

**WAUKEE CITY COUNCIL
REGULAR MEETING AGENDA**

**DATE: [DATE]
TIME: 5:30 P.M.**

**PLACE: WAUKEE CITY HALL, WEST CONFERENCE ROOM,
230 W. HICKMAN RD., WAUKEE, IA 50263**

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.
The meeting shall be conducted via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>
Meeting ID: 352-651-371**

Or by phone:

**+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592**

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the City Clerk's office at 978-7904 or bschuett@waukeee.org if you have questions or electronic accessibility issues.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE IS TEMPORARILY SUSPENDED

C. ROLL CALL

D. OPEN FORUM

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures (REVISED OCTOBER 2018).]

E. AGENDA APPROVAL

Documents:

F. PRESENTATIONS

G. PUBLIC HEARINGS

- G.1. On Plans, Specifications, Form Of Contract And Estimate Of Cost [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive To SE Glacier Trail]

Documents:

[G01.PDF](#)

- G.2. On Plans, Specifications, Form Of Contract And Estimate Of Cost [Little Walnut Creek North Trunk Sewer Phase 1 And Water Main Extensions Project]

Documents:

[G02.PDF](#)

- G.3. On Plans, Specifications, Form Of Contract And Estimate Of Cost [Warrior Lane Improvements Phase 1 Project]

Documents:

[G03.PDF](#)

H. PUBLIC HEARING ACTION ITEMS

- H.1. SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive To SE Glacier Trail

- H.1.A. *RESOLUTION: Consideration Of Approval Of A Resolution Approving Plans, Specifications, Form Of Contract And Estimate Of Cost*

Documents:

[H01A.PDF](#)

- H.1.B. *RESOLUTION: Consideration Of Approval Of A Resolution Awarding Contract*

Documents:

[H01B.PDF](#)

- H.2. Little Walnut Creek North Trunk Sewer Phase 1 And Water Main Extensions Project

- H.2.A. *RESOLUTION: Consideration Of Approval Of A Resolution Approving Plans, Specifications, Form Of Contract And Estimate Of Cost*

Documents:

[H02A.PDF](#)

- H.2.B. *RESOLUTION: Consideration Of Approval Of A Resolution Awarding Contract*

Documents:

[H02B.PDF](#)

H.3. Warrior Lane Improvements Phase 1 Project

H.3.A. *RESOLUTION: Consideration Of Approval Of A Resolution Approving Plans, Specifications, Form Of Contract And Estimate Of Cost*

Documents:

[H03A.PDF](#)

H.3.B. *RESOLUTION: Consideration Of Approval Of A Resolution Awarding Contract*

Documents:

[H03B.PDF](#)

I. ACTION ITEMS

I.1. CONSENT AGENDA PART 1

I.1.A. *Consideration Of Approval Of 01/18/2021 Bill List; 12/31/2020 Payroll*

Documents:

[I01A.PDF](#)

I.1.B. *Consideration Of Approval Of City Council Minutes Of 01/04/2021 Regular Meeting, 01/11/2021 Special Meeting*

Documents:

[I01B.PDF](#)

I.1.C. *Consideration Of Approval Of 12-Month Special Class C Liquor License (BW) (Beer/Wine) With Outdoor Service Privilege For Old Station Craft Meats, LLC, D/B/A Old Station Craft Meats [450 6th Street], Pending Proof Of Dram Insurance*

Documents:

[I01C.PDF](#)

I.1.D. *Consideration Of Approval Of Renewal Of 12-Month Class B Beer Permit (BB) (Includes Wine Coolers) With Outdoor Service And Sunday Sales Privileges For City Of Waukee, D/B/A Sugar Creek Municipal Golf Course [1505 6th Street]*

Documents:

[I01D.PDF](#)

I.1.E. *Consideration Of Approval Of A Resolution Approving Official Publications For The City Of Waukee For 2021*

Documents:

[I01E.PDF](#)

I.1.F. *Consideration Of Approval Of A Resolution Approving Official City Depositories For 2021*

Documents:

[I01F.PDF](#)

- I.1.G. *Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Attorney For 2021*

Documents:

[I01G.PDF](#)

- I.1.H. *Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of Chief Of Police For 2021*

Documents:

[I01H.PDF](#)

- I.1.I. *Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Health Officer For 2021*

Documents:

[I01I.PDF](#)

- I.1.J. *Consideration Of Approval Of A Resolution Approving Job Description And Pay Grade [Accounting Manager, Finance Department]*

Documents:

[I01J.PDF](#)

- I.1.K. *Consideration Of Approval Of A Resolution Approving Job Description And Pay Grade [Digital Marketing Specialist, Waukee Public Library]*

Documents:

[I01K.PDF](#)

- I.1.L. *Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With Veenstra & Kimm, Inc. [2021 ADA Sidewalk Improvements Project]*

Documents:

[I01L.PDF](#)

- I.1.M. *Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With Veenstra & Kimm, Inc. [Transite Water Main Replacement Phase 2 Project]*

Documents:

[I01M.PDF](#)

- I.1.N. *Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With JCG Land Services, Inc. [Miscellaneous Right-Of-Way And*

Easement Acquisition Services, 2021-2022]

Documents:

[I01N.PDF](#)

- I.1.O. *Consideration Of Approval Of A Resolution Approving Purchase Agreements And Easements Between AP GPP, LC (Parcels 57, 58 And 59), And The City Of Waukee [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive To SE Glacier Trail]*

Documents:

[I01O.PDF](#)

- I.1.P. *Consideration Of Approval Of A Resolution Approving Public Gas Line Easement Associated With The Commons At Greenway Plat 2 [Signature Development Of Iowa, LLC]*

Documents:

[I01P.PDF](#)

- I.1.Q. *Consideration Of Approval Of A Resolution Approving Public Gas Line Easement Associated With The Commons At Greenway Plat 2 [Waukee Commons, LLC]*

Documents:

[I01Q.PDF](#)

- I.1.R. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Stratford Crossing Plat 8]*

Documents:

[I01R.PDF](#)

- I.1.S. *Consideration Of Approval Of Change Order No. 1 To Larson Construction Company, Inc., For The Triumph Park Project, Increasing The Contract In The Amount Of \$106,228.27*

Documents:

[I01S.PDF](#)

- I.1.T. *Consideration Of Approval Of Payment Estimate No. 3 To Larson Construction Company, Inc., For The Triumph Park Project In The Amount Of \$441,279.85*

Documents:

[I01T.PDF](#)

- I.1.U. *Consideration Of Approval Of Payment Estimate No. 14 To Absolute Concrete Construction, Inc., For The NW 10th Street Improvement Project, W. Hickman Road To NW Douglas Parkway, In The Amount Of \$91,793.88*

Documents:

[I01U.PDF](#)

- I.1.V. *Consideration Of Approval Of A Motion Setting February 1, 2021, As The Date Of Public Hearing On A Proposed Property Tax Levy Pursuant To Iowa Code 384.15A*

Documents:

[I01V.PDF](#)

- I.1.W. *Consideration Of Approval Of A Motion Setting February 16, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] To R-2 [One- And Two-Family Residential District] And R-2 [One- And Two-Family Residential District]/PD-1 [Planned Development Overlay District] (Fox Valley)*

Documents:

[I01W.PDF](#)

- I.1.X. *Consideration Of Approval Of A Motion Setting February 16, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] To R-4 [Row Dwelling And Townhome District] (Broderick Property)*

Documents:

[I01X.PDF](#)

- I.1.Y. *Consideration Of Approval Of A Motion Setting February 16, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 160 Site And Building Development Standards, Chapter 165, Zoning Regulations, Definitions And General Regulations And Chapter 169 Zoning Regulations, District Regulations By Incorporating Regulations For Interior Storage Uses*

Documents:

[I01Y.PDF](#)

I.2. CONSENT AGENDA PART 2

- I.2.A. *Consideration Of Approval Of A Resolution Fixing Date For A Meeting On The Proposition To Issue Not To Exceed \$9,500,000 General Obligation Bonds (For Essential Corporate Purposes)*

Documents:

[I02A.PDF](#)

- I.2.B. *Consideration Of Approval Of A Resolution Fixing Date For A Meeting On The Proposition To Issue Not To Exceed \$35,000,000 General Obligation Urban Renewal Bonds (For Essential Corporate Urban Renewal Purposes)*

Documents:

[I02B.PDF](#)

I.3. MAYOR'S APPOINTMENT: Of The Mayor Pro Tem And Council Members As

Representatives On Various Boards And Committees For 2021

Documents:

[I03.PDF](#)

- I.4. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving The Mayor's Appointment Of Council Liaison, Alternate Representative, And Ex-Officio To The Central Iowa Regional Drinking Water Commission (CIRDWC) For 2021

Documents:

[I04.PDF](#)

- I.5. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of The Representative And Alternate Member To The Wastewater Reclamation Authority (WRA) Policy Board And Representative And Alternate Member To The Wastewater Reclamation Authority (WRA) Technical Board For 2021

Documents:

[I05.PDF](#)

- I.6. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of Representative And Alternate To The Walnut Creek Watershed Authority Board Of Directors For 2021

Documents:

[I06.PDF](#)

- I.7. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of Primary And Alternate Members To The Des Moines Area Metropolitan Planning Organization (MPO) And Primary And Alternate Members For The Des Moines Area MPO Transportation And Technical Committee For 2021

Documents:

[I07.PDF](#)

- I.8. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of The City Of Waukee Alternate Members To The Dallas County Emergency Management Commission And E-911 Commission For 2021

Documents:

[I08.PDF](#)

- I.9. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Or Reappointment Of Citizen Members To The Various City Boards, Commissions And Committees

Documents:

[I09.PDF](#)

- I.10. RESOLUTION: Consideration Of Approval Of A Resolution Approving Site Plan For Timberline Stadium Phase 2 [2605 SE L.A. Grant Parkway]

Documents:

[I10.PDF](#)

- I.11. RESOLUTION: Consideration Of Approval Of A Resolution Approving Site Plan For Shottenkirk Service Addition [755 W. Hickman Road]

Documents:

[I11.PDF](#)

- I.12. RESOLUTION: Consideration Of Approval Of A Resolution Awarding Quote [Lift Station No. 3 Rehabilitation Phase 3, Wet Well Repairs Project]

Documents:

[I12.PDF](#)

J. REPORTS

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

K. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

****Rules of Order and Decorum for this Zoom Meeting****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be

submitted in advance by emailing bschuett@waukeee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.