



**WAUKEE CITY COUNCIL
REGULAR MEETING AGENDA**

DATE: MONDAY, JUNE 7, 2021

TIME: 5:30 P.M.

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

<https://zoom.us/j/352651371>

Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or

+1 312-626-6799 or

+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. OPEN FORUM

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures (REVISED OCTOBER 2018).]

E. AGENDA APPROVAL

Documents:

[06072021_AGENDA.PDF](#)

F. MONTHLY MAYOR'S REPORT

G. PRESENTATIONS

H. PUBLIC HEARINGS

H.1. On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By

Rezoning Certain Property From A-1 And COS To R-2, R-3, R-4 And C-1, A Parcel To Be Known As Parkside

Documents:

[H01.PDF](#)

H.2. On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 And COS To R-3/PD-1 And R-4/PD-1, A Parcel To Be Known As The Courtyards At Parkside

Documents:

[H02.PDF](#)

H.3. On Plans, Specifications, Form Of Contract And Estimate Of Cost [Transite Water Main Replacement Phase 2 Project]

Documents:

[H03.PDF](#)

I. PUBLIC HEARING ACTION ITEMS

I.1. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 And COS To R-2, R-3, R-4 And C-1, A Parcel To Be Known As Parkside [Introduction; First Reading]

Documents:

[I01.PDF](#)

I.2. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 And COS To R-3/PD-1 And R-4/PD-1, A Parcel To Be Known As The Courtyards At Parkside [Introduction; First Reading]

Documents:

[I02.PDF](#)

I.3. Transite Water Main Replacement Phase 2 Project

I.3.A. *RESOLUTION: Consideration Of Approval Of A Resolution Approving Plans, Specifications, Form Of Contract And Estimate Of Cost*

Documents:

[I03A.PDF](#)

I.3.B. *RESOLUTION: Consideration Of Approval Of A Resolution Awarding Contract*

Documents:

[I03B.PDF](#)

J. ACTION ITEMS

J.1. CONSENT AGENDA

J.1.A. *Consideration Of Approval Of 06/07/2021 Bill List; 05/15/2021, 05/31/2021 Payrolls*

Documents:

[J01A.PDF](#)

J.1.B. *Consideration Of Approval Of City Council Minutes Of 05/17/2021 Regular Meeting, 05/20/2021 Work Session, 05/21/2021 Work Session, 05/26/2021 Special Meeting*

Documents:

[J01B.PDF](#)

J.1.C. *Consideration Of Approval Of Renewal Of 12-Month Class C Liquor License With Outdoor Service And Sunday Sales Privileges For Ryno's Pub, LLC, D/B/A Norm's Pub [400 6th Street]*

Documents:

[J01C.PDF](#)

J.1.D. *Consideration Of Approval Of Renewal Of 12-Month Class E Liquor License With Class B Wine Permit, Class C Beer Permit (Carryout Beer) And Sunday Sales Privileges For Hy-Vee, Inc., D/B/A Hy-Vee [1005 E. Hickman Road]*

Documents:

[J01D.PDF](#)

J.1.E. *Consideration Of Approval Of Renewal Of 12-Month Class C Liquor License With Outdoor Service And Sunday Sales Privileges For Hy-Vee, Inc., D/B/A Hy-Vee Market Grille [1005 E. Hickman Road Café Area]*

Documents:

[J01E.PDF](#)

J.1.F. *Consideration Of Approval Of Renewal Of 12-Month Class E Liquor License With Class B Wine, Class C Beer And Sunday Sales Privileges For Hy-Vee, Inc., D/B/A Hy-Vee C-Store [1025 E. Hickman Road]*

Documents:

[J01F.PDF](#)

J.1.G. *Consideration Of Approval Of Renewal Of 12-Month Class E Liquor License With Class B Wine Permit, Class C Beer Permit (Carryout Beer) And Sunday Sales Privileges For Kum & Go, LC, D/B/A Kum & Go #75 [350 SE University Avenue]*

Documents:

[J01G.PDF](#)

J.1.H. *Consideration Of Approval Of Renewal Of 12-Month Class E Liquor License With Class B Wine Permit, Class C Beer Permit (Carryout Beer) And Sunday Sales Privileges For Kum & Go, LC, D/B/A Kum & Go #1202 [650 W. Hickman Road]*

Documents:

[J01H.PDF](#)

J.1.I. *Consideration Of Approval Of Renewal Of 12-Month Class C Liquor License With Sunday Sales Privilege For Shanghai Chinese Restaurant, LLC, D/B/A Shanghai Chinese Restaurant [33 NE Carefree Lane], Pending Proof Of Dram Insurance*

Documents:

[J01I.PDF](#)

J.1.J. *Consideration Of Approval Of Renewal Of 12-Month Class C Liquor License With Outdoor Service And Sunday Sales Privileges For Central Standard Waukee, LLC, D/B/A Central Standard [1222 SE University Avenue], Pending Proof Of Dram Insurance*

Documents:

[J01J.PDF](#)

J.1.K. *Consideration Of Approval Of Amendment To 12-Month Class C Liquor License With Outdoor Service And Sunday Sales Privileges For Cork & Kerry, Inc., D/B/A Mickey's Irish Pub [50-54 SE Laurel Street], Extending The Outdoor Service Area On Saturday, June 26, 2021*

Documents:

[J01K.PDF](#)

J.1.L. *Consideration Of Approval Of 5-Day Class C Liquor License With Outdoor Service Privilege Beginning June 17, 2021, For Iowa Beer Bus, LLC, D/B/A Iowa Beer Bus [1255 Warrior Lane], Pending Proof Of Dram Insurance*

Documents:

[J01L.PDF](#)

J.1.M. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of Cedar Street From 10th Street To 11th Street On Friday, July 2, 2021, Between The Hours Of 12:00 P.m. And 11:45 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01M.PDF](#)

J.1.N. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of NE Elk Run Drive From 300 NE Elk Run Drive To 770 NE Elk Run Drive On Sunday, July 4, 2021, Between The Hours Of 12:00 P.m. And 10:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01N.PDF](#)

- J.1.O. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of SE Parkview Crossing Drive From The South Side Of SE Tallgrass Lane To The Unmarked "T" Intersection Between SE Tallgrass Lane And SE Esker Ridge Drive, And The Section Of The Unmarked "T" Intersection From SE Parkview Crossing Drive To SE Encompass Drive On Friday, August 27, 2021, Between The Hours Of 4:30 P.m. And 10:30 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01O.PDF](#)

- J.1.P. *Consideration Of Approval Of A Resolution Approving Job Description And Pay Grade [Planning Coordinator]*

Documents:

[J01P.PDF](#)

- J.1.Q. *Consideration Of Approval Of A Resolution Approving 28E Agreement Between The City Of Waukee And The Waukee Community School District [SE L.A. Grant Parkway And SE Esker Ridge Drive Automated Traffic Control Device Installation]*

Documents:

[J01Q.PDF](#)

- J.1.R. *Consideration Of Approval Of A Resolution Approving Agreement For Codifications Services With Iowa Codification*

Documents:

[J01R.PDF](#)

- J.1.S. *Consideration Of Approval Of A Resolution Terminating Development Agreement [OneNeck Data Center Holdings, LLC]*

Documents:

[J01S.PDF](#)

- J.1.T. *Consideration Of Approval Of A Resolution Approving Streetlight Proposal From MidAmerican Energy Company [NE Douglas Parkway, WMIS #2877616]*

Documents:

[J01T.PDF](#)

- J.1.U. *Consideration Of Approval Of A Resolution Approving Amendment No. 3 To Master Agreement For Shared Use Projects 15-109 [Iowa Communications Network]*

Documents:

[J01U.PDF](#)

- J.1.V. *Consideration Of Approval Of A Resolution Awarding Quote [Waukee 10-Inch*

Project, Meredith/NW 10th Street - Materials]

Documents:

[J01V.PDF](#)

J.1.W. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easements Between B&J Clayton Trust Dated Oct. 13, 2016, And The City Of Waukee [Little Walnut Creek North Trunk Sewer Extension Phase 2 Project]*

Documents:

[J01W.PDF](#)

J.1.X. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easement Between Bruce And Gina Owens And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01X.PDF](#)

J.1.Y. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easements Between 31495 Ashworth Road, LLC, And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01Y.PDF](#)

J.1.Z. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easements Between Robert And Tiffany Manning And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01Z.PDF](#)

J.1.AA. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easements Between Willow Pines Pond Owners Association And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZAA.PDF](#)

J.1.BB. *Consideration Of Approval Of A Resolution Approving Purchase Agreement And Easements Between Adela And Damir Kapic And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZBB.PDF](#)

J.1.CC. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Craig And Fran Wierson And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZCC.PDF](#)

- J.1.DD. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Joseph And Taylor Lamb And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZDD.PDF](#)

- J.1.EE. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Phillips-Hamilton, Inc., And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZEE.PDF](#)

- J.1.FF. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between William And Katherine Jacobson And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZFF.PDF](#)

- J.1.GG. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Kathleen Leonard And Karen Onken And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZGG.PDF](#)

- J.1.HH. *Consideration Of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Larry And Diane Cross And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZHH.PDF](#)

- J.1.II. *Consideration of Approval Of A Resolution Approving Purchase Agreement, Warranty Deed And Easements Between Coral D. Davis And The City Of Waukee [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01ZII.PDF](#)

- J.1.JJ. *Consideration Of Approval Of A Resolution Approving Pre-Annexation Agreement [Brcka Property]*

Documents:

[J01ZJJ.PDF](#)

J.1.KK. *Consideration Of Approval Of A Resolution Approving Public Water Main Easement [Brcka Property]*

Documents:

[J01ZKK.PDF](#)

J.1.LL. *Consideration Of Approval Of A Resolution Approving Sanitary Sewer Easement [Brcka Property]*

Documents:

[J01ZLL.PDF](#)

J.1.MM. *Consideration Of Approval Of A Resolution Approving Contract And Bond [Little Walnut Creek North Trunk Sewer Extension Phase 2 Project]*

Documents:

[J01ZMM.PDF](#)

J.1.NN. *Consideration Of Approval Of Change Order No. 3 To Larson Construction Company, Inc., For The Triumph Park Project Increasing The Contract In The Amount Of \$36,117.97*

Documents:

[J01ZNN.PDF](#)

J.1.OO. *Consideration Of Approval Of Change Order No. 1 To Caliber Concrete, LLC, For The Kettlestone Greenway Improvements Phase 2 Project Increasing The Contract In The Amount Of \$11,500.00*

Documents:

[J01ZOO.PDF](#)

J.1.PP. *Consideration Of Approval Of A Resolution Approving Construction Drawings [Fox Valley Plat 2]*

Documents:

[J01ZPP.PDF](#)

J.1.QQ. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Prairie Crossing Plat 8]*

Documents:

[J01ZQQ.PDF](#)

J.1.RR. *Consideration Of Approval Of A Resolution Ordering Construction Of The Ute Avenue And Ashworth Road Intersection Improvement Project And Fixing A Date For Hearing Thereon And Taking Bids Therefor*

Documents:

[J01ZRR.PDF](#)

- J.1.SS. *Consideration Of Approval Of A Resolution Amending Certain Addresses Within Waukee Crossing Plat 1*

Documents:

[J01ZSS.PDF](#)

- J.1.TT. *Consideration Of Approval Of A Resolution Approving Various Agreements Concerning Construction Of Fence*

Documents:

[J01ZTT.PDF](#)

- J.2. ORDINANCE: Consideration Of Approval Of An Ordinance Adopting The Code Of Ordinances Of The City Of Waukee, Iowa [Second Reading]

Documents:

[J02.PDF](#)

- J.3. RESOLUTION: Consideration Of Approval Of A Resolution Approving Preliminary Plat For Castle Ranch Plat 1

Documents:

[J03.PDF](#)

- J.4. RESOLUTION: Consideration Of Approval Of A Resolution Approving Construction Drawings For Castle Ranch Plat 1

Documents:

[J04.PDF](#)

- J.5. RESOLUTION: Consideration Of Approval Of A Resolution Approving Development Agreement [Castle Productions, LLC]

Documents:

[J05.PDF](#)

- J.6. RESOLUTION: Consideration Of Approval Of A Resolution Approving Development Agreement [Castle Productions, LLC; David And Rita Brcka]

Documents:

[J06.PDF](#)

- J.7. RESOLUTION: Consideration Of Approval Of A Resolution Approving Job Description And Pay Grade [Assistant City Administrator]

Documents:

K. REPORTS

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

L. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

****Rules of Order and Decorum for the Zoom Meeting****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.