



WAUKEE CITY COUNCIL MINUTES
February 16, 2021

****Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- (A) Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- (B) Pledge of Allegiance (temporarily suspended)**
- (C) Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman (electronically), R. Charles Bottenberg (electronically), Larry R. Lyon (electronically), Ben Sinclair (electronically). Absent: Council Member Chris Crone. (Council Member Crone began electronic participation at 5:54 p.m.)

Also in attendance: City Administrator Tim Moerman, Development Services Director Brad Deets (electronically), Public Works Director/City Engineer Rudy Koester (electronically), Parks & Recreation Director Matt Jermier (electronically), Human Resources Director Michelle Lindsay (electronically), Marketing & Communications Director Summer Evans (electronically), IT Director Son Le (electronically), Fire Chief Clint Robinson (electronically), Police Lt. Jeremy Long, City Clerk Rebecca D. Schuett, City Attorney Steve Brick (electronically).

- (D) Open Forum**
- (E) Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Lyon, Sinclair. Nays: None. Absent: Crone. Motion carried 4 – 0 – 1.
- (F) Presentations: None**
- (G) Public Hearings:**
 - 1) On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 to R-2 and R-2/PD-1, a parcel to be known as Fox Valley** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets reviewed the application. The Planned Development Overlay District allows for smaller single-family lots. The development includes an east/west collector road with no direct driveway access. The development concept plan shows a parcel not included in the current rezoning application that may develop as a future school site. If the parcel is not developed as such, it will likely move forward as additional single family residential and parkland. The current rezoning application includes parkland in the SW corner. Stormwater detention ponds planned for the parcel will be owned and maintained by a homeowners association. No comments were made by the public in attendance.
 - 2) On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 to R-4, a parcel known as Broderick property** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets reviewed the application, as well as a map showing overall current and anticipated development in the area. The development concept plan shows a majority of private internal streets, with one east/west roadway bisecting the development. Mr. Deets then reviewed exterior elevation concepts. No comments were made by the public in attendance.
 - 3) On an ordinance to amend Chapter 160 Site and Building Development Standards, Chapter 165, Zoning Regulations, Definitions and General Regulations and Chapter 169 Zoning Regulations, District Regulations by incorporating regulations for interior storage uses** – Mayor Clarke opened the public hearing and asked if any written

correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets reviewed the proposed ordinance changes, which would include restrictions to indoor self-storage only, a requirement for retail space on the main floor along the building frontage, and architectural standards compatible with other commercial buildings in the district. No comments were made by the public in attendance.

- 4) **On a General Obligation Lease Purchase Agreement in the amount of not to exceed \$50,000 for the acquisition of golf course equipment** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Parks & Recreation Director Jermier reviewed the agreement for the acquisition of a rough mower for use at Sugar Creek Municipal Golf Course. At the end of the lease term, City staff will determine if it is advisable to purchase the mower. The first payment for the lease is due August 2021 and has been included in the proposed FY2022 City budget. No comments were made by the public in attendance.

(H) Public Hearing Action Items:

- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2 and R-2/PD-1, a parcel to be known as Fox Valley [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Lyon. Mayor Clarke requested clarification on how the City plans to identify the percentage of single family lots allowed to develop with a smaller lot size; Development Services Director Deets reviewed the council directive, noting that this specific development would have a higher percentage of smaller lots than typically allowed due to development plans for the overall area and the inclusion of lots along a collector road. Results of vote: Ayes: Bergman, Bottenberg, Lyon, Sinclair. Nays: None. Absent: Crone. Motion carried 4 – 0 – 1.
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-4, a parcel known as Broderick property [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Lyon. Council Member Sinclair asked how parkland dedication funds are allocated; Development Services Director Deets reviewed the parkland dedication ordinance requirements, clarifying that the City cannot require developers to provide cash in lieu of parkland but that developers can make such an offer. (Council Member Crone began electronic participation at 5:54 p.m.) Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 160 Site and Building Development Standards, Chapter 165, Zoning Regulations, Definitions and General Regulations and Chapter 169 Zoning Regulations, District Regulations by incorporating regulations for interior storage uses [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) **\$47,750 General Obligation Lease Purchase Agreement (golf course equipment)**
- A. **Resolution: Consideration of approval of a resolution instituting proceedings to take additional action for the authorization and issuance of a General Obligation Lease Purchase Agreement in the amount of not to exceed \$50,000 for the acquisition of golf course equipment** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-063)
- B. **Motion: Consideration of approval of a motion that the form of Tax Exemption Certificate be placed on file and approved** – Council Member Crone moved for approval; seconded by Council Member Lyon. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote:

Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1.

