

WAUKEE CITY COUNCIL MINUTES
WORK SESSION MEETING
January 12, 2026

- A. Call to Order** – The work session meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:31 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson, Chris Crone, Rob Grove, Lori Lyon, Anna Bergman Pierce. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Retiring Finance Director Linda Burkhart, Finance Director Rachel Downing, Director of Economic Development Jennifer Brown, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Public Works Director/City Engineer Rudy Koester, Human Resources Director Michelle Lindsay, Director of Marketing & Communications Heather Behrens (electronically), Fire Chief Clint Robinson, Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Pierce moved to approve the agenda; seconded by Council Member Crone. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- D. Work Session:**
 - 1) City partners presentation: Central Iowa Shelter and Services** – Melissa O’Neil, CEO of Central Iowa Shelter and Services, shared the organization’s mission and vision, 2025 statistics, innovative solutions, costs of services and opportunities for support.
 - 2) 2026 State legislative update** – Doug Struyk with Carney & Appleby discussed the status of the State budget and reviewed 2026 anticipated legislation.
 - 3) Public Safety Building art installation update** – Assistant City Administrator Osborne and Parks & Recreation Director Jermier reviewed the artist selection process, site placement, concept, installation schedule and budget.
 - 4) Capital Improvement Program for Fiscal Years 2027-2031** – City Administrator Deets and City staff reviewed proposed projects, anticipated costs and funding/construction timelines. Retiring Finance Director Burkhart discussed projected General Obligation debt capacity, debt service levy and tax rate impacts.
 - 5) City staffing plan review** – City Administrator Deets presented a five-year staffing plan for full-time positions.
- E. Council Liaison Reports**
- F. Comments**

Council Member Crone moved to adjourn; seconded by Council Member Grove. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 7:45 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk