



**Waukee**  
THE KEY TO GOOD LIVING

**PLANNING AND ZONING COMMISSION AGENDA**

**TUESDAY – APRIL 13, 2021 – 6:00 P.M.**

**WAUKEE CITY HALL, WEST CONFERENCE ROOM, 230 W. HICKMAN ROAD, WAUKEE, IA 50263**

\*Due to public health concerns and in accordance with Iowa Code Section 21.4(1)(b) regarding open meetings, this meeting of the Waukee Planning & Zoning Commission will be conducted electronically for good cause as holding the meeting at a publicly accessible place is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.

The meeting shall be conducted via Zoom at the following link or phone numbers:

<https://zoom.us/j/814934082>

Meeting ID: 814-934-082

Or by phone:

+1 646-558-8656 or

+1 312-626-6799 or

+1 301-715-8592

All persons wishing to observe or participate in this meeting may do so via Zoom. Please contact the Development Services office at 978-9533 or [akass@waukee.org](mailto:akass@waukee.org) if you have questions or electronic accessibility issues.

1. Roll Call
2. Agenda Approval
3. Approval of the March 23, 2021 Meeting Minutes
4. Open Forum
5. **MOTION:** Approval of a Site Plan for LOF-Xpress (250 SE Alice's Road)
6. **MOTION:** Approval of a Preliminary Plat for Timber Creek Plat I
7. **PRESENTATION:** Capital Improvements Plan (CIP) Fiscal Years 2022 – 2026
8. New Business
9. Adjournment

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the said date, time and place. Pursuant to §21.4(2) of the *Code of Iowa* (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time. The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Development Services Department at least 48 hours in advance at 515-978-9533 or email [akass@waukee.org](mailto:akass@waukee.org) to have reasonable accommodations provided.

\*Pursuant to §21.2 of the Code of Iowa (2021), the term "meeting" is defined as "a gathering in person or by electronic means, formal or informal, of a majority of the members of a governmental body where there is deliberation or action upon any matter within the scope of the governmental body's policy-making duties." This is not a planned regular or special meeting of the Waukee City Council. It is, however, a meeting of the Planning & Zoning Commission where three or more council members may be present and where policy may be discussed. If such a meeting shall take place, "the nature of the good cause justifying the departure from the normal requirements (of 24 hr notice by posting) shall be stated in the minutes."