



WAUKEE CITY COUNCIL
REGULAR MEETING

DATE: **TUESDAY, JANUARY 3, 2023**
TIME: **5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

****Full City Council meeting packet is available at
<https://rms.waukee.org/Public/Browse.aspx?id=162574&dbid=0&repo=Waukee>**

*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>
Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. OPEN FORUM [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures**.]
 - E. AGENDA APPROVAL
 - F. MONTHLY MAYOR'S REPORT
 - G. PRESENTATIONS:
 - 1) Iowa League of Cities 2023 legislative priorities
 - H. PUBLIC HEARINGS:
 - 1) On plans, specifications, form of contract and estimate of cost [2023 ADA Sidewalk Improvements Project]
 - 2) On plans, specifications, form of contract and estimate of cost [Heart of the Warrior Trailside Improvements Project]
 - I. PUBLIC HEARING ACTION ITEMS:
 - 1) **2023 ADA Sidewalk Improvements Project**
 - A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost

B. RESOLUTION: Consideration of approval of a resolution awarding contract

2) Heart of the Warrior Trailside Improvements Project

A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost

B. RESOLUTION: Consideration of approval of a resolution awarding contract

J. ACTION ITEMS:

1) CONSENT AGENDA [All items listed under the Consent Agenda will be considered for approval through one motion and second. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]

A. Consideration of approval of 01/03/2023 Bill List; 12/23/2022 Payroll

B. Consideration of approval of City Council Minutes of 12/19/2022 Regular Meeting

C. Consideration of receipt and file of a Mayor's Proclamation of January 2023 as Slavery and Human Trafficking Prevention Month

D. Consideration of approval of ownership updates associated with liquor licenses for Hy-Vee, Inc., d/b/a as Hy-Vee [1005 E. Hickman Road], Hy-Vee Market Grille [1005 E. Hickman Road], Hy-Vee Fast and Fresh [1025 E. Hickman Road], Hy-Vee Fast and Fresh [2855 Grand Prairie Parkway], and Hy-Vee Fast and Fresh #2 [155 W. Hickman Road]

E. Consideration of approval of resolution authorizing the City of Waukee to submit an application for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization

F. Appointments:

1. Consideration of approval of a resolution approving official publications for the City of Waukee for 2023

2. Consideration of approval of a resolution approving official City depositories for 2023

3. Consideration of approval of a resolution approving mayor's appointment of City Attorney for 2023

4. Consideration of approval of a resolution approving mayor's appointment of City Health Officer for 2023

G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:

1. Consideration of approval of a resolution accepting public improvements [Stratford Crossing Plat 10]

2. Consideration of approval of Payment Estimate No. 14/Release of Retainage to Elder Corporation for the NW Douglas Parkway Improvement Project, NW 10th Street to NW 2nd Street, in the amount of \$95,200.33

H. Consideration of approval of a resolution ordering construction of 2023 Asphalt Overlay Improvements Project, Ashworth Drive from 4th Street to 10th Street, and fixing a date for hearing thereon and taking bids therefor

2) MAYOR'S APPOINTMENT: Of the Mayor Pro Tem and Council Members as representatives on various boards and committees for 2023

3) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving the mayor's appointment of City of Waukee representation to the Central Iowa Regional Drinking Water Commission (CIRDWC) for 2023

4) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Wastewater Reclamation Authority (WRA) Policy Board and Technical Board for 2023

5) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Walnut Creek Watershed Authority Board of Directors for 2023

6) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation and Executive Committee Subarea Nominee to the Des Moines Area Metropolitan Planning Organization (MPO) for 2023

7) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Mid-Iowa Planning Alliance (MIPA) Board of Directors for 2023

8) MAYOR'S APPOINTMENT AND RESOLUTION: Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Dallas County Emergency Management Commission and E-911 Commission for 2023

9) ORDINANCE: Consideration of approval of an ordinance for the division of revenues under Section 403.19, Code of Iowa, for The Quarter Commercial Urban Renewal Plan [second reading]

- 10) ORDINANCE:** Consideration of approval an ordinance to amend Chapter 166, Zoning Regulations, Administration and Enforcement, Waukee, Iowa [second reading]
- 11) ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-2/PD-1 and R-4, a property to be known as Autumn Valley West [third (final) reading]
- 12) RESOLUTION:** Consideration of approval of a resolution approving final plat for Indi Run Plat 4
- K. REPORTS:**
- A. City Administrator Report
 - B. City Attorney Report
 - C. Council Member Reports

ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2023), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

Rules of Order and Decorum for the Zoom Meeting

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.