



WAUKEE CITY COUNCIL MINUTES
February 2, 2026

- (A) Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) Pledge of Allegiance**
- (C) Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson, Chris Crone, Rob Grove, Lori Lyon, Anna Bergman Pierce. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Retiring Finance Director Linda Burkhart, Finance Director Rachel Downing, Community Planning Coordinator Melissa DeBoer, Public Works Director/City Engineer Rudy Koester, Police Chief Chad McCluskey, City Attorney David Brick.

- (D) Open Forum**
- (E) Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Lyon. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- (F) Presentations: None**
- (G) Public Hearings: None**
- (H) Public Hearing Action Items: None**
- (I) Action Items:**
 - 1) Consent Agenda:** Council Member Pierce moved to approve the Consent Agenda; seconded by Council Member Grove. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 02/02/2026 Bill List; 01/30/2026 Payroll:

Total Unpaid Bills Presented for Approval:	\$427,673.33
Total Checks Issued Prior to Council Approval	
Regular Checks:	
(A) Prior to Last Council Meeting	17,677.90
(B) Prior to Last Council Meeting	5,516.47
(C) After the Last Council Meeting	33,385.13
(D) Payroll Taxes & Reimbursements	544,689.32
(E) Utility Refunds	5,944.44
Payroll Checks Issued:	
(F) 01/30/2026	481,765.18
TOTAL	\$1,516,651.77

FY 2026 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$26,933,238	\$15,452,035	\$26,434,834	\$12,104,782
011 General Fund-Hotel/Motel Tax	311,050	70,170	317,500	164,429
060 Road Use Tax Fund	4,838,125	3,046,478	4,385,750	2,419,179
070 Firemen's Association	-	-	-	-
076 Miracle League Donations	-	-	-	528
085 Asset Forfeitures	-	-	-	-
110 Debt Service Fund	15,585,824	2,886,556	18,983,485	4,332,526
111 Special Assessments Fund	-	-	-	13,458
120 North Residential TIF	796,888	-	951,845.00	463,926
121 Hickman West Indust Park TIF	-	-	-	-
123 Waukeee Urban Renewal Area TIF Fund	633,719	3,786	2,543,818	1,420,026

124 Gateway Urban Renewal	6,770,292	568,123	11,515,451	4,071,048
125 Autumn Ridge Urban Renewal	612,430	-	893,863	429,579
126 Waukee West Urban Renewal	-	-	-	-
127 Southwest Business Park	156,000	75,171	160,414	77,263
128 Waukee Central URA	175,000	-	-	-
129 Towne Center Commercial TIF	15,000	-	383,658	191,044
130 Quarter Commercial TIF	615,000	-	1,111,759	205,525
131 Kettlestone Residential TIF	2,500	286	-	-
132 Kettlestone Commercial TIF	5,000	14,687	-	-
133 Kettlestone Lakes District #1	-	2,297	-	-
210 Employee Benefits Fund	3,400,000	100,000	3,575,648	1,866,888
211 Local Option Sales Tax	2,155,388	-	6,500,000	2,526,651
212 Public Improvement Fund	150,000	-	600,000	517,457
250 Emergency Levy Fund	-	-	-	198
327 Capital Projects	51,150,000	16,727,743	30,720,000	1,668,530
510 Water Utility Fund	18,072,080	4,177,419	11,187,250	6,254,857
520 Sewer Utility Fund	8,650,492	3,812,983	9,420,750	5,831,361
521 University Ave Trunk Sewer Project	-	-	-	6,272
522 Waste Water Treatment PI	-	-	-	433
523 E Area Pump Sta Treatment	-	-	-	1,518
540 Gas Utility Fund	10,257,125	3,685,566	10,830,750	20,272,524
560 Storm Sewer Utility Fund	3,875,828	1,438,639	2,403,000	1,685,803
570 Utility Bill Fund	604,900	271,641	527,000	343,258
590 Solid Waste Collect & Rcycl Fund	2,419,380	1,405,983	2,501,100	1,455,166
750 Golf Course Fund	1,173,650	721,453	1,122,000	746,942
810 Equipment Revolving Fund	-	-	-	-
820 Health Insurance Fund	-	91,971	-	114,533
<i>*TOTAL*</i>	<i>\$159,358,909</i>	<i>\$54,552,984</i>	<i>\$147,069,875</i>	<i>\$69,185,704</i>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 02/02/2026:

BRICKTOWNE KETTLESTONE CENTRAL, LC	UTILITY REFUND	\$44.79
BRIDE, OLIVIA N	UTILITY REFUND	3.03
COX, MEGAN	UTILITY REFUND	25.20
DEB, SHAMAL	UTILITY REFUND	3,311.45
DELTA DENTAL	DENTAL CLAIMS FOR 1/20/26-1/26/26 & AD	6,238.05
EARLY, COURTNEY	UTILITY REFUND	66.39
EFTPS	FICA TAX WITHHOLDING	171,475.86
HAKIZIMANA, ADDISON K	UTILITY REFUND	28.32
HUBBELL HOMES, LC	UTILITY REFUND	25.00
HUBBELL HOMES, LC	UTILITY REFUND	76.95
HUBBELL HOMES, LC	UTILITY REFUND	141.77
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	29,874.79
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
IOWA DEPT OF HUMAN SERVICES	JAN/FEB 2026 STATE SHARE OF GEMT	23,745.77
IPERS	IPERS DEDUCTIONS	322,184.90
KRUSENSTJERNA, AMANDA	UTILITY REFUND	6.34
LADNER, MARIA I	UTILITY REFUND	31.78
MELLY, ELIAS K	UTILITY REFUND	50.00
TAHTINEN, JEREMY L	UTILITY REFUND	66.39
THE UNDERGROUND COMPANY	UTILITY REFUND	2,067.03
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	20,822.74
US POSTAL SERVICE	JAN 2026 REGULAR BILLS	3,401.31
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	17,677.90
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	5,516.47
<i>*TOTAL*</i>		<i>\$607,213.26</i>

UNPAID BILLS PRESENTED FOR APPROVAL 02/02/2026:

# 1 LAWN CARE AND LANDSCAPING LLC	OCT 2025 MOWING- ALICES RD/UNIVERSITY	\$2,499.50
AHLERS & COONEY PC	GENERAL- CIVIC CAMPUS	164.00
AHLERS & COONEY PC	SRF- CIWW ASSET TRANSFER	19,000.00
A.J. ALLEN MECHANICAL CONTRACTORS INC.	REPAIR- WATER HEATER	282.56
AMAZON.COM	SAW BLADES/LAMINATOR	93.93
AMAZON.COM	WHISTLES	9.49
AMAZON.COM	XANTHAN GUM	9.29
AMAZON.COM	BOOKS	181.60
AMAZON.COM	DUST-OFF/WHITEBOARD ERASERS & CLEANER/RUBBER BANDS	104.36
AMAZON.COM	POWER STRIP/STORAGE CABINET	
AMAZON.COM	DOLLYS/IBUPROFEN	329.93
AMAZON.COM	DVD'S	105.78
AMAZON.COM	WATERCOLOR CARDS/CANVASES/PARACORD	
AMAZON.COM	ROPE/PAPER	180.43
AMAZON.COM	SUCCULENT PLANTER/ICE CREAM MAKER	191.98
AMAZON.COM	PUZZLES/GAMES/BEADS/PAPER/GLUE/PLAYSETS/PAINT	329.93
AMAZON.COM	WEBCAM	24.99
AMAZON.COM	PAPER CREASER	6.63
AMAZON.COM	DRY ERASE MARKERS/PAPER PLATES	52.51
AMAZON.COM	EXPANDABLE FILES	35.14
AMAZON.COM	ETHERNET ADAPTER/USB WIFI ADAPTER	36.94
AMAZON.COM	COLOR COPY PAPER	37.52
AMAZON.COM	MIC STAND HOLDER	24.00
AMAZON.COM	PEANUT BUTTER/NOTEBOOKS/BINDERS/COFFEE/PENS	243.49
AMAZON.COM	FOLDERS/STORAGE	
AMAZON.COM	BOXES/LABELS/BADGE HOLDERS	155.76
AMAZON.COM	STERILE VIALS	14.39
AMAZON.COM	WIRELESS KEYBOARD & MOUSE CREDIT	(144.99)
AMAZON.COM	WIRELESS KEYBOARD & MOUSE CREDIT	(144.99)
AMAZON.COM	RECHARGEABLE SPOTLIGHT/RECHARGEABLE FLASHLIGHT	197.19
AMAZON.COM	STICKY TABS	39.90
AMAZON.COM	PENS/PLANNERS/STICKY NOTES/SCISSORS	63.11
AMAZON.COM	ELEVATOR KEYS/MEMORY CARD	72.71
AMAZON.COM	CLEAR SHEET PROTECTORS	79.68
AMAZON.COM	MAYONNAISE/COFFEE/DOOR STOPS	199.45
VESTIS	MATS	25.02
VESTIS	MATS	25.02
VESTIS	MATS	25.02
AT&T MOBILITY	DEC 2025 STATEMENT- PUBLIC WORKS	50.77
AT&T MOBILITY	JAN 2026 STATEMENT- PUBLIC WORKS	3,424.63
AT&T MOBILITY	JAN 2026 STATEMENT- PUBLIC SAFETY	421.55
AUDITOR OF STATE	FY25 AUDIT FILING FEE	850.00
BAKER GROUP	LICENSE & INSTALL EBO SERVER	12,670.00
BARKPASS LLC	2026 BARKPASS	1,788.00

BDI SIGNS BUSINESS DESIGNS INC	FAMILYFEST SIGNS	210.00
BOMGAARS SUPPLY INC	INSULATED OVERALL	
BOMGAARS SUPPLY INC	BIBS/JEANS/PANTS- GREIF	300.94
BOUND TREE MEDICAL	PANTS/INSULATED OVERALL BIBS- WALTERS	333.94
BOUND TREE MEDICAL	EMS SUPPLIES	284.89
BOUND TREE MEDICAL	AED SMART PADS	63.99
BOUND TREE MEDICAL	AED SMART PADS	127.98
BOUND TREE MEDICAL	RESPONDER MEDIC BACKPACK	230.99
BOUND TREE MEDICAL	EMS SUPPLIES	332.09
BRICK GENTRY BOWERS SWARTZ	DEC 2025 STATEMENT- ACCT 14851.000	14,170.00
BRICK GENTRY BOWERS SWARTZ	DEC 2025 STATEMENT- ACCT 14851.003	609.00
POWERNET	JAN 2026 STATEMENT	61.84
CAPITAL CITY EQUIPMENT COMPANY	FITTINGS	61.60
CAPITAL CITY EQUIPMENT COMPANY	CUTTING EDGES	271.66
CAPITAL SANITARY SUPPLY	TRASH LINERS/TOILET PAPER/PAPER TOWELS/BLEACH	442.19
CITY OF DES MOINES	NOV 2025 CONTRACT HAULERS	617.52
CITY OF WAUKEE	JAN 2026 STATEMENT	11,938.13
CITY OF WEST DES MOINES	FIELD OPS LICENSES	717.35
CITY OF WEST DES MOINES	FIELD OPS LICENSES	290.80
COMMAND PRESENCE LLC	LEADERSHIP TRAINING- 5 REGISTRATIONS	995.00
CUSTOM AWARDS	MAYOR/COUNCIL PHOTO NAMEPLATES	90.00
DES MOINES WATER WORKS	LAB & CHEMISTRY ANALYSIS FEE	376.00
PHIL DICKEY	SESSION 3 KARATE CLASSES	1,036.00
DIRECTV	JAN 2026 STATEMENT- SUGAR CREEK	29.00
DISPLAY SALES	ORNAMENTS	592.00
DOG WASTE DEPOT	DOG WASTE BAGS	179.54
EARTHWORKS EROSION CONTROL LLC	SILT FENCE INSTALLATION- BASEBALL FIELDS	3,600.00
ED M FELD EQUIPMENT COMPANY	ROD STOPS	210.76
FAREWAY STORES INC.	COOKIES/MARSHMALLOWS/HOT CHOCOLATE	25.12
THE FILTER SHOP	FILTERS	294.80
FIRE SERVICE TRAINING BUREAU	CERTIFICATION FEE- SMITH	50.00
FIRE SERVICE TRAINING BUREAU	CERTIFICATION FEE- SCHULTZ	50.00
BOOT BARN INC	JEANS- WARMENHOVEN	53.99
GALLS LLC	HANDCUFF CASE- FRASCHT	45.24
GALLS LLC	SABRE RED CROSSFIRE SPRAY- ROBBINS	18.28
GALLS LLC	PANTS- KICKBUSH	68.40
GALLS LLC	CONCEALABLE CARRIER/BALLISTIC VEST- MEEKER	2,247.00
GANNETT IOWA LOCALIQ	DECEMBER 2025 STATEMENT - ACCT #842554	3,349.04
GATR OF DES MOINES, INC	REPAIR- BRAKE SHOES ON STEER AXLE VIN 6652	7,389.42
SUMMIT FIRE PROTECTION	SERVICE- 2 FIRE EXTINGUISHERS	250.00
CORE & MAIN LP	CURB INLET/COUPLINGS	1,108.39
HOLMES MURPHY	FEB '26 HMA MONTHLY CONSULTING FEE	5,883.84
HUTCHINSON SALT COMPANY INC	SALT	2,242.14
HUTCHINSON SALT COMPANY INC	SALT	4,520.34
HUTCHINSON SALT COMPANY INC	SALT	9,101.62
IMAGETREND CONNECT	CONNECT26 REGISTRATION- TYSDAL	699.00
INGRAM LIBRARY SERVICES	BOOKS	219.57
INGRAM LIBRARY SERVICES	BOOKS	261.30

INGRAM LIBRARY SERVICES	BOOKS	261.50
INGRAM LIBRARY SERVICES	BOOKS	264.75
INGRAM LIBRARY SERVICES	BOOKS	362.09
INGRAM LIBRARY SERVICES	BOOKS	420.77
INGRAM LIBRARY SERVICES	BOOKS	450.58
INGRAM LIBRARY SERVICES	BOOKS	656.56
INGRAM LIBRARY SERVICES	BOOKS	865.88
INGRAM LIBRARY SERVICES	BOOKS	975.76
INGRAM LIBRARY SERVICES	BOOKS	1,133.06
IOWA SIGNAL INC	TRAFFIC SIGNAL RENTAL- WAUKEE HS SCHOOL ENTRANCE	300.00
IOWA SIGNAL INC	TRAFFIC SIGNAL RENTAL- WAUKEE HS SCHOOL ENTRANCE	300.00
IOWA SIGNAL INC	TRAFFIC SIGNAL RENTAL- NE DOUGLAS & NE ALICES RD	1,200.00
IOWA SIGNAL INC	TRAFFIC SIGNAL RENTAL- NE DOUGLAS & NE ALICES RD	1,200.00
JJR HOLDINGS LLC	DEVELOPER DEPOSIT REFUND- AUTUMN VALLEY WEST PLAT 1	18,000.00
LIBRARY IDEAS LLC	BOOKS	388.64
LIFETIME ATHLETIC	WINTER PICKLEBALL LESSONS SESSION 1	128.00
LOGOED APPAREL & PROMOTIONS	SHIRTS/SWEATSHIRTS/JACKETS/CAP S	1,875.73
MENARDS	FLOORING QUARTER ROUND	13.98
MENARDS	DRIVEWAY MARKERS	25.80
MENARDS	STRETCH WRAP	24.99
MERCY CLINICS OCCUPATIONAL MEDICINE CLINIC	EMPLOYEE PHYSICALS	1,711.00
MERCY WEST PHARMACY	EMS MEDICATIONS	480.60
MERCY WEST PHARMACY	EMS MEDICATIONS	81.42
UNITY POINT HEALTH AT WORK - DES MOINES	PRE-EMPLOYMENT DRUG SCREENS PRE-EMPLOYMENT DRUG SCREEN/HEPATITIS B VACCINE	108.58
UNITY POINT HEALTH AT WORK - DES MOINES	SCREEN/HEPATITIS B VACCINE	272.29
MID AMERICAN ENERGY	JAN 2026 STATEMENT	27.52
MID AMERICAN ENERGY	JAN 2026 STATEMENT	2,732.88
MID AMERICAN ENERGY	JAN 2026 STATEMENT	8,217.37
MID AMERICAN ENERGY	JAN 2026 STATEMENT	92.32
MID AMERICAN ENERGY	JAN 2026 STATEMENT	207.50
MID AMERICAN ENERGY	JAN 2026 STATEMENT	98.26
MID AMERICAN ENERGY	JAN 2026 STATEMENT	22.40
MID AMERICAN ENERGY	JAN 2026 STATEMENT	3,019.07
MID AMERICAN ENERGY	JAN 2026 STATEMENT	124.76
MID AMERICAN ENERGY	JAN 2026 STATEMENT	47.79
MID AMERICAN ENERGY	JAN 2026 STATEMENT	5,317.90
MID AMERICAN ENERGY	JAN 2026 STATEMENT	24.72
MID AMERICAN ENERGY	JAN 2026 STATEMENT	10.41
MID AMERICAN ENERGY	JAN 2026 STATEMENT	198.61
MID AMERICAN ENERGY	JAN 2026 STATEMENT	80.39
MID AMERICAN ENERGY	JAN 2026 STATEMENT	269.27
MID AMERICAN ENERGY	JAN 2026 STATEMENT	335.58
MID AMERICAN ENERGY	JAN 2026 STATEMENT	203.87
MID AMERICAN ENERGY	JAN 2026 STATEMENT	33.34
MID-IOWA ELECTRIC INC	LIGHTING REPLACEMENT	282.50
MID-IOWA ELECTRIC INC	LIGHTING REPLACEMENT REPAIR- LIGHTING IN COLD STORAGE	432.50
MID-IOWA ELECTRIC INC	STORAGE	337.50
MILLER & SONS GOLF CARS LLC	38 GOLF CART PURCHASES/36 GOLF CART TRADES	127,314.00
MOTOROLA SOLUTIONS INC	PORTABLE RADIO BATTERIES	604.72
MUNICIPAL SUPPLY INC.	SENSUS ANNUAL RNI & SAAS FEE	21,135.00

MUNICIPAL SUPPLY INC.	SMART POINTS/METERS/BACKFLOW PREVENTER	16,575.00
MUNICIPAL SUPPLY INC.	ADAPTERS	288.60
NAPA AUTO PARTS STORE	RIBBED BELT	88.70
NAPA AUTO PARTS STORE	MOTOR TREATMENT	59.99
NATIONAL ASSOCIATION OF FIELD TRAINING OFFICERS	BASIC FIELD TRAINING- SMOLIK	375.00
NATIONAL ASSOCIATION OF FIELD TRAINING OFFICERS	BASIF FIELD TRAINING- JACKSON/HERRERA	750.00
ASCENDANCE TRUCKS MIDWEST LLC	OIL DIPSTICK/OIL CLAMP/DIPSTICK SEAL	106.82
ASCENDANCE TRUCKS MIDWEST LLC	CLAMPS	107.17
ASCENDANCE TRUCKS MIDWEST LLC	OIL PAN	1,161.01
	OIL PAN	
ASCENDANCE TRUCKS MIDWEST LLC	CREDIT/GASKET/BOLT/SEAL/TUBE ASSEMBLY	(926.08)
OFFICE DEPOT	ENVELOPES	32.42
OFFICE DEPOT	PLANNER/TAPE/DRY ERASE MARKERS	49.45
OFFICE DEPOT	NOTEPADS/LAMINATING FILM/PAPER	
OFFICE DEPOT	TOWELS/COPY PAPER	312.21
OFFICE DEPOT	PENS	17.00
OFFICE DEPOT	HIGHLIGHTERS	17.09
OFFICE DEPOT	SWIFFER DUSTER REFILLS	23.23
ORKIN PEST CONTROL	PEST CONTROL- CITY HALL	185.13
ORKIN PEST CONTROL	PEST CONTROL- CITY HALL	168.00
	PEST CONTROL- COMMUNITY CENTER	97.17
ORKIN PEST CONTROL	PEST CONTROL- PUBLIC WORKS	135.54
ORKIN PEST CONTROL	PEST CONTROL- PUBLIC WORKS	135.54
PLUMB SUPPLY COMPANY	GATE VALVE HANDWHEELS	12.30
	PEST CONTROL- PUBLIC SAFETY BUILDING	265.00
PREFERRED PEST CONTROL	PEST CONTROL- PUBLIC SAFETY BUILDING	245.00
PREFERRED PEST CONTROL	PEST CONTROL- PUBLIC SAFETY BUILDING	245.00
PRESTIGE FLAG	EMBROIDERED GOLF FLAGS	564.43
PROFORCE LAW ENFORCEMENT	NEXT GEN AIMING LASER	3,765.91
PFM FINANCIAL ADVISORS LLC	WATER REVENUE SRF LOAN CIWW	22,675.00
PURCHASE POWER INC.	POSTAGE METER REFILL	2,024.75
RC WELDING	REPAIR- ALUMINUM LADDER	437.50
RICK'S TOWING	IMPOUND TOWING	98.00
RYAN COMPANIES US INC	PUBLIC SAFETY PROJECT	5,274.33
SECURITY EQUIPMENT INC	LOCKSMITH- COMMUNITY CENTER	198.62
SHOTTENKIRK CHEVROLET-PONTIAC	CORE RETURN CREDIT	(125.00)
SHOTTENKIRK CHEVROLET-PONTIAC	LAMP/CORE DEPOSIT	411.91
SIMMERING-CORY INC	DEC 2025 SUPPLEMENT	225.00
SIRCHIE ACQUISITION COMPANY LLC	FINGERPRINT POWDER	34.36
SITEONE LANDSCAPE SUPPLY LLC	PEAT MOSS	402.00
NICHOLAS J IMERMAN	CHARACTER CREATION	150.00
STAPLES BUSINESS CREDIT	DESK CALENDARS	17.70
STAPLES BUSINESS CREDIT	DESK CALENDARS	47.36
	PLASTIC SPOONS/STIR STICKS/COFFEE	74.76
STAPLES BUSINESS CREDIT	STICKS/COFFEE	74.76
STAPLES BUSINESS CREDIT	COFFEE CREDIT	(8.00)
STAPLES BUSINESS CREDIT	RUBBERBANDS	17.56
STIVERS FORD	CARGO LINER- VIN 7050	118.07
STIVERS FORD	WATER PUMP ASSEMBLY	140.42
	CONTRACTED PROFESSIONAL MAINTENANCE SERVICE	7,815.00
CERRIS SYSTEMS	MAINTENANCE SERVICE	7,815.00
CERRIS SYSTEMS	REPAIR- FAN BLADE REPLACEMENT	693.78
CERRIS SYSTEMS	REPAIR- FAN MOTOR REPLACEMENT	901.15
SNAP-ON INDUSTRIAL	IMPACT SOCKETS/ADAPTOR/PLIERS	132.60

SNAP-ON INDUSTRIAL	IMPACT SOCKET	23.43
STUDIO BEA DANCE	2 TO MOVE- 6 WEEK SESSIONS (SUMMER & FALL/WINTER)	1,404.00
TBL PRINT	CARBON COPY EVIDENCE RECEIPT FORMS	399.50
TELLE TIRE IOWA LLC	TIRES	1,010.00
TERMINAL SUPPLY CO.	TRANSMISSION CABLE	83.67
TERMINAL SUPPLY CO.	GEMINEYE LCD COLOR MONITOR	364.35
TRUCK EQUIPMENT INC	UTV SHOE KIT/CUTTING EDGE KIT	198.90
UNIFIED CONTRACTING SERVICES INC	REPAIR- GAS PUMPS	409.76
UNIVERSAL PRINTING SERVICES	PLASTIC BAGS	560.00
UNIVERSAL PRINTING SERVICES	GOLF CART KEYCHAINS	225.38
UNIVERSAL PRINTING SERVICES	JAN 2026 STATEMENT INSERT	1,129.91
UNIVERSITY OF IOWA HYGIENE	TESTING FEES	1,533.50
USA BLUE BOOK	TUBING/PVC	236.16
VAN MAANEN ELECTRIC INC.	LABOR/MATERIALS- PULLED ADDITIONAL CIRCUIT	663.06
VAN MAANEN ELECTRIC INC.	REPAIR- DAMAGED WIRE ON FISHING PIER	445.99
VERIZON WIRELESS	JAN 2026 STATEMENT	38.48
VERIZON WIRELESS	JAN 2026 STATEMENT	60.04
VERIZON WIRELESS	JAN 2026 STATEMENT	150.10
VERIZON WIRELESS	JAN 2026 STATEMENT	846.56
GRAINGER PARTS	FIBERGLASS	165.97
WASH-ECLAIR	WINDOW CLEANING- LIBRARY ENTRANCE WINDOWS	42.00
WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL	DEC 2025 STATEMENT	18,314.25
WAUKEE HARDWARE & VARIETY	DEC 2025 STATEMENT- FD	9.79
WAUKEE POWER EQUIPMENT	O-RING	8.73
WAUKEE POWER EQUIPMENT	SPARK PLUGS	11.48
WAUKEE POWER EQUIPMENT	SEAL OIL/GASKET OIL PAN KIT VALVE COVER	28.48
WAUKEE POWER EQUIPMENT	ASSEMBLY/OIL/FILTER	148.78
WEST DES MOINES WATER WORKS	FEB 2026 WATER TOWER RENT	964.10
P & W GOLF SUPPLY LLC	FIVE GANG RANGE ROVER GOLF CART	5,374.99
WITMER PUBLIC SAFETY GROUP	HOSE STRAPS	146.32
WORKSPACE INC	DESK CONVERSIONS- EDWARDS/STANISH	3,963.61
<i>*TOTAL*</i>		<i>\$427,673.33</i>

PAYROLL 01/30/2026:

ABRAMOWITZ, LEVI	\$3,072.81
ADKINS, COREY	2,378.52
AHRENS, ELIZA	1,749.16
ANDERSON, SARA	2,015.30
ARRIAGA, ANA	863.12
AVON, JAMES	2,780.24
BADKER, KALEB	2,131.02
BAILIFF, LILY	67.87
BAKER, LAURIE	1,716.84
BAKER, RANDY	2,584.48
BASTOW, RACHELLE	2,430.65
BAUGHER, BRIENNA	694.14
BAUMAN, LISA	1,856.78
BAUMAN, MAXWELL	1,705.58
BEEHLER, EMILY	2,093.92
BEHRENS, HEATHER	3,678.59
BENSON, HAILEY	1,353.77
BIEHLER, MICHAEL	2,015.29

BINGHAM, CARTER	1,167.57
BLACK, HUNTER	2,003.70
BLOOM, MEGHAN	697.16
BOWERS, RYAN	2,197.20
BOYD, ISAAC	2,080.20
BOYLE, GAVIN	2,103.95
BROWN, ANGALEA	2,388.47
BROWN, JENNIFER	2,904.86
BROWN, NATHAN	2,945.35
BROWN, NICHOLAS	1,753.80
BUNKOFSKE, NICOLE	1,802.77
BURKHART, LINDA	4,458.69
CAMPBELL, SCOTT	2,832.94
CARDWELL, AARON	2,349.92
CARPENTER, PAUL	2,236.59
CARROLL, JOSEPH	3,086.90
CHAMBERS, KYLE	2,490.43
CHRISTENSEN, AARON	2,099.14
CHRISTENSEN, ABAGAIL	2,361.24
CICHOSKI, KELLI	3,143.23
CLAYTON, KRISTIN	129.08
CLEMEN, ANTHONY	2,755.23
CORKREAN, JENNIFER	2,377.89
COUGHLIN, TONI	1,453.03
CROSS, JONATHAN	885.63
CUNNINGHAM, SCOTT	3,590.22
DANHAUER, HARRISON	2,262.93
DANIEL, COLE	2,459.80
DEBOER, MELISSA	3,272.00
DEETS, BRADLY	5,895.80
DERRY, HANNAH	580.32
DEWISPELAERE, VICTORIA	504.58
DEZEEUW, DAVID	2,872.92
DILLEY, NICHOLAS	419.14
DODGE, JUSTIN	1,987.01
DORRELL, KATHRYN	77.45
DOWNING, RACHEL	3,549.78
EDWARDS, DANAE	2,689.37
FITZSIMMONS, NATHAN	2,322.51
FLUGGE-SMITH, JAMIE	1,053.07
FORBES, MEGAN	133.30
FRASCHT, ADAM	2,450.42
FREDERICK, JUSTIN	2,917.12
FREDERICKSEN, BROCK	2,039.61
FREEMAN, MATTHEW	2,282.52
FROEHLICH, WILLIAM	1,057.08
FYFE, JUSTIN	2,937.24
GAVIN, HALEY	1,608.69
GEARHART, HUNTER	2,191.67
GIBBS, AUSTIN	2,079.65
GIBSON IV, WILLIAM	2,410.45
GIBSON, TALEN	58.88
GILCHRIST, NICHOLAS	3,244.95
GITZEN, ROBERT	2,778.03
GOLAFSHAN, FARHOUD	2,487.00
GOULDEN, JENNIFER	1,941.77
GRAY, SETH	2,303.96
GREER, CRAIG	2,219.75

GREIF, LOGAN	1,798.99
GUTTENFELDER, ALEXIS	2,088.11
HACKETT, MICHAEL	1,337.68
HALL, ANDRE	924.17
HALSEY, KYLE	3,034.23
HANSEN, BROOK	2,331.56
HART, COLLIN	2,024.37
HEIMANN, RONALD	2,298.30
HENTGES, ERIC	2,879.09
HERRERA, MELVIN	2,315.50
HILDEBRAND, JORDYN	612.38
HILGENBERG, ADAM	3,042.03
HILL, ZACHARY	2,061.20
HINRICHS, JODI	966.56
HOLLIS-CARUSO, LEIGH	368.95
HOLMES, HOLLY	2,255.33
HUSTED, TROY	2,890.79
HUTTON, JOSHUA	2,536.37
JACKSON, COLE	2,089.69
JACOBSON, KERI	704.21
JERMIER, MATTHEW	4,048.80
JOHNSON, COLE	757.30
JOHNSON, LEVI	2,356.64
JOHNSON, WYATT	2,348.85
KAPPOS, SARA	3,721.68
KASS, ANDREW	3,635.03
KELLER, CHRISTOPHER	2,392.29
KELLY, COLEMAN	420.30
KEPFORD, CHASE	2,237.83
KICKBUSH, CHRISTOPHER	2,618.57
KLEINWOLTERINK, COLE	2,327.90
KNEPPER, AARON	129.08
KNUST, DANIEL	2,513.76
KOESTER, RUDY	4,755.83
KREKLAU, ROBERT	1,734.09
LARSON, KENNETH	578.25
LARSON, KRISTINE	4,036.61
LAUGHRIDGE, DANIEL	2,461.02
LE, SON	3,895.35
LEMKE, NEIL	3,556.32
LEVSEN, BRYAN	3,596.86
LEWIS, CLINTON	1,856.08
LINDSAY, MICHELLE	3,402.37
LOCKHART, MEGAN	832.65
LOVETINSKY, TRACY	2,249.27
LOVINGGOOD, ROBADEEN	1,047.55
LUTRICK, RACHAEL	714.02
LYNCH, JEREMY	1,904.21
MADURO, CHRISTINE	2,481.97
MANNING, JOSHUA	2,547.51
MAREAN, JOSHUA	2,175.80
MAREK, JAMES	2,351.06
MARTIN, COLBY	197.93
MATTISON, TYLER	952.10
MCATEE, TALIA	1,871.09
MCCLUSKEY, ERIC	4,435.09
MCDONNELL, ALISON	73.15
MCPMAHON, BRADY	721.19

MCNAMEE, ISAIAH	2,247.62
MEAD, CATELYN	149.28
MEEKER, BRYCE	2,310.82
MELLENBAMP, JEFFREY	4,838.13
MERSEAL, BRETT	2,670.81
MINIKUS, JOSHUA	3,289.09
MORAVEC, CODY	2,729.57
MORRIS, ASHLEY	2,335.85
MURRA, BRIAN	3,395.73
NEHLS, DOUGLAS	58.51
NEWBURY, NICHOLAS	2,530.35
NICHOLS, ANDREW	2,301.74
OLDHAM, JAMES	2,865.26
ONG, TONY	1,823.95
OSBORN, RYAN	447.31
OSBORN, SARAH	2,591.17
OSBORNE, NICHOLAS	3,491.06
OSTRING, KATHLEEN	2,543.24
PARTLOW, LACEY	2,155.28
PATTERSON, KEVIN	2,237.99
PAYNE, THOMAS	2,190.60
PENNING, RYAN	2,025.62
PERKINS, JACOB	2,495.90
PETTIT, BRANDON	3,864.45
PFORTS, ROGAN	1,803.25
PITT, DYLAN	2,573.40
PIZINGER, JAMES	2,044.61
PRESTON, REBECCA	1,766.61
QUAM, BRADLEY	2,155.20
RASH, RONALD	2,893.80
RASMUSSEN, SAMANTHA	622.65
REICKS, ALEX	2,086.39
ROBBINS, CORBY	3,042.51
ROBINSON, CLINT	4,760.28
ROBINSON, NATHANIEL	473.34
ROSENOW, MELANIE	710.86
ROTH, TITO	2,389.87
ROTSCHAFFER, CARMEN	1,116.43
ROTTINGHAUS, BRIDGET	1,871.08
ROYER, TIMOTHY	3,687.96
RYAN, AMY	201.38
SCHAUFENBUEL, KARI	1,652.10
SCHUBERT, JOSEPH	2,132.14
SCHUETT, REBECCA	3,325.65
SCHULTZ, JEFFREY	2,526.66
SCHULTZ, MICHAEL	2,268.23
SCHWARZ, HALEY	130.82
SEDDON, JOSH	3,312.41
SEELY, AUSTEN	1,025.09
SHAFFER, CHET	1,982.21
SHOWERS, THOMAS	2,086.39
SMITH, BLAKE	3,582.45
SMOLIK, MEGAN	2,652.71
SNOW, SUSAN	154.91
SPOSETO, CADEN	2,613.03
SPOSETO, MACKENZIE	3,268.11
STANFORD, JASON	503.20
STANISH, LAURA	2,015.52

STEELE, ALLISON	1,075.11
STEINKE, KURT	1,075.71
STEPHENS, CLINT	316.05
STEWART, ERIC	2,008.71
STIFEL, DALTON	2,324.52
STOCKTON, BRIAN	2,981.15
STUHR, MEGAN	201.38
SWANSON, JOSHUA	2,152.75
TAYLOR, CHRISTINA	136.19
THAYER, CHANDLER	3,011.17
THOMPSON, JACOB	94.03
TOMLINSON, WALTER	170.61
TOWNSEND, MCKENNA	2,579.11
TRENT, JARED	2,129.48
TYSDAL, THOMAS	3,765.56
VANDEKAMP, JOSHUA	3,174.95
VANDER WILT, MARIE	1,752.93
VANDERMARK, REBECCA	2,764.77
VAZQUEZ, CHRISTIAN	909.81
VENTO, NICHOLAS	1,977.93
WALKER, ZACHARY	2,701.83
WALTERS, JACOB	1,758.47
WARMENHOVEN, MICHAEL	1,748.04
WERTS, DANIEL	2,619.64
WESTON STOLL, KERI	2,744.76
WHITE, JASON	2,195.79
WHITE, KATHERINE	1,928.09
WILLIAMS, SUSAN	2,995.32
WILSON, BROOKE	388.50
WISE, NATHAN	3,778.08
WOOD, DANIEL	1,324.76
WRIGHT, MICHAEL	2,988.32
YOUNG, DAWN	1,943.00
YOUNG, JOHNATHAN	3,191.16
YOUNG, NOLAN	2,828.20
YOUSO, ANTHONY	1,941.77
<i>*TOTAL*</i>	<i>\$481,765.18</i>

- B. Consideration of approval of City Council Minutes of 01/19/2026 Regular Meeting, 01/26/2026 Work Session
- C. Retail Alcohol License Applications, Renewals:
 - 1. Consideration of approval of a motion approving ownership updates and renewal of 12-month Class B Retail Alcohol License for Old Station Craft Meats, LLC, d/b/a Old Station Craft Meats [450 6th Street]
 - 2. Consideration of approval of a motion approving renewal of 12-month Class E Retail Alcohol License for SJ, LLC, d/b/a Star Liquor Tobacco & Vape [23 NE Carefree Lane]
- D. Job Descriptions:
 - 1. Consideration of approval of a resolution approving job description and pay grade [Right of Way Permit Technician, Public Works Department] (Resolution #2026-039)
 - 2. Consideration of approval of a resolution approving job description and pay grade [Stormwater MS4 Program Administrator, Public Works Department] (Resolution #2026-040)
- E. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [2026 Risk and Resilience Assessment] (Resolution #2026-041)
 - 2. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with Bolton & Menk, Inc. [Little Walnut Creek Greenway Trail Segment Project] (Resolution #2026-042)
 - 3. Consideration of approval of a resolution approving Droppett Location Agreement (Resolution #2026-043)

- F. Change Orders, Payment Estimates, Acceptances of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of a motion approving Payment Estimate No. 4 (Final) to Howser Concrete Unlimited for the 2025 Pavement Patching Project in the amount of \$0.00
 - 2. Consideration of approval of a resolution accepting public improvements [2025 Pavement Patching Project] (Resolution #2026-044)
 - 3. Consideration of approval of a resolution accepting public improvements [Painted Woods West Plat 6] (Resolution #2026-045)
 - G. Consideration of approval of a resolution setting forth check authorization procedures and authorized signatories for the City accounts in accordance with generally accepted accounting standards (Resolution #2026-046)
 - H. Fixing Dates for Public Hearings:
 - 1. Consideration of approval of a motion setting February 17, 2026, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 [One and Two Family Residential District], R-2/PD-1 [One and Two Family Residential District with a Planned Development Overlay], R-3 [Multi-Family Residential District], R-4 [Row Dwelling and Townhome Dwelling District] and C-1A [Neighborhood Commercial District] (Alderbrook)
 - 2. Consideration of approval of a motion setting February 17, 2026, as the date of public hearing on the vacation of a Temporary Storm Sewer and Detention Easement [The Shops at Kettlestone North Plat 4]
 - 3. Consideration of approval of a resolution ordering construction of the Waukee City Building Project (410 6th Street) and fixing a date for hearing thereon and taking of bids therefor (Resolution #2026-047)
- 2) **Resolution: Consideration of approval of a resolution directing sale of \$10,460,000 (Subject to Adjustment per Terms of Offering) General Obligation Bonds, Series 2026A** – Council Member Crone moved to approve the resolution; seconded by Council Member Grove. Matt Stoffel with PFM Financial Advisors, LLC, presented the bid tabulation and recommended directing sale to Raymond James & Associates, Inc., of New York, NY. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0. (Resolution #2025-048)
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to C-1, a parcel to be known as Orange Commercial Development [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Grove. Council Member Lyon stated that council does not get to decide who purchases a property. Mayor Clarke noted that she received comments and concerns regarding traffic impacts and overall corridor design, asking that those concerns be kept in mind for the subject property moving forward. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-RC, a parcel to be known as B. Krumm Farms [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- 5) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1A to C-1, a parcel to be known as WCSD Admin Building Expansion [second reading]** – Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Pierce. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4/PD-1 to R-4/PD-1, a parcel known as Vintage Estates of Waukee [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.

- 7) **Resolution: Consideration of approval of a resolution approving site plan for Charlotte's Kitchen [1165 SE University Avenue]** – Council Member Crone moved to approve the resolution; seconded by Council Member Grove. Planning Coordinator DeBoer reviewed the site plan for a single-story restaurant with drive-thru lane, detached employee shelter and patio. She noted site ingress/egress, parking, landscaping, public utilities, existing stormwater detention to the west of the site and exterior building elevations. Council Member Lyon asked for clarification on the type of restaurant; Ms. DeBoer replied that it was a fast food restaurant. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0. (Resolution #2025-049)
- 8) **Motion: Consideration of approval of a motion approving Change Order No. 1 to S.M. Hentges & Sons, Inc., for the West Area Trunk Sewer Extension Phase 3 Project, increasing the contract in the amount of \$172,158.60** – Council Member Pierce moved to approve; seconded by Council Member Grove. Public Works Director/City Engineer Koester reviewed the change order to lower the sanitary sewer bore at the T Ave. crossing in order to avoid existing utility conflicts. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- 9) **Motion: Consideration of approval of a motion approving Change Order No. 2 to Landmark Structures for the 3rd Street Elevated Storage Tank Replacement Project, increasing the contract in the amount of \$74,919.00** – Council Member Crone moved to approve; seconded by Council Member Lyon. Public Works Director/City Engineer Koester reviewed the change order to add an active mixer in the water tower bowl to address chlorine dispersion. The City and project engineer are working on how to share the cost related to the change order. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.
- 10) **Resolution: Consideration of approval of a resolution approving Proposal and Project Implementation Agreement By and Between Owner and Artist [Waukee Public Safety Building]** – Council Member Crone moved to approve the resolution; seconded by Council Member Grove. Assistant City Administrator Osborne reviewed the agreement, noting that the initial contract amount increased due to changes in the footings and electrical quote. Council Member Anderson asked by how much the contract amount increased; Mr. Osborne responded that it was a \$8,092.00 increase, adding that the project was funded as part of the building construction budget. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0. (Resolution #2025-050)

(J) Reports – Report made by City Administrator Deets.

Council Member Crone moved to adjourn; seconded by Council Member Grove. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 5:51 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk