



**WAUKEE CITY COUNCIL
REGULAR MEETING**

**DATE: MONDAY, MAY 2, 2022
TIME: 5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

****Full City Council meeting packet is available at
<https://rms.waukee.org/Public/Browse.aspx?id=179133&dbid=0&repo=Waukee>**

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>
Meeting ID: 352-651-371**

Or by phone:

**+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592**

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER**
 - B. PLEDGE OF ALLEGIANCE**
 - C. ROLL CALL**
 - D. OPEN FORUM** [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures**.]
 - E. AGENDA APPROVAL**
 - F. MONTHLY MAYOR'S REPORT**
 - G. PRESENTATIONS: NONE**
 - H. PUBLIC HEARINGS:**
 - 1) On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Hamilton Ridge Plat 12
 - 2) On an ordinance correcting a legal description error in Ordinance No. 3024, by repealing the ordinance and amending Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to M-1, a property to be known as Legacy Park West
 - I. PUBLIC HEARING ACTION ITEMS:**
 - 1) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Hamilton Ridge Plat 12 [introduction; first reading]

- 2) **ORDINANCE:** Consideration of approval of an ordinance correcting a legal description error in Ordinance No. 3024, by repealing the ordinance and amending Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to M-1, a property to be known as Legacy Park West [introduction; first, second, third (final) readings]

J. ACTION ITEMS:

- 1) **CONSENT AGENDA PART 1** [All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]
- A. Consideration of approval of 05/02/2022 Bill List; 04/29/2022 Payroll
 - B. Consideration of approval of City Council Minutes of 04/18/2022 Regular Meeting
 - C. Consideration of approval of receipt and file of a Mayor's Proclamation recognizing May 2022 as Building Safety Month
 - D. Liquor License Applications, Renewals:
 - 1. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #75 [350 SE University Avenue]
 - 2. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #1202 [650 W. Hickman Road]
 - E. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on May 14, 2022, for the Waukee Firefighters Association Pancake Breakfast
 - F. Consideration of approval of a resolution approving the use of Triangle Park and the temporary closing of certain public streets for the 2022 Farmers Market
 - G. Consideration of approval of a resolution to amend and restate the City of Waukee Money Purchase Plan
 - H. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving Software Maintenance Agreement and Order Form [Andrews Technology (Novatime)]
 - 2. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Snyder & Associates, Inc. [School and Trail Routes Improvement Project]
 - 3. Consideration of approval of a resolution approving contract and bond [Little Walnut Creek Trunk Sewer Extension Phase 5 Project]
 - 4. Consideration of approval of a resolution approving various Agreements Concerning Construction of Fence
 - I. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Change Order No. 3 to Elder Corporation for the NW 2nd Street Construction Project, NW Venture Drive to NW Douglas Parkway, increasing the contract in the amount of \$24,065.58
 - 2. Consideration of approval of release of retainage to Absolute Concrete Construction, Inc., for the Alice's Rd. PCC Pavement Widening, 400-ft North of SE Olson Drive to NE Horizon Drive, in the amount of \$30,000.00
 - J. Consideration of approval of a resolution awarding quote [Ashworth Road Water Main Lowering Project]
 - K. Consideration of approval of a resolution approving Public Utility Easement [City of Waukee]
 - L. Consideration of approval of a motion setting June 6, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 (Agricultural District) to R-2 (One and Two-Family Residential District) and R-3 (Multi-Family Residential District) [Fox Creek Meadows]
- 2) **CONSENT AGENDA PART 2** [All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]
- A. Consideration of approval of a resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with JACE Properties, L.L.C. and Access Technologies, Inc. d/b/a Access Systems, Inc.
- 3) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.09, No Parking Zones as specified [introduction; first reading]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 92, Water Rates, by amending Section 92.02, Water Rates, as specified [third (final) reading]

- 5) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 98, Sewer Service Charges, by amending Section 98.01, Sewer Service Charges Required, as specified [third (final) reading]
- 6) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 100, Stormwater Management Utility, by amending Section 100.05, Stormwater Service Rates and Charges, as specified [third (final) reading]
- 7) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 106, Collection of Solid Waste, by amending Section 106.10, Collection Charges, as specified [third (final) reading]
- 8) **RESOLUTION:** Consideration of approval of a resolution awarding quote [2022 Ashworth Road Pavement Patching Project]
- 9) **RESOLUTION:** Consideration of approval of a resolution approving final plat for Tanglewoods Acres Plat 3
- 10) **RESOLUTION:** Consideration of approval of a resolution approving final plat for Maple Grove Place
- 11) **RESOLUTION:** Consideration of approval of a resolution approving site plan for Maple Grove Place
- 12) **RESOLUTION:** Consideration of approval of a resolution approving a site plan for Project Morgan Site Logistics Plan [655 S Avenue]

- K. REPORTS:**
 - A. City Administrator Report
 - B. City Attorney Report
 - C. Council Member Reports

ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

Rules of Order and Decorum for the Zoom Meeting

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.