



**WAUKEE CITY COUNCIL
REGULAR MEETING**

**DATE: MONDAY, FEBRUARY 2, 2026
TIME: 5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

****Full City Council meeting packet is available at
<https://rms.waukeee.org/Public/Browse.aspx?id=162574&dbid=0&repo=Waukeee>**

***In accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>
Meeting ID: 352-651-371**

Or by phone:

**+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592**

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER**
 - B. PLEDGE OF ALLEGIANCE**
 - C. ROLL CALL**

- D. OPEN FORUM**

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Total input on any subject may be limited to a fixed period by the presiding officer.]

- E. AGENDA APPROVAL**

- F. PRESENTATIONS: NONE**

- G. PUBLIC HEARINGS: NONE**

- H. PUBLIC HEARING ACTION ITEMS: NONE**

- I. ACTION ITEMS:**

- 1) CONSENT AGENDA**

[Items listed as part of the Consent Agenda are considered for approval through a single motion and second. There is no discussion of individual items unless a motion is made and seconded for separate consideration.]

- A. Consideration of approval of 02/02/2026 Bill List; 01/30/2026 Payroll
- B. Consideration of approval of City Council Minutes of 01/19/2026 Regular Meeting, 01/26/2026 Work Session
- C. Retail Alcohol License Applications, Renewals:
 - 1. Consideration of approval of a motion approving ownership updates and renewal of 12-month Class B Retail Alcohol License for Old Station Craft Meats, LLC, d/b/a Old Station Craft Meats [450 6th Street]

2. Consideration of approval of a motion approving renewal of 12-month Class E Retail Alcohol License for SJ, LLC, d/b/a Star Liquor Tobacco & Vape [23 NE Carefree Lane]
- D. Job Descriptions:
 1. Consideration of approval of a resolution approving job description and pay grade [Right of Way Permit Technician, Public Works Department]
 2. Consideration of approval of a resolution approving job description and pay grade [Stormwater MS4 Program Administrator, Public Works Department]
- E. Contracts, Agreements:
 1. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [2026 Risk and Resilience Assessment]
 2. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with Bolton & Menk, Inc. [Little Walnut Creek Greenway Trail Segment Project]
 3. Consideration of approval of a resolution approving Droppett Location Agreement
- F. Change Orders, Payment Estimates, Acceptances of Public Improvements, Releases of Retainage:
 1. Consideration of approval of a motion approving Payment Estimate No. 4 (Final) to Howser Concrete Unlimited for the 2025 Pavement Patching Project in the amount of \$0.00
 2. Consideration of approval of a resolution accepting public improvements [2025 Pavement Patching Project]
 3. Consideration of approval of a resolution accepting public improvements [Painted Woods West Plat 6]
- G. Consideration of approval of a resolution setting forth check authorization procedures and authorized signatories for the City accounts in accordance with generally accepted accounting standards
- H. Fixing Dates for Public Hearings:
 1. Consideration of approval of a motion setting February 17, 2026, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 [One and Two Family Residential District], R-2/PD-1 [One and Two Family Residential District with a Planned Development Overlay], R-3 [Multi-Family Residential District], R-4 [Row Dwelling and Townhome Dwelling District] and C-1A [Neighborhood Commercial District] (Alderbrook)
 2. Consideration of approval of a motion setting February 17, 2026, as the date of public hearing on the vacation of a Temporary Storm Sewer and Detention Easement [The Shops at Kettlestone North Plat 4]
 3. Consideration of approval of a resolution ordering construction of the Waukee City Building Project (410 6th Street) and fixing a date for hearing thereon and taking of bids therefor

- 2) **RESOLUTION:** Consideration of approval of a resolution directing sale of \$10,460,000 (Subject to Adjustment per Terms of Offering) General Obligation Bonds, Series 2026A
- 3) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to C-1, a parcel to be known as Orange Commercial Development [second reading]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-RC, a parcel to be known as B. Krumm Farms [second reading]
- 5) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1A to C-1, a parcel to be known as WCSD Admin Building Expansion [second reading]
- 6) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4/PD-1 to R-4/PD-1, a parcel known as Vintage Estates of Waukee [second reading]
- 7) **RESOLUTION:** Consideration of approval of a resolution approving site plan for Charlotte's Kitchen [1165 SE University Avenue]
- 8) **MOTION:** Consideration of approval of a motion approving Change Order No. 1 to S.M. Hentges & Sons, Inc., for the West Area Trunk Sewer Extension Phase 3 Project, increasing the contract in the amount of \$172,158.60
- 9) **MOTION:** Consideration of approval of a motion approving Change Order No. 2 to Landmark Structures for the 3rd Street Elevated Storage Tank Replacement Project, increasing the contract in the amount of \$74,919.00
- 10) **RESOLUTION:** Consideration of approval of a resolution approving Proposal and Project Implementation Agreement By and Between Owner and Artist [Waukee Public Safety Building]

J. REPORTS

ADJOURNMENT

Pursuant to Iowa Code Section 21.4(2), the City has the authority to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodation to persons with disabilities. Should such accommodations be required, please contact the City Clerk's office at 515-978-7904 or email bschuett@waukee.org no later than 8:00 a.m. the day of the meeting to have reasonable accommodations provided.

Questions or comments for any Public Hearing item may be submitted in advance by emailing bschuett@waukee.org no later than 5:00 p.m. the day of the meeting.

**Rules of Order and Decorum for Zoom Participation*

Any member of the public with questions or comments during the Open Forum or Public Hearing portions of the meeting may participate in Zoom by using the RAISE HAND feature. If participating via phone, the raise hand feature is activated by entering *9 on the keypad. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. The Chat and Q&A functions are turned off during the meeting.