C. Resolution: Consideration of approval of a resolution authorizing action to enter into a Lease Purchase Agreement and levying a tax to pay said Lease Purchase Agreement – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1.

(Resolution #2021-064)

(I) Action Items:

1) Consent Agenda Part 1: Council Member Sinclair moved to approve Consent Agenda Part 1; seconded by Council Member Bottenberg. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 02/16/2021 Bill List; 01/31/2021 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,091,424.27
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	169,956.15
(B) After Last Council Meeting	100.00
(C) Payroll Taxes & Reimbursements	125,884.77
(D) Utility Refunds	1,231.55
Payroll Checks Issued:	
(E) 01/31/2021	267,123.41
TOTAL	\$1,655,720.15

FY 2021 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,557,944	\$8,399,943	\$16,886,337	\$7,423,612
011 General Fund-Hotel/Motel Tax	-	6,333	-	12,949
060 Road Use Tax Fund	2,671,322	1,541,321	445,822	1,326,535
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	-	665	-	-
091 Hickman West Indust Park TIF	1,742,506	-	823,245	509,346
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,048,762	4,066	3,731,276	2,090,238
094 Gateway Urban Renewal	869,532	94,015	1,327,728	827,275
095 Autumn Ridge Urban Renewal	374,581	-	711,471	349,285
096 Waukee West Urban Renewal	-	702	-	-
097 Southwest Business Park	-	26,288	71,049	36,703
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	9,518,084	1,208,005	10,975,755	2,588,627
111 Special Assessments Fund	-	-	-	16,649
210 Employee Benefits Fund	2,475,000	-	2,501,444	1,311,937
211 Local Option Sales Tax	523,620	-	2,923,900	1,852,037
212 Public Improvement Fund	2,000,000	-	2,000,000	2,002,400
327 Capital Projects	26,109,000	14,011,089	23,432,370	9,439,365
330 City Wide SA Sidewalk Project	-	-	-	2,582
510 Water Utility Fund	688,232	2,556,253	5,791,584	4,863,084
520 Sewer Utility Fund	3,269,446	5,273,455	1,721,061	5,037,309
521 University Ave Trunk Sewer Project	-	-	-	26,582
522 Waste Water Treatment PI	-	-	-	62
523 E Area Pump Sta Treatment	-	-	-	217
540 Gas Utility Fund	7,172,989	3,962,181	8,638,750	4,937,250

560 Storm Sewer Utility Fund	1,980,128	2,194,968	1,140,833	770,068
570 Utility Bill Fund	394,960	234,939	395,196	269,530
590 Solid Waste Collect & Rcycl Fund	1,428,400	963,396	1,425,900	860,461
750 Golf Course Fund	594,288	287,281	608,500	399,086
810 Equipment Revolving Fund	-	-	15,000	270
<i>*TOTAL*</i>	<i>\$81,418,794</i>	<i>\$40,764,899</i>	<i>\$85,721,567</i>	<i>\$46,953,460</i>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 02/16/2021:

BARRY, CHRIS A	UTILITY REFUND	\$65.80
CCS	UTILITY REFUND	153.99
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	9,161.51
DARK HORSE ANTIQUES AND COLLECTIBLES	UTILITY REFUND	19.88
DOBBINS, DYLAN A	UTILITY REFUND	53.13
EFTPS	FICA TAX WITHHOLDING	98,806.35
GUZMAN, JESSIE T	UTILITY REFUND	83.86
HUBBELL COMMUNITY MANAGEMENT	UTILITY REFUND	173.74
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	10,876.56
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	925.00
LANDESS, MELANIE	UTILITY REFUND	41.33
LAROSEE, TAYLOR	UTILITY REFUND	43.02
MCCOY, TREY	UTILITY REFUND	68.64
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	46.00
MOULTON, MALLORI	UTILITY REFUND	68.64
RASIC, NATASHA	UTILITY REFUND	55.38
SYNERGY HOMES	UTILITY REFUND	372.20
TOTAL ADMINISTRATIVE SERVICES CORP	SECTION 125 MEDICAL DEDUCTIONS	5,877.53
TUCKER, AMBER A	UTILITY REFUND	31.94
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	41.67
WAUKEE AREA CHRISTIAN SERVICES	WAUKEE AREA CHRISTIAN SERVICES DEDUCTION	62.24
WAUKEE BETTERMENT FOUNDATION	WAUKEE BETTERMENT FOUNDATION DEDUCTION	80.00
WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION	LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION	7.91
EMPLOYEE BENEFIT SYSTEMS	FEB '21 HEALTH INSURANCE MONTHLY PREMIUM	158,306.68
IOWA DEPT OF HUMAN SERVICES	FEBRUARY 2021 STATE SHARE GEMT 2020 GAS TRANSMISSION MODIFICATIONS	2,786.19
INDUSTRIAL PUPE & SUPPLY, LLC	FEBRUARY 2021 & MARCH 2021 STATEMENTS	0.69
MI-FIBER, LLC	ANNUAL WIRELESS AGREEMENT	1,290.94
OMNISITE	JANUARY 2021 STATEMENT	2,208.00
VERIZION WIRELESS	HACH DPD 4	5,150.17
USA BLUE BOOK	WASTERWATER DISPOSAL SYSTEM CONSTRUCTION PERMIT	213.48
IOWA DEPT OF NATURAL RESOURCES		100.00
<i>*TOTAL*</i>		<i>\$297,172.47</i>

UNPAID BILLS PRESENTED FOR APPROVAL 02/16/2021:

ADEL AUTO PARTS	2.5MM L-HN HEX SE ASHWORTH CORRIDOR IMPRVMENTS	\$47.07
AHLERS & COONEY PC	OXYGEN	5,277.50
AIRGAS USA LLC	FURANCE & THERMOSTAT REBATE	91.50
ALLISON EVANS	CITY HALL BREAK ROOM FURNITURE	105.00
AMAZON.COM	FEB '21 VISION INSURANCE PREMIUM	2,924.27
AMERITAS LIFE INSURANCE COMPANY	FEBRUARY 2021 STATEMENT	2,285.60
ANKENY SANITATION INC.	STREET SIGNS	121,300.55
ARDICK EQUIPMENT CO., INC.	P&R DEPT DISC TRAINING	335.85
ATW TRAINING SOLUTIONS, INC		3,322.00

BAX SALES, INC	FLAT BLADE/ANCHOR	783.09
BLUE RIDGE SOLUTIONS, INC.	ASPHALT PATCH KITS	1,109.06
BOLTON & MENK, INC	DOUGLAS PARKWAY EXTENSION	16,568.25
BOOT BARN INC	PANTS - JIM PIZINGER	40.49
BOUND TREE MEDICAL	STRETCHER/MEDICAL SUPPLIES	383.34
BRYCE SIMONTON	FURNACE REBATE	75.00
	BUSINESS RECORD DAILY	
BUSINESS PUBLICATIONS	ADVERTISING	730.00
CALHOUN-BURNS AND ASSOCIATES, INC	DOUGLAS PARKWAY EXTENSION	8,692.80
CAPITAL SANITARY SUPPLY	MAT	179.78
CARNEY & APPLEBY, P.L.C.	2021 LEGISLATIVE/LOBBYING	5,675.00
CHI HEALTH COMPANY CARE	DRUG SCREEN	39.00
CITY OF JEFFERSON	CONTRACT BUYOUT-YOUNG	18,884.43
CITY OF WAUKEE	JANUARY 2021 STATEMENT	13,695.04
CITY OF WAUKEE - AR	SE LAUREL ST EXTENSION	4,125.00
CITY OF WEST DES MOINES	ASHWORTH RD PH3-PAYMENT #1	269,952.85
CLAYTON ENERGY CORPORATION	JANUARY 2021 RESERVATION	194,451.20
CONSOLIDATED COMMUNICATIONS		
ENTERPRISE SERVICES INC	JANUARY 2021 STATEMENT	1,875.41
CORE & MAIN LP	PRO-RING/FRAME	902.06
CRYSTAL CLEAR BOTTLED WATER	COOLER RENTAL/WATER	123.75
CUSTOM AWARDS	ENGRAVING	34.00
	NOVEMBER 2020/DECEMBER	
DALLAS COUNTY RECORDER	2020/JANUARY 2021 STATEMENTS	6,546.00
DAN'S OVERHEAD DOORS 4	DOOR REPAIRS	242.74
DEFENSIVE EDGE TRAINING &		
CONSULTING, INC	ARMORER COURSE - MINIKUS	450.00
DES MOINES WATER WORKS	JANUARY 2021 STATEMENT	100,870.76
DINGES FIRE COMPANY	STANDPIPE KIT BAG/BELL REDUCER	2,692.00
DIRECTV	JANUARY 2021 STATEMENT	104.74
ED M FELD EQUIPMENT COMPANY	TRUCK REPAIRS	409.18
	CARBIDE FOR 8.5 WESTERN MVP	
EJS SUPPLY, LLC	PLOW	872.16
FAREWAY STORES, INC.	WATER	3.50
FOTH INFRASTRUCTURE &	CONSTRUCTION OBSERVATION	
ENVIRONMENT LLC	SERVICES	10,138.50
FRUSA EMS	JANUARY 2021 AMBULANCE BILLINGS	1,607.89
GALL'S INC	PANTS - MEEKER	249.19
GATEHOUSE MEDIA IOWA HOLDINGS	JANUARY 2021 PUBLICATIONS	1,556.07
GINA CAMPOS	YOUTH BASKETBALL T-SHIRTS	1,434.60
	ANNUAL NEOGOV &	
	GOVERNMENTJOBS.COM	
GOVERNMENTJOBS.COM,INC.	SUBSCRIPTION	5,617.50
GROEBNER & ASSOCIATES INC	METER BRACKETS	105.71
HILLYARD INC	PAPER TOWELS	97.18
INDUSTRIAL SALES COMPANY INC	DRISCO 6500 IPS	15,969.54
INGRAM LIBRARY SERVICES	BOOKS	4,227.84
IOWA ASSOCIATION OF CODE		
ENFORCEMENT	MEMBER DUES - KEITH RASH	55.00
IOWA DEPT OF INSPECTIONS & APPEALS	CHARITABLE GAMBLING LICENSE	150.00
	VIRTUAL TRAINING ADMIN LEVEL 2 -	
IOWA DEPT OF TRANSPORTATION	STIFEL	480.00
IOWA MUNICIPAL FINANCE OFFICERS	MEMBER DUES - BECKY	
ASSOCIATION	SCHUETT/LINDA BURKHART	70.00
	DELETE SIEMENS CONTROLL ADD	
IOWA SIGNAL INC	ECONOLITE	11,271.00
JM IMPRESSIONS	GRAPHIC DESIGN - TRAIL MAP	170.00
JOSHUA LUKESTICH	FURNACE REBATE	150.00
KIESLER'S POLICE SUPPLY, INC	RIFLE MAGAZINES	285.00
KIMBALL MIDWEST	COUPLING/STEEL/HEX NIPPLE	151.12
KOONS GAS MEASUREMENT	METER	7,361.39

LEAGUE OF MINNESOTA CITIES	JOB ADVERT - COMM DEVEL	241.50
LIVING MAGAZINES	WAUKEE LIVING JANUARY 2021	
LOGOED APPAREL & PROMOTIONS	SPREAD	1,596.00
MCKINLEY, INC.	JACKET/FLEECE - N. BROWN	187.60
MENARDS	MAGNETS FOR NEW CUSTOMERS	694.98
MERCY WEST PHARMACY	BOARDS/BLADE	771.28
METHODIST OCCUPATIONAL HEALTH & WELLNESS	EMS MEDICATIONS	425.26
MICHAEL BIALAS	DRUG SCREