAFETY AND DESIGN INC.	GAS ODORANT	3,866.50
VAN METER INDUSTRIAL INC	CEMENT/COUPLING	61.80
VAN-WALL EQUIPMENT INC	TOGGLE/CABLE/HYD. QUICK	235.09
VERIZON WIRELESS	NOVEMBER '16 STATEMENT	4,198.38
WASTEWATER RECLAMATION		
AUTHORITY	DECEMBER '16 FEES	108,076.50
WAUKEE ROTARY CLUB	NEW MEMBERSHIP DUES - BERGMAN	127.60
WEST DES MOINES WATER WORKS	DECEMBER '16 WATER TOWER RENT	729.00
*TOTAL*		\$1,061,506.50

PAYROLL 11/15/2016:

ABBOTT, BRENT	\$1,352.32
ADKINS, COREY	1,202.99
ALDRICH, SHAWN	1,529.79
APPLE, WILLIAM	553.44
ARIAS, HECTOR	2,572.30
ARMSTRONG, BRETT	1,947.80
BAKER, RANDY	1,658.61
BAUMAN, LISA	1,225.44
BERG, BROOKE	84.24
BERGMAN, ANNASTASIA	392.49
BOHARDT, HAZEL	382.42
BRUNS, RACHEL	1,672.77
BURKHART, LINDA	2,730.52
BUSH, COURTNEY	1,057.31
CAMPBELL, JUDY	535.12
CAMPBELL, SCOTT	2,403.47
CASEY, MARK	32.51
CICHOSKI, KELLI	1,769.89
CLEMEN, ANTHONY	995.39
COLE, JACOB	391.68
CORKREAN, JENNIFER	1,675.18
CRAVEN, GAYLA	69.64
CUNNINGHAM, DEANA	593.86
CUNNINGHAM, SCOTT	2,137.28
DANIEL, COLE	1,271.34
DAVIS, BRIAN	670.69
DEETS, BRADLY	2,900.55
DEZEEUW, DAVID	2,126.63
DODGE, JUSTIN	1,861.25
DUNBAR, DIANA	998.11
DUTCHER, DAN	3,006.11
EDWARDS, DANAE	1,507.12
ELDRIDGE, MALLORY	711.65
ELLIOTT, STEVE	1,728.53
EVANS, SUMMER	1,983.94
EVERMAN, MASON	322.46
FLUGGE-SMITH, JAMIE	1,855.31
FORRET, DENNIS	197.29
FREDERICK, JUSTIN	1,872.28
FROEHLICH, WILLIAM	368.10

GIBSON, JOHN	3,273.66
GITZEN, ROBERT	1,644.63
GODWIN, EDWARD	97.39
GROVE, BRIAN	87.83
HANSON, ANTHONY	2,942.26
HANSON, LAURA	1,348.81
HARDIN, THOMAS	341.87
HARRISON, BRIAN	392.49
HASKINS, STACEY	1,221.89
HEIMANN, RONALD	2,107.90
HENTGES, ERIC	753.91
HERR, JENNA	1,422.00
HERRICK, ROBERT	2,196.22
HILGENBERG, ADAM	2,035.93
HOLDEN, PATRICIA	2,682.79
HOPTON, SIMONE	104.93
HUGHES, RACHELLE	391.27
HUSTED, TROY	1,589.94
HUTTON, JOSHUA	603.14
JENSEN, CHAD	602.98
JERMIER, MATTHEW	2,594.36
KASS, ANDREW	2,137.30
KASZINSKI, BRETT	591.56
KELLER, CHRISTOPHER	1,611.47
KERR, JACOB	1,518.58
KESSLER, MATTHEW	2,097.07
KIES, SUSAN	1,797.19
KOESTER, EVAN	1,803.87
KOPPE, BROOKE	38.71
LARSON, KENNETH	169.08
LARSON, KRISTINE	2,405.30
LAUGHRIDGE, DANIEL	1,515.67
LEMKE, NEIL	1,377.51
LONG, JEREMY	2,391.54
LYNCH, SHANNON	1,483.05
LYON, LARRY	393.55
MANNING, JOSHUA	1,817.56
MAPES, TROY	2,598.36
MCCLINTIC, JAMES	1,050.02
MCKERN, DOUGLAS	237.79
MEDDERS, BRETT	1,571.49
MELLENCAMP, JEFFREY	2,978.15
MESCHER, MATTHEW	45.36
MINIKUS, JOSHUA	2,281.55
MOERMAN, TIMOTHY	4,429.88
MURRA, BRIAN	2,059.29
NICELY-GREEN, CODY	309.98
NITZEL, NICOLE	601.67
NORTON, PATRICK	323.12
OAKLEY, JON	1,997.59
OLSEN, KARI	1,442.64
OSTRING, KATHLEEN	1,352.48
PARISH, TONJA	1,395.98
PARKER, SUSAN	115.67
PEARD, WILLIAM	492.27

PERDRIAU, MARIE	225.93
PETERSON, KATIE	1,190.52
PETERSON, OREN	1,854.67
PETERSON, RICK	393.55
PETTIT, BRANDON	1,825.46
PINEGAR, TOMMIE	1,294.70
PIZINGER, JAMES	584.60
POSADAS, OSCAR	371.38
PURVIS, KATHRYN	1,205.51
QUINN, JOHN	2,716.64
RASH, RONALD	1,781.33
RICHARDSON, ELIZABETH	1,643.72
ROBINSON, CLINT	3,093.99
ROYER, TIMOTHY	2,697.76
ROYSTER, JACOB	1,319.56
SCHAUFENBUEL, KARI	988.06
SCHETTLER, RODNEY	2,370.50
SCHUETT, REBECCA	2,100.62
SEDDON, JOSH	127.89
SHARON, JEREMIAH	1,444.64
SPOSETO, MACKENZIE	1,931.51
SPRAGUE, MATTHEW	1,956.58
STAROSELSKY, GALENA	811.23
STEINKE, KURT	642.23
STEPHENS, CLINT	141.97
STEWARD, ERIC	1,766.23
STOTZ, MELISSA	515.99
THAYER, CHANDLER	639.98
TIBBLES, STEVEN	1,515.00
TUEL, JASON	545.10
TYSDAL, THOMAS	2,277.92
VANDE KAMP, JOSHUA	1,563.42
VOEGTLE, TIMOTHY	1,496.25
WALLACE, ERIC	1,866.93
WASKE, CHARLES	1,952.11
WAYCASTER, SAVANNAH	184.57
WERNIMONT, THOMAS	357.47
WERTS, DANIEL	1,932.85
WESTON STOLL, KERI	1,498.27
WHITE, JASON	1,342.55
WHITE, LEAH	1,207.52
WIGGINS, MATHEW	862.06
WILSON, JODY	864.98
WINTERS, TROY	1,781.30
WISE, NATHAN	2,561.32
WOOD, DANIEL	848.79
WRIGHT, PAUL	722.89
YATES, CASSANDRA	403.07
<i>*TOTAL*</i>	<i>\$192,637.44</i>

- B. Consideration of approval of City Council Minutes of 11/21/2016 Regular Meeting
- C. Consideration of approval of a resolution appointing Paying Agent, Note Registrar, and Transfer Agent, approving the Paying Agent and Note Registrar and Transfer Agent Agreement and authorizing the execution of the Agreement [\$2,685,000 Sewer Revenue Capital Loan Notes, Series 2016C] (Resolution #16-508)

- D. Consideration of approval of a motion that the form of Tax Exemption Certificate be placed on file and approved [\$2,685,000 Sewer Revenue Capital Loan Notes, Series 2016C]
  - E. Consideration of approval of a motion that the form of Continuing Disclosure Certificate be placed on file and approved [2,685,000 Sewer Revenue Capital Loan Notes, Series 2016C]
  - F. Consideration of approval of a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and providing for a method of payment of the Notes [\$2,685,000 Sewer Revenue Capital Loan Notes, Series 2016C] (Resolution #16-509)
  - G. Consideration of approval of release of retainage to Manatts, Inc., for the SE Alice's Road/SE Olson Drive and Grand Prairie Parkway/SE Ashworth Road 2016 Turn Lane Widening in the amount of \$8,218.38
  - H. Consideration of approval of release of retainage to Paco Construction, LLC, for the 2016 Asphalt Overlay Project in the amount of \$9,263.63
  - I. Consideration of approval of a resolution approving Sanitary Sewer Easement associated with Little Walnut Creek Lift Station Expansion Project [Philip E. Broderick, LLC, and Charlotte R. Broderick, LLC] (Resolution #16-510)
  - J. Consideration of approval of a resolution approving Sanitary Sewer Easement associated with Little Walnut Creek Lift Station Expansion Project [Ladco Properties XXXI, LLC] (Resolution #16-511)
  - K. Consideration of approval of a resolution approving Sanitary Sewer Easement associated with Little Walnut Creek Lift Station Expansion Project [Young Men's Christian Association of Greater Des Moines, Iowa] (Resolution #16-512)
  - L. Consideration of approval of a resolution approving Public Overland Flowage Easement [Grant Woods Waukee Plat 1, Lot 11] (Resolution #16-513)
  - M. Consideration of approval of a resolution approving updated 28E Agreement for Mutual Aid Services with all Polk County Fire and EMS agencies (Resolution #16-514)
- 1) **Ordinance: Consideration of approval of an ordinance removing the Amendment No. 7 Area from the division of revenues under Iowa Code Section 403.19 for the Waukee Unified Urban Renewal Plan [second reading]** – Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Bergman. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0.
- 2) **Resolution: Consideration of approval of a resolution approving the waiver of a portion of building permit fee for charitable purposes for the construction by Greenland Homes of a home at 685 NE Wilden Drive** – Council Member Bergman moved to approve the resolution; seconded by Council Member Hughes. Development Services Director Deets reviewed the request to waive the building permit fee, as the proceeds from the sale of the home will be donated to Children's Cancer Connection. City staff recommends waiving the \$3,004.64 building permit fee. Mr. Deets noted that the City will be recognized for the donation in a half-page ad in the Des Moines Register. Council Member Bergman asked if the fee waiver sets a precedent; Mr. Deets replied that the last such waiver was approximately 10 years ago, so while it may set a precedent, it is not a common request. Council Member Peterson asked that there be some documentation that the funds are delivered to the charity as promised. Results of vote: Ayes: Bergman, Harrison, Hughes, Lyon, Peterson. Nays: None. Motion carried 5 – 0. (Resolution #16-515)
- (K) Reports** – Reports made by Council Members Bergman, Peterson, Harrison, Hughes.

Council Member Lyon moved to adjourn; seconded by Council Member Bergman. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 5:46 p.m.

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Rick Peterson, Mayor Pro Tem

Attest:

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Rebecca D. Schuett, City Clerk