



WAUKEE CITY COUNCIL MINUTES January 3, 2023

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Anna Bergman Pierce, Ben Sinclair. Absent: Council Member Larry R. Lyon. (Council Member Lyon arrived at 5:32 p.m.)

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Community Development Director Andy Kass, Finance Director Linda Burkhart, Parks & Recreation Director Matt Jermier, Public Works Director/City Engineer Rudy Koester, Director of Economic Development Jennifer Brown, Human Resources Director Michelle Lindsay, Director of Marketing & Communications Heather Behrens (electronically), Police Lt./Interim Police Chief Scott Cunningham, Incoming Police Chief Chad McCluskey, Police Officer Corby Robbins, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
- (F) **Monthly Mayor’s Report** – (Council Member Lyon arrived at 5:32 p.m.) Mayor Clarke stated that, beginning Jan. 5 through the end of March, Waukeee City Hall will be closed to walk-in customers during a remodeling project; City Hall will be open for public meetings such as City Council, Planning & Zoning Commission and Park Board. Over the next few weeks, Mayor Clarke will attend the West Side Legislative Breakfast (Jan. 6), the Waukeee Area Chamber of Commerce Annual Banquet (Jan. 18) and the Greater Des Moines Partnership Annual Dinner (Jan. 26). Waukeee’s FamilyFest is scheduled for Jan. 21.
- (G) **Presentations:**
 - 1) **Iowa League of Cities 2023 legislative priorities** – Presentation made by Daniel Stalder, Government Affairs Outreach Coordinator with the Iowa League of Cities.
- (H) **Public Hearings:**
 - 1) **On plans, specifications, form of contract and estimate of cost [2023 ADA Sidewalk Improvements Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester briefly reviewed the project, including a map of the pedestrian ramp locations that are part of this year’s project area. The ramps are being improved to comply with ADA regulations; construction is scheduled to begin this summer. No comments were made by the public in attendance.
 - 2) **On plans, specifications, form of contract and estimate of cost [Heart of the Warrior Trailside Improvements Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Parks & Recreation Director Jermier briefly reviewed the project, which includes a parking lot, trail connections, shade structure and landscaping. The landscaping will be done in-house by the staff horticulturalist as a cost-effective measure. The project has a June 2023 completion date. No comments were made by the public in attendance.
- (I) **Public Hearing Action Items:**
 - 1) **2023 ADA Sidewalk Improvements Project**
 - A. **Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Council Member

Lyon asked for clarification on the ADA improvements; Public Works Director/City Engineer Koester reviewed the planned improvements, including slope corrections and truncated dome installation. Council Member Crone asked if all four crossing points at each intersection would be improved; Mr. Koester replied in the affirmative. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-001)

B. Resolution: Consideration of approval of a resolution awarding contract – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Public Works Director/City Administrator Koester reviewed the bid tabulation, noting that the apparently low bidder was MPS Engineers of Des Moines, IA. He stated that project engineers were still reviewing the bids and requested that council defer awarding contract. Council Member Crone amended the motion to defer consideration of awarding contract until the Jan. 16 regular council meeting; Council Member Pierce amended the second. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

2) Heart of the Warrior Trailside Improvements Project

A. Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-002)

B. Resolution: Consideration of approval of a resolution awarding contract – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Parks & Recreation Director Jermier reviewed the bid tabulation, recommending awarding contract to Elder Corporation of Des Moines, IA, in the amount of \$163,582.85. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-003)

(J) Action Items:

1) Consent Agenda: Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Pierce. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 01/03/2023 Bill List; 12/23/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$465,637.54
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	2,553.15
(B) After Last Council Meeting	-
(C) Payroll Taxes & Reimbursements	350,289.72
(D) Utility Refunds	3,038.84
Payroll Checks Issued:	
(E) 12/23/2022	324,156.58
*TOTAL *	\$1,145,675.83

FY 2023 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$10,763,920	\$21,384,085	\$8,631,725
011 General Fund-Hotel/Motel Tax	43,000	25,722	36,100	38,632
060 Road Use Tax Fund	3,714,735	1,608,615	3,044,500	1,088,525
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	401
090 North Residential TIF	191,250	217	304,800.00	148,819
091 Hickman West Indust Park TIF	568,106	-	994,700	565,653
093 Waukee Urban Renewal Area TIF Fund	45,000	7,139	1,687,500	878,853

