

**WAUKEE CITY COUNCIL MINUTES**  
**WORK SESSION MEETING**  
**February 9, 2026**

- A. **Call to Order** – The work session meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:31 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- B. **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson, Chris Crone, Rob Grove, Lori Lyon, Anna Bergman Pierce. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Rachel Downing, Director of Economic Development Jennifer Brown, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Assistant Parks & Recreation Director Josh VandeKamp, Public Works Director/City Engineer Rudy Koester, Human Resources Director Michelle Lindsay, Director of Marketing & Communications Heather Behrens, Fire Chief Clint Robinson, Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

- C. **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Grove. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.

**D. Work Session:**

- 1) **1300 SE L.A. Grant Pkwy. Renovation Project update** – Danielle Hermann and Thomas Thatcher with OPN Architects, and Jill Boettger and T.J. Meyerholz with Ryan Companies reviewed existing building conditions and presented proposed updates/improvements, project budget and bidding/construction schedule.
- 2) **Animal control** – Police Chief McCluskey discussed proposed agreements related to animal control for cats, as well as proposed animal control ordinance amendments.
- 3) **NW Douglas Pkwy./NW Stratford Dr. Intersection review** – Public Works Director/City Engineer Koester reviewed recent traffic study results and recommended implementing an all-way stop at the intersection.
- 4) **410 6<sup>th</sup> Street building name** – Director of Marketing & Communications Behrens presented several possible building names, with the council selecting two to be voted on through social media by the public.
- 5) **Marketing & Communications Department update** – Director of Marketing & Communications Behrens reviewed 2025 department statistics and metrics, as well as 2026 opportunities.
- 6) **Grand Prairie Pkwy. Corridor Enhancements update** – City Administrator Deets presented proposed improvements to Grand Prairie Pkwy. major intersections, minor intersections, special design zones and medians.
- 7) **Economic Development Plan Update review** – Director of Economic Development Brown discussed the selection process and evaluation criteria.
- 8) **Rental facility deposit discussion** – Assistant Parks & Recreation Director VandeKamp proposed increasing the rental deposit for the Waukeee Community Center, Fox Creek Pavilion and Ridge Pointe Pavilion.
- 9) **FY2027 Budget follow-up discussion** – Finance Director Downing presented updated FY2027 road use fund and general fund expenditure projections.
- 10) **Legislative update** – City Administrator Deets and Police Chief McCluskey reviewed legislative bills of interest.

**E. Council Liaison Reports**

**F. Comments**

Council Member Grove moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 8:44 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk