

**WAUKEE CITY COUNCIL  
REGULAR MEETING AGENDA**

**DATE: MONDAY, MAY 17, 2021  
TIME: 5:30 P.M.**

**PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263**

**\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>  
Meeting ID: 352-651-371**

**Or by phone:**

**+1 646-558-8656 or  
+1 312-626-6799 or  
+1 301-715-8592**

**In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. OPEN FORUM**

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures (REVISED OCTOBER 2018).]

**E. AGENDA APPROVAL**

Documents:

[05172021\\_AGENDA.PDF](#)

**F. PRESENTATIONS**

**G. PUBLIC HEARINGS**

G.1. On The Adoption Of The Proposed Code Of Ordinances Of The City Of Waukeee, Iowa

Documents:

[G01.PDF](#)

G.2. On A Proposed Budget Amendment For The City Of Waukee For Fiscal Year 2021

Documents:

[G02.PDF](#)

**H. PUBLIC HEARING ACTION ITEMS**

H.1. ORDINANCE: Consideration Of Approval Of An Ordinance Adopting The Code Of Ordinances Of The City Of Waukee, Iowa [Introduction; First Reading]

Documents:

[H01.PDF](#)

H.2. RESOLUTION: Consideration Of Approval Of A Resolution Approving Budget Amendment For The City Of Waukee For Fiscal Year 2021

Documents:

[H02.PDF](#)

**I. ACTION ITEMS**

I.1. CONSENT AGENDA

I.1.A. *Consideration Of Approval Of 05/17/2021 Bill List; 04/30/2021 Payroll*

Documents:

[I01A.PDF](#)

I.1.B. *Consideration Of Approval Of City Council Minutes Of 05/03/2021 Regular Meeting, 05/10/2021 Work Session*

Documents:

[I01B.PDF](#)

I.1.C. *Consideration Of Approval Of Receipt And File Of A Mayor's Proclamation Recognizing May 16-22, 2021, As National Public Works Week*

Documents:

[I01C.PDF](#)

I.1.D. *Consideration Of Approval Of A Fiscal Year 2021 Iowa Retail Permit Application For Cigarette/Tobacco/ Nicotine/Vapor For Leaf Brothers Cigars, LLC, D/B/A Leaf Brothers Cigars [714 Interstate Parkway], Pending Issuance Of A Temporary Or Permanent Certificate Of Occupancy*

Documents:

[I01D.PDF](#)

- I.1.E. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of NE Owl Ridge Lane From NE Douglas Parkway North To NE Wolfpack Drive On Saturday, July 3, 2021, Between The Hours Of 2:00 P.m. And 8:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[I01E.PDF](#)

- I.1.F. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of Certain Public Streets For The City Of Waukee Celebration Of Independence*

Documents:

[I01F.PDF](#)

- I.1.G. *Consideration Of Approval Of A Resolution Approving Temporary Parking Along SE Booth Avenue From S. Warrior Lane East To Its Terminus On July 3, 2021, Between The Hours Of 9:30 A.m. And 12:00 P.m. [Celebration Of Independence Parade]*

Documents:

[I01G.PDF](#)

- I.1.H. *Consideration Of Approval Of A Resolution Approving Job Descriptions And Pay Grade [GIS Technician; Traffic Signal Technician]*

Documents:

[I01H.PDF](#)

- I.1.I. *Consideration Of Approval Of A Resolution Approving Non-Union, Skilled, Library, Police, Fire And Director Compensation Plans*

Documents:

[I01I.PDF](#)

- I.1.J. *Consideration Of Approval Of A Resolution Accepting Certificate Of Completion, Minimum Improvements [117 Land Company, LLC; RJ Lawn Service, Inc.]*

Documents:

[I01J.PDF](#)

- I.1.K. *Consideration Of Approval Of A Resolution Accepting Certificate Of Completion, Public Improvements [117 Land Company, LLC; RJ Lawn Service, Inc.]*

Documents:

[I01K.PDF](#)

- I.1.L. *Consideration Of Approval Of A Resolution Approving Termination Of Third Amendment To Water Service Enhancement Agreement*

Documents:

[I01L.PDF](#)

- I.1.M. *Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With McClure Engineering Company [Ashworth Drive Resurfacing From 2nd Street To 10th Street]*

Documents:

[I01M.PDF](#)

- I.1.N. *Consideration Of Approval Of A Resolution Approving Farm Lease With Phillips-Hamilton, Inc.*

Documents:

[I01N.PDF](#)

- I.1.O. *Consideration Of Approval Of A Resolution Awarding Quote [Alice's Road/170th Street Transmission Line Relocation Phase 2 Project]*

Documents:

[I01O.PDF](#)

- I.1.P. *Consideration Of Approval Of Payment Estimate No. 1 To Elder Corporation For The NW 2nd Street Construction Project, NW Venture Drive To NW Douglas Parkway, In The Amount Of \$546,019.53*

Documents:

[I01P.PDF](#)

- I.1.Q. *Consideration Of Approval Of Payment Estimate No. 1 To Elder Corporation For The NW Douglas Parkway Construction Project, NW 10th Street To NW 2nd Street, In The Amount Of \$124,668.04*

Documents:

[I01Q.PDF](#)

- I.1.R. *Consideration Of Approval Of Payment Estimate No. 1 To Alliance Construction Group, LLC, For The SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive To SE Glacier Trail, In The Amount Of \$136,234.75*

Documents:

[I01R.PDF](#)

- I.1.S. *Consideration Of Approval Of Payment Estimate No. 1 To Caliber Concrete, LLC, For The Kettlestone Greenway Improvements Phase 2 Project In The Amount Of \$99,905.06*

Documents:

[I01S.PDF](#)

I.1.T. *Consideration Of Approval Of Payment Estimate No. 1 To Woodruff Construction, Inc., For The Lift Station No. 3 Rehabilitation Phase 3 Wet Well Repairs Project In The Amount Of \$9,426.38*

Documents:

[I01T.PDF](#)

I.1.U. *Consideration Of Approval Of Payment Estimate No. 1 To J&K Contracting, LLC, For The Southwest Area Trunk Sewer Extension Phase 2 Project In The Amount Of \$90,877.00*

Documents:

[I01U.PDF](#)

I.1.V. *Consideration Of Approval Of Payment Estimate No. 1 To Priority Excavating, LLC, For The Little Walnut Creek North Trunk Sewer Phase 1 And Water Main Extension Project In The Amount Of \$363,371.94*

Documents:

[I01V.PDF](#)

I.1.W. *Consideration Of Approval Of Payment Estimate No. 2 To Corell Contractor, Inc., For The SE Laurel Street Extension At Alice's Road Project In The Amount Of \$192,288.43*

Documents:

[I01W.PDF](#)

I.1.X. *Consideration Of Approval Of Payment Estimate No. 3 To Concrete Technologies, Inc., For The Warrior Lane Improvements Phase 1 Project In The Amount Of \$183,468.61*

Documents:

[I01X.PDF](#)

I.1.Y. *Consideration Of Approval Of Payment Estimate No. 17 To Absolute Concrete Construction, Inc., For The NW 10th Street Improvement Project, W. Hickman Road To NW Douglas Parkway, In The Amount Of \$581,049.37*

Documents:

[I01Y.PDF](#)

I.1.Z. *Consideration Of Approval Of Payment Estimate No. 7 To Larson Construction Company, Inc., For The Triumph Park Project In The Amount Of \$605,508.11*

Documents:

[I01Z.PDF](#)

I.1.AA. *Consideration Of Approval Of Payment Estimate No. 9 (Final) To All Star Concrete*

*For The Alice Nizzi Park Project In The Amount Of \$28,029.75*

Documents:

[I01ZAA.PDF](#)

- I.1.BB. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Alice Nizzi Park Project]*

Documents:

[I01ZBB.PDF](#)

- I.1.CC. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Glynn Village South Park And Trail Amenity Project]*

Documents:

[I01ZCC.PDF](#)

- I.1.DD. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Ashworth Acres Plat 2]*

Documents:

[I01ZDD.PDF](#)

- I.1.EE. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Stratford Crossing Plat 6]*

Documents:

[I01ZEE.PDF](#)

- I.1.FF. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Stratford Crossing Plat 7]*

Documents:

[I01ZFF.PDF](#)

- I.1.GG. *Consideration Of Approval Of A Resolution Ordering Construction Of The Douglas Parkway Extension Project And Fixing A Date For Hearing Thereon And Taking Bids Therefor*

Documents:

[I01ZGG.PDF](#)

- I.1.HH. *Consideration Of Approval Of A Resolution Ordering Construction Of The 2021 Well Rehabilitation Phase 2 Project And Fixing A Date For Hearing Thereon And Taking Bids Therefor*

Documents:

[I01ZHH.PDF](#)

- I.1.II. *Consideration Of Approval Of A Motion Setting June 21, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] To R-2 (One- And Two-Family Residential District), R-3 [Rental Multi-Family Residential District], R-4 [Row Dwelling And Townhome Dwelling District] And C-1 [Community And Highway Service Commercial District] (Waukee Crossing 2)*

Documents:

[I01ZII.PDF](#)

- I.1.JJ. *Consideration Of Approval Of A Motion Setting June 21, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From K-OF [Kettlestone Retail Office]/PD-1 [Planned Development Overlay District] To K-MF Stacked High [Kettlestone Multi-Family Stacked High District]/PD-1 [Planned Development Overlay District] (Kettlestone Apartments)*

Documents:

[I01ZJJ.PDF](#)

- I.2. ORDINANCE: Consideration Of Approval Of An Ordinance Correcting A Scrivener's Error In Ordinance No. 2989, Amending Chapter 203, Water Rates [Introduction; First, Second, Third (Final) Readings]

Documents:

[I02.PDF](#)

- I.3. RESOLUTION: Consideration Of Approval Of A Resolution Approving Preliminary Plat For Autumn Valley Townhomes Plat 1

Documents:

[I03.PDF](#)

- I.4. RESOLUTION: Consideration Of Approval Of A Resolution Approving Final Plat For Autumn Valley Townhomes Plat 1

Documents:

[I04.PDF](#)

- I.5. RESOLUTION: Consideration Of Approval Of A Resolution Approving Site Plan For Autumn Valley Townhomes

Documents:

[I05.PDF](#)

- I.6. RESOLUTION: Consideration Of Approval Of A Resolution Approving Construction Plans For Autumn Valley Plat 2

Documents:

[I06.PDF](#)

I.7. RESOLUTION: Consideration Of Approval Of A Resolution Approving Preliminary Plat For Prairie Rose Phase II

Documents:

[I07.PDF](#)

I.8. RESOLUTION: Consideration Of Approval Of A Resolution Approving Construction Drawings For Prairie Rose Plat 3

Documents:

[I08.PDF](#)

I.9. MOTION: Consideration Of Approval Of Change Order No. 1 To Iowa Signal, Inc., For The Traffic Signal System Enhancement Project, Increasing The Contract In The Amount Of \$50,666.00

Documents:

[I09.PDF](#)

**J. REPORTS**

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

**K. ADJOURNMENT**

\*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email [bschuett@waukee.org](mailto:bschuett@waukee.org) to have reasonable accommodations provided.

**\*\*Rules of Order and Decorum for the Zoom Meeting\*\***

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing [bschuett@waukee.org](mailto:bschuett@waukee.org) before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.



