

Waukee Park Board Minutes – January 21, 2021

1. Roll call was taken at 6:02 p.m. Board Members present included: Matt Hackett, Robin Spear, Ali Payne, Megan McAtee, and Bridgit Horvatin. Members absent: Ethan Owens, Troy Taylor, DuWayne Fink, and Josh Loeffelholz.
2. A motion was made by A. Payne to approve the agenda. Motion was seconded by M. McAtee. Motion carried.
3. A motion was made by R. Spear to approve the November 19, 2020 meeting minutes. Motion was seconded by M. Hackett. Motion carried.
4. Recreation Supervisor, Danae Edwards presented a recap on 2020's Winterfest on Wheels. Edwards stated that the event had around 400 vehicles come through from 15 different communities based on the registrations that were received prior to the event. The Board thought the event had a great turnout with the new setup and was overall a success. Edwards thanked all of the Board members for their hard work and efforts during the event.
5. Recreation Supervisor, D. Edwards presented an update regarding the 2021 Easter Egg Hunt and what is planned for this year. Staff has been weighing different options for how to hold the event safely. One idea Staff proposed is to have an "egg your yard" event where 120 registrations could be taken and give out about 50 eggs to each yard. The Board suggested following suit with what the rest of the metro area departments were doing in regards to Easter egg hunts.
6. Recreation Supervisor, D. Edwards presented an update regarding the 2020 volunteer awards. The Board discussed if they wanted to present these awards for the 2020 year after a number of events were cancelled due to COVID. The Board and Staff discussed promoting it over social media and recognizing all of the businesses that helped out.
7. Parks & Recreation Director, Matt Jermier, presented his director's report to the Board. Assistant Parks & Recreation Director, Josh VandeKamp, gave an update on the Leadership Class doing a project at the Dog Park. They are interested in putting in another shade structure at the park to match the existing one, as well as a bench. They are currently fundraising to complete the project. J. VandeKamp is going to notify current dog park users about the new project. The City will be ordering the materials to install. The City has agreed to provide the remaining funds to complete the project if the goal is not met. M. Jermier gave an update regarding Triumph Park and how the project is progressing. Things are going well thus far and are ahead on progress due to the good weather recently. M. Jermier stated that the budget process was currently ongoing and will share with the Board at a later meeting what was requested and approved in the budget. M. Jermier gave an updated to the Board regarding the golf course. The previous clubhouse manager resigned this past winter and Staff has been working on restructuring the organization of the golf course staffing. D. Edwards will be overseeing clubhouse operation and J. Perkins will oversee golf leagues. Staff will also utilize an intern this summer to help out with special events and other golf course duties. Staff will evaluate how the season goes and discuss after the year what worked well and what needs changes. Jermier thanked M. Hackett and R. Spear for their time and efforts for the Board.
8. A motion was made by M. Hackett to adjourn the meeting at 6:45 p.m. Motion was seconded by R. Spear. Motion carried.

Prepared by Jacob Perkins