094 Gateway Urban Renewal	2,801,576	273,002	3,294,900	1,562,482
095 Autumn Ridge Urban Renewal	493,672	-	727,000	359,059
096 Waukee West Urban Renewal	2,500	1,248	-	-
097 Southwest Business Park	93,000	-	120,400	411,650
098 Waukee Central URA	176,800	-	-	-
110 Debt Service Fund	8,334,574	1,817,887	10,434,782	3,655,560
111 Special Assessments Fund	-	-	-	144,141
210 Employee Benefits Fund	3,000,000	-	3,005,365	1,504,499
211 Local Option Sales Tax	1,219,219	-	4,218,000	1,726,912
212 Public Improvement Fund	-	-	504,000	20,785
327 Capital Projects	19,369,941	13,222,768	15,500,000	12,256,371
330 City Wide SA Sidewalk Project	-	-	-	365
510 Water Utility Fund	10,580,756	2,876,144	7,725,640	7,177,223
520 Sewer Utility Fund	15,912,426	5,298,390	6,668,500	5,826,188
521 University Ave Trunk Sewer Project	-	-	-	6,224
522 Waste Water Treatment Pl	-	-	-	430
523 E Area Pump Sta Treatment	-	-	-	1,507
540 Gas Utility Fund	11,255,880	3,661,171	10,635,000	4,376,082
560 Storm Sewer Utility Fund	4,499,690	505,454	1,436,500	742,635
570 Utility Bill Fund	479,560	217,350	459,400	242,546
590 Solid Waste Collect & Rcycl Fund	1,718,400	883,159	1,683,250	811,559
750 Golf Course Fund	670,735	290,886	692,000	466,715
810 Equipment Revolving Fund	-	-	-	1,786
TOTAL	\$106,623,120	\$41,453,273	\$94,556,422	\$52,647,326

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 01/03/2023:

ALICE PATRICIA APARTMENTS	UTILITY REFUND	\$35.97
BRUNDRETT, SARAH A	UTILITY REFUND	42.94
CARTER, CHARLIENA M	UTILITY REFUND	83.20
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	24,397.03
CORREY, NANCY	UTILITY REFUND	81.95
DOWNING CONSTRUCTION INC	UTILITY REFUND	404.09
DOWNING DEVELOPMENT LTD	UTILITY REFUND	38.23
EFTPS	FICA TAX WITHHOLDING	121,958.67
ELEMENT 119 LLC	UTILITY REFUND	16.68
ERICKSON BALMER CONSTRUCTION	UTILITY REFUND	467.63
FEICK, LOGAN C	UTILITY REFUND	29.60
GARCIA, DARWIN	UTILITY REFUND	132.70
HALL, JAY	UTILITY REFUND	70.40
HUBBELL COMMUNITY MANAGEMENT	UTILITY REFUND	30.38
ICMA RETIREMENT TRUST 457	ICMA 401A	10,813.04
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	421.14
IPERS	IPERS DEDUCTIONS	162,371.68
IRVINE, KARIN M	UTILITY REFUND	42.17
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	9,655.47
KELLY, JILLIAN	UTILITY REFUND	113.53
LINDNER, MARY JANE	UTILITY REFUND	31.85
MCFARLAND, BROOKLYN G	UTILITY REFUND	36.37
MILLER, ROSS	UTILITY REFUND	219.51
ONEILL, MIKE/DIANNE	UTILITY REFUND	48.40
PIONEER ASSETS LLC	UTILITY REFUND	108.93
PURCHASE POWER INC.	POSTAGE	2,000.00
RAMIREZ, ANTONIO	UTILITY REFUND	55.90
RYAN, MARINNA R	UTILITY REFUND	54.64
SAM'S CLUB	DECEMBER 2022 STATEMENT	553.15
SMITH'S SEWER SERVICE, INC	UTILITY REFUND	706.53
STARK, KIRA N	UTILITY REFUND	34.80
TERRY, KYLEIGH J	UTILITY REFUND	70.40

THE FIVE HOLDINGS, INC	UTILITY REFUND	51.60
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	20,672.69
WASIELESKI, NICOLE M	UTILITY REFUND	4.71
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	13,898.92
ZHEN, SHIFU	UTILITY REFUND	25.73
<i>*TOTAL*</i>		\$369,780.63

UNPAID BILLS PRESENTED FOR APPROVAL 01/03/2023:

ACCESS SYSTEMS LEASING	COPIER/PRINTER LEASE	\$152.75
AFRICAN AMERICAN MUSEUM OF IOWA	IOWA CIVIL RIGHTS PROGRAM	100.00
AHLERS & COONEY PC	PUBLIC SAFETY BUILDING	1,540.00
ALLENDER BUTZKE ENGINEERS INC.	PUBLIC SAFETY PROJECT	13,800.00
AMAZON.COM	SUDOKU/CROSSWORD/COLORING	
AMERICAN SOCIETY OF COMPOSERS	BOOKS/WORD SEARCH	1,555.85
AUTHORS & PUBLISHERS	FY23 MUSIC LICENSE	420.00
ANNE CUNDIFF	FURNACE REBATE	150.00
ARDICK EQUIPMENT CO. INC.	STREET SIGNS	2,163.00
ARNOLD MOTOR SUPPLY	VEHICLE PAINT/TRUCK BED COATING	553.97
AT&T MOBILITY	NOVEMBER 2022 STATEMENT	32.77
ATLANTIC BOTTLING CO	CITY HALL POP MACHINE	72.78
AUTOZONE	AIR FRESHENER/CLEANER	17.25
BACKGROUND INVESTIGATION BUREAU LLC	BACKGROUND CHECK ANNUAL	
BAKER MECHANICAL INC.	SUBSCRIPTION PLAN	168.00
BARKPASS LLC	SINK REPAIR	331.67
BAX SALES INC	2023 BARKPASS	1,788.00
BIRDS & BLOOMS	WASHERS/SCREWS/CARABINERS	1,083.53
BLUE RIDGE SOLUTIONS	SUBSCRIPTION RENEWAL	12.98
BOOT BARN INC	ASPHALT PATCH	1,017.94
BRICK GENTRY BOWERS SWARTZ	BOOTS- KNUDSEN	710.93
BUDDY HERRICK	NOVEMBER 2022 STATEMENT	20,500.00
BUSINESS NETWORK LONG DISTANCE	FURNACE REBATE	150.00
BUTTERFIELD MANAGEMENT INC	DECEMBER 2022 STATEMENT	17.10
CAPITAL CITY EQUIPMENT COMPANY	CONSULT AND EVALUATION- WILLIAMS	175.00
CENTURYLINK	KEY IGNITION	5.28
CHAD ANGELINO	DECEMBER 2022 STATEMENT	58.03
CINTAS CORPORATION	FURNACE REBATE	150.00
CONSOLIDATED COMMUNICATIONS	FIRST AID KIT SUPPLIES	1,255.73
ENTERPRISE SERVICES INC	DECEMBER 2022 STATEMENT- LIBRARY	137.68
CONSTRUCTION & AGGREGATE PRODUCTS INC.	HYDRANT METERS	516.00
CONTRACTOR SOLUTIONS	FINN FORM 4' X 8'	451.00
CORE & MAIN LP	HYDRANTS	9,502.98
CYPRESS SOLUTIONS INC	DECEMBER 2022 VUE SUBSCRIPTION	931.00
DAN HOLMES	FURNACE REBATE	75.00
DELTA DENTAL	JAN '23 DENTAL & VISION INSURANCE	
DES MOINES REGISTER	PREMIUM	14,170.24
DITCH WITCH-IOWA INC	JANUARY 2023 SUBSCRIPTION	37.00
DOG WASTE DEPOT	SUBSITE REPAIR	915.21
DOORS INC	TRASH CAN LINERS	79.97
ELDER CORPORATION - CIP	DOOR ADJUSTMENTS	1,363.50
ELECTRIC PUMP & TOOL INC	RELEASE RETAINAGE - NW DOUGLAS	
FASTENAL COMPANY	PKWY, NW10TH TO 2ND	95,200.33
FIRST CHOICE COFFEE SERVICES	LIFT STATION #6 MAINTENANCE	1,469.75
FRUSA EMS	GLOVES	1,190.45
GALL'S INC	COFFEE	106.50
GARRETT NYMAN	NOVEMBER 2022 AMBULANCE BILLING	2,206.72
	SHIRTS- CICHOSKI	257.45
	FURNACE & WATER HEATER REBATE	125.00

GAS PRODUCTS SALES	METERS	995.88
GENERAL TRAFFIC CONTROLS INC.	TRAFFIC SIGNAL POWER SUPPLY	12,300.00
GRAINGER PARTS	METER BUTTON CONNECTORS	596.95
GRAPHIC CONTROLS	CHARTS	377.76
GRIMES ASPHALT & PAVING	CONCRETE	1,100.80
GROEBNER & ASSOCIATES INC	RISERS	3,329.77
HACH COMPANY	SAMPLE CELL 25X60MM PK/6 10ML MARK	51.17
HAWKEYE TRUCK EQUIPMENT	BOSS SKID STEER BOX PLOW	4,650.00
HEARTLAND CO-OP	NOVEMBER 2022 STATEMENT- PUBLIC WORKS	24.50
HILLYARD INC	PAPER TOWELS/KLEENEX	233.11
HOLMES MURPHY	JAN '23 HMA MONTHLY CONSULTING FEE	4,618.08
HY-VEE	DECEMBER 2022 STATEMENT	1,885.22
INDUSTRIAL SALES COMPANY INC	SERVICE CONNECTOR KIT/WIRING/TAP TEES	7,026.30
INDUSTRIAL SALES COMPANY INC- WF INFOBASE	ROTARY PEELER/PE PEELER	2,892.68
INFRASOURCE CONSTRUCTION LLC	SUBSCRIPTION RENEWAL	1,047.90
INGRAM LIBRARY SERVICES	ASHWORTH/WACO, SPRING CREST PLAT 2, ASHLEY ACRES	35,823.74
INTERSTATE ALL BATTERY CENTER	BOOKS	3,897.75
IOWA DEPT OF NATURAL RESOURCES	BATTERIES	907.20
IOWA DEPT OF NATURAL RESOURCES	CONSTRUCTION PERMIT - NE	
IOWA DEPT OF TRANSPORTATION	OUTFALL SEWER	100.00
IOWA LIBRARY ASSOCIATION	CONTRUSTION PERMIT APPLICATION - NE OUTFALL SEWER	100.00
IOWA PRISON INDUSTRIES	BLADE GRADERS	5,868.56
IOWA SIGNAL INC	MEMBERSHIP RENEWAL- WESTON- STOLL	155.00
IOWA TOTAL CARE	STREET SIGNS	2,003.50
JAMES GORMAN	MOVE HANDHOLE AWAY FROM RETAINING WALL	2,761.00
JASON BRADLEY	REFUND RUN #WKIA-WKEFD22- 0001533:2	1,303.22
JCG LAND SERVICES INC	FURNACE REBATE	75.00
JOE UHLL	FURNACE REBATE	150.00
JOM JOSE	TBS NO. 1 GAS MAIN	4,760.40
KIMBALL MIDWEST	FURNACE REBATE	150.00
LAURIE HAHN	THERMOSTAT REBATE	30.00
LAW ENFORCEMENT TARGETS INC.	HYDRAULIC COUPLINGS	232.36
LOGAN CONTRACTORS SUPPLY INC	FURNACE REBATE	75.00
LOGOED APPAREL & PROMOTIONS	TARGETS	759.99
MACQUEEN EQUIPMENT	BANDSAW BLADE	59.98
MARCY DAVIDSON	SWEATSHIRTS/LONG SLEEVE SHIRTS- PARKS	2,390.39
MARTIN MARIETTA AGGREGATE INC.	SEWER CLEANER MAINTENANCE	1,157.71
MATHESON TRI-GAS INC	PET PORTRAIT CLASS	247.00
MENARDS	ROAD STONE	2,582.25
METRO WASTE AUTHORITY	CYLINDERS	209.02
MID AMERICAN ENERGY	DUAL HANDLE HAND TRUCK	483.62
MID IOWA ASSOCIATION OF LOCAL GOVERNMENTS	CONSTRUCTION & DEMOLITION	40.66
MIDWEST ALARM SERVICES	DECEMBER 2022 STATEMENT	10,931.27
MOTOROLA SOLUTIONS INC	GUEST MEALS FY2021-22	82.42
MUNICIPAL SUPPLY INC.	FIRE PANEL MAINTENANCE	1,292.40
NAPA AUTO PARTS STORE	REMOTE SPEAKER MICROPHONES	1,064.34
NATHAN MATTA	METERS	116,266.16
NATIONWIDE OFFICE CLEANERS LLC	AIR FRESHENERS	24.47
	THERMOSTAT REBATE	30.00
	CLEANING SERVICES- PUBLIC WORKS	2,091.39

NICK WALLACE	FURNACE REBATE	150.00
OFFICE DEPOT	NOTE PAD	162.73
O'HALLORAN INTERNATIONAL INC.	INSPECTION/DECOKE	
	TURBOS/GASKET, EXHAUST/REACTOR	14,620.39
PEAK DISTRIBUTING	GLASS CLEANER/CARB & CHOKE	
PHIL BAZAN	CLEANER/BRAKE CLEANER	389.89
PLUMB SUPPLY COMPANY	FURNACE REBATE	150.00
SCHILDBERG CONSTRUCTION	METERS	784.97
	EROSION STONE	925.00
SENSIT TECHNOLOGIES	SENSOR CAP ASSY/CALBTL 25PPM	
SESAC INC	H2S, 100PPM CO	1,474.32
SHI INTERNATIONAL CORP	FY23 MUSIC LICENSE	553.00
SKOLD DOOR & FLOOR COMPANY INC	ARUBA HARDWARE	4,830.20
SRIXON	RESET CABLES ON DRUMS	472.50
STAR EQUIPMENT LTD	GOLF BALLS	1,027.79
STIVERS FORD	TRASH PUMP/HOSES	1,050.88
	FILTER ASY	261.59
STRATFORD CROSSING LLC	REFUND DEPOSIT - STRATFORD	
STUDIO BEA DANCE	CROSSING PLAT 10	10,000.00
TERMINAL SUPPLY CO.	2 TO MOVE 11/5/22 - 12/10/22	537.60
TIFCO INDUSTRIES	OPTI-SEAL	389.70
TRAFFIC CONTROL CORPORATION	INDUSTRIAL CHEMICALS	99.49
TRI-CITY ELECTRIC COMPANY OF IOWA	GPS PREEEMPTION VEHICLE KIT	5,100.00
TRUCK EQUIPMENT INC	BATTERY BACK-UP FOR DOORS	620.03
	WALK-BEHIND SPREADER	635.00
TYLER TECHNOLOGIES INC	TYLER CONTENT MANAGER ANNUAL	
UMB BANK NA	FEES 2/1/23 - 6/30/23	935.35
UNIVERSAL PRINTING SERVICES	2018A FEES	2,150.00
UTILITY SAFETY AND DESIGN INC.	NOVEMBER 2022 STATEMENT INSERT	961.59
VAN METER INDUSTRIAL INC	METERS/PARTS/CONSTRUCTION	69,929.21
VERIZON WIRELESS	METERS	1,360.61
WASH-ECLAIR	DECEMBER 2022 STATEMENT	5,825.75
WAUKEE COMMUNITY SCHOOL DISTRICT -	WINDOW WASHING	42.00
FUEL	NOVEMBER 2022 STATEMENT	18,059.10
WAUKEE HARDWARE & VARIETY	NOVEMBER 2022 STATEMENT- PUBLIC	
WAUKEE POWER EQUIPMENT	WORKS	390.71
WEST DES MOINES WATER WORKS	TUBE/NOZZLE	30.11
<i>*TOTAL*</i>	JANUARY 2023 WATER TOWER RENT	964.10
		\$560,837.87

PAYROLL 12/23/2022:

ABRAMOWITZ, LEVI	\$2,417.15
ADKINS, COREY	1,543.46
ADKISSON, JENNIFER	672.26
AHRENS, ELIZA	1,491.21
ANDERSON, SARA	1,652.40
ARIAS, HECTOR	2,435.18
BAKER, RANDY	1,858.77
BAUMAN, LISA	1,296.46
BECKER, CHEYANNE	1,882.42
BECKNER, HALEY	1,737.36
BEDFORD, SAMANTHA	1,486.86
BEHRENS, HEATHER	2,564.81
BERG, KRISTINA	468.26
BERGMAN, ANNASTASIA	637.86
BEYERS, JENNIFER	321.08
BLACK, HUNTER	1,349.97
BLOMMESTEIN, FREDRIK	446.30
BOTTENBERG, RICHARD	640.91

BOYD, ISAAC	1,655.06
BOYLE, GAVIN	1,992.18
BROWN, ANGALEA	1,586.57
BROWN, JENNIFER	2,462.02
BROWN, NATHAN	2,337.79
BRUENING, BENJAMIN	308.67
BRUNS, RACHEL	2,359.75
BURKHART, LINDA	3,281.61
CAMPBELL, SCOTT	3,173.23
CARPENTER, PAUL	1,857.09
CARROLL, JOSEPH	2,306.35
CHAMBERS, KYLE	1,872.80
CHRISTENSEN, AARON	1,495.41
CHRISTENSEN, ABAGAIL	1,505.66
CICHOSKI, KELLI	2,110.69
CLARKE, COURTNEY	1,117.81
CLEMEN, ANTHONY	1,969.10
COGGESHELL, LEE	1,688.17
CORKREAN, JENNIFER	1,643.84
COUGHLIN, TONI	1,015.95
COX, BENJAMIN	349.40
CRAVEN, GAYLA	160.64
CRONE, CHRISTINE	551.57
CUNNINGHAM, SCOTT	2,903.11
DANIEL, COLE	1,756.10
DANIEL, MELANIE	907.69
DEBOER, MELISSA	2,612.74
DEETS, BRADLY	4,651.39
DEZEEUW, DAVID	2,186.25
DODGE, JUSTIN	2,080.79
DUCKETT, KEATON	162.59
EDWARDS, DANAE	2,133.58
FLUGGE-SMITH, JAMIE	1,899.19
FREDERICK, JUSTIN	2,356.66
FREDERICKSEN, BROCK	1,391.85
FREEMAN, MATTHEW	1,627.03
FROELICH, WILLIAM	282.59
FYFE, JUSTIN	2,327.39
GAVIN, HALEY	1,050.95
GIBBS, AUSTIN	1,986.07
GIBSON IV, WILLIAM	1,817.87
GILCHRIST, NICHOLAS	2,038.66
GITZEN, ROBERT	2,418.13
GOINS, ANDREA	2,444.44
GUESS, KATHRYN	2,072.78
HANSON, LAURA	1,757.79
HEIMANN, RONALD	2,194.90
HENTGES, ERIC	2,094.39
HERRICK, ROBERT	2,011.81
HILGENBERG, ADAM	1,985.12
HOGBONOUTO, TOLIDJI	1,590.70
HOLMES, HOLLY	1,640.66
HUSTED, TROY	2,056.94
HUTTON, JOSHUA	3,037.54
JACKSON, COLE	2,615.85
JERMIER, MATTHEW	3,357.73
JOHNSON, WYATT	1,502.97
KAMMERER, EMMILY	205.74

KAPPOS, SARA	2,940.79
KASS, ANDREW	2,766.22
KELLER, CHRISTOPHER	2,017.05
KICKBUSH, CHRISTOPHER	2,087.03
KLEINWOLTERINK, COLE	1,766.20
KLEVER, JUDY	1,119.17
KNEPPER, AARON	23.13
KNUDSEN, DYLAN	2,216.81
KNUST, DANIEL	1,791.10
KOESTER, RUDY	3,688.89
KOSTECKI, BROOKE	537.16
KREKLAU, ROBERT	782.10
KUHLES, KAMRYN	112.43
LACKEY, JAMIE	670.24
LANDE, RACHELE	175.03
LARSON, KENNETH	429.49
LARSON, KRISTINE	2,956.87
LAUGHRIDGE, DANIEL	1,855.32
LE, SON	3,318.68
LEMKE, NEIL	2,694.14
LEVSEN, BRYAN	2,175.81
LINDSAY, MICHELLE	3,525.25
LOCKHART, MEGAN	726.59
LONG, JEREMY	3,227.15
LOVETINSKY, TRACY	1,747.98
LYNCH, JEREMY	1,639.84
LYON, LARRY	638.22
MANNING, JOSHUA	2,382.84
MAREAN, JOSHUA	1,471.76
MAREK, JAMES	2,200.41
MCCAY, BRENDA	300.95
MEEKER, BRYCE	2,091.68
MELLENBAMP, JEFFREY	3,021.66
METTEE, WILLIAM	1,968.43
MINIKUS, JOSHUA	1,954.03
MORAVEC, CODY	1,850.13
MORRIS, ASHLEY	1,613.82
MURRA, BRIAN	2,316.47
MURRAY, JACK	2,479.33
NEWBURY, NICHOLAS	1,841.86
NICHOLS, ANDREW	1,769.66
OHMSTEDE, LUIS	1,279.26
OLDHAM, JAMES	2,274.48
OSBORN, RYAN	343.54
OSBORN, SARAH	1,877.03
OSBORNE, NICHOLAS	2,732.48
OSTRING, KATHLEEN	1,865.74
PARISH, TONJA	1,607.18
PATTERSON, KEVIN	1,674.50
PAYNE, THOMAS	1,692.42
PERALTA CORNEJO, STEVEN	654.20
PERKINS, JACOB	1,917.16
PETTIT, BRANDON	3,004.74
PIZINGER, JAMES	1,618.13
PORTER, NICKOLAS	643.90
PURVIS, KATHRYN	2,119.93
QUAM, BRADLEY	1,651.75
QUICK, TIMOTHY	7.98

QUINN, JOHN	4,337.38
RASH, RONALD	2,421.53
RICHARDSON, DACE	1,752.85
RICHARDSON, ELIZABETH	1,650.81
ROBBINS, CORBY	2,432.30
ROBINSON, CLINT	3,869.27
ROBINSON, NATHANIEL	49.85
ROSENOW, MELANIE	776.95
ROTH, TITO	1,487.91
ROTSCHAFER, CARMEN	1,557.28
ROYER, TIMOTHY	3,070.87
RUSHER, LUCIUS	2,443.14
SCHAUFENBUEL, KARI	1,103.59
SCHUETT, REBECCA	2,731.20
SCHULTZ, JEFFREY	2,226.21
SEDDON, JOSH	2,530.81
SEELY, AUSTEN	1,400.69
SHAFFER, CHET	2,300.53
SHERIDAN, ISABELLA	156.61
SHIELDS, JOHN	639.90
SINCLAIR, BENJAMIN	638.22
SLYCORD, JASON	1,927.85
SMITH, BLAKE	1,687.98
SMOLIK, MEGAN	1,583.15
SNOW, SUSAN	261.85
SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,825.19
STEINKE, KURT	1,458.76
STEPHENS, CLINT	286.85
STEWARD, ERIC	1,901.03
STIFEL, DALTON	1,956.54
STOTZ, MELISSA	926.89
SULLIVAN, RYAN	425.47
TAYLOR, CHRISTINA	121.89
THAYER, CHANDLER	1,903.71
TOWNSEND, MCKENNA	2,260.56
TRENT, JARED	1,317.73
TYSDAL, THOMAS	3,044.35
VAN ERDEWYK, RACHEL	1,249.81
VANDEKAMP, JOSHUA	2,380.07
VENTO, NICHOLAS	1,447.86
WEBER, BRIAN	1,258.57
WERNIMONT, THOMAS	538.38
WERTS, DANIEL	2,120.85
WESTON STOLL, KERI	1,933.75
WHITE, JASON	1,510.89
WIGGINS, MATHEW	2,191.00
WILLIAMS, SUSAN	2,122.65
WISE, NATHAN	3,307.68
WRIGHT, MICHAEL	2,032.08
YOUNG, JOHNATHAN	2,421.96
YOUSO, ANTHONY	1,418.70
<i>*TOTAL*</i>	<i>\$324,156.58</i>

- B. Consideration of approval of City Council Minutes of 12/19/2022 Regular Meeting
- C. Consideration of receipt and file of a Mayor's Proclamation of January 2023 as Slavery and Human Trafficking Prevention Month

- D. Consideration of approval of ownership updates associated with liquor licenses for Hy-Vee, Inc., d/b/a as Hy-Vee [1005 E. Hickman Road], Hy-Vee Market Grille [1005 E. Hickman Road], Hy-Vee Fast and Fresh [1025 E. Hickman Road], Hy-Vee Fast and Fresh [2855 Grand Prairie Parkway], and Hy-Vee Fast and Fresh #2 [155 W. Hickman Road]
 - E. Consideration of approval of resolution authorizing the City of Waukee to submit an application for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (Resolution #2023-004)
 - F. Appointments:
 - 1. Consideration of approval of a resolution approving official publications for the City of Waukee for 2023 (Resolution #2023-005)
 - 2. Consideration of approval of a resolution approving official City depositories for 2023 (Resolution #2023-006)
 - 3. Consideration of approval of a resolution approving mayor's appointment of City Attorney for 2023 (Resolution #2023-007)
 - 4. Consideration of approval of a resolution approving mayor's appointment of City Health Officer for 2023 (Resolution #2023-008)
 - G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of a resolution accepting public improvements [Stratford Crossing Plat 10] (Resolution #2023-009)
 - 2. Consideration of approval of Payment Estimate No. 14/Release of Retainage to Elder Corporation for the NW Douglas Parkway Improvement Project, NW 10th Street to NW 2nd Street, in the amount of \$95,200.33
 - H. Consideration of approval of a resolution ordering construction of 2023 Asphalt Overlay Improvements Project, Ashworth Drive from 4th Street to 10th Street, and fixing a date for hearing thereon and taking bids therefor (Resolution #2023-010)
- 2) **Mayor's Appointment: *Of the Mayor Pro Tem and Council Members as representatives on various boards and committees for 2023*** – Mayor Clarke made the following appointments:
- Mayor Pro Tem: Council Member Bottenberg
 - MAC Representatives: Mayor Clarke, Council Member Bottenberg
 - Dallas County Housing Trust Fund: Council Member Pierce
 - BRAVO Board: Council Member Pierce
 - Chamber of Commerce: Council Member Lyon
 - City Personnel Committee: Mayor Clarke; Council Members Crone, Sinclair
- 3) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving the mayor's appointment of City of Waukee representation to the Central Iowa Regional Drinking Water Commission (CIRDWC) for 2023*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Mayor Clarke appointed Council Member Lyon as council liaison, Public Works Director/City Engineer Koester as alternate representative, and Assistant Public Works Director of Operations Tim Royer as ex officio. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-011)
- 4) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Wastewater Reclamation Authority (WRA) Policy Board and Technical Board for 2023*** – Mayor Clarke appointed City Administrator Deets as representative and Public Works Director/City Engineer Koester as alternate to the WRA Policy Board; Mayor Clarke appointed Public Works Director/City Engineer Koester as representative and Assistant Public Works Director of Operations Tim Royer as alternate to the WRA Technical Board. Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-012)
- 5) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Walnut Creek Watershed Authority Board of Directors for 2023*** – Mayor Clarke appointed Public Works Director/City Engineer Koester as representative and Assistant Public Works Director of Engineering Sara Kappos as alternate. Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-013)

- 6) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation and Executive Committee Subarea Nominee to the Des Moines Area Metropolitan Planning Organization (MPO) for 2023*** – Mayor Clarke appointed herself as primary representative and City Administrator Deets as alternate to the Policy Committee; Mayor Clarke appointed Public Works Director/City Engineer Koester as primary representative and Community Development Director Kass as alternate to the Technical Committee. Mayor Clarke appointed Stephanie Riva of Norwalk, IA, and Ted Weaver of Clive, IA, as Executive Subarea nominees. Council Member Lyon moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-014)
- 7) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Mid-Iowa Planning Alliance (MIPA) Board of Directors for 2023*** – Mayor Clarke appointed Director of Economic Development Brown as representative to the MIPA Board of Directors. Council Member Bottenberg moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-015)
- 8) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Dallas County Emergency Management Commission and E-911 Commission for 2023*** – Mayor Clarke appointed Fire Chief Clint Robinson as representative and Council Member Sinclair as alternate to both commissions. Council Member Bottenberg moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-016)
- 9) **Ordinance: *Consideration of approval of an ordinance for the division of revenues under Section 403.19, Code of Iowa, for The Quarter Commercial Urban Renewal Plan [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Director of Economic Development Brown briefly reviewed the ordinance. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 10) **Ordinance: *Consideration of approval an ordinance to amend Chapter 166, Zoning Regulations, Administration and Enforcement, Waukee, Iowa [second reading]*** – Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the ordinance. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 11) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-2/PD-1 and R-4, a property to be known as Autumn Valley West [third (final) reading]*** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3062)
- 12) **Resolution: *Consideration of approval of a resolution approving final plat for Indi Run Plat 4*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass briefly reviewed the plat. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-017)

(K) Reports – Report made by Council Member Lyon.

Council Member Lyon moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:03 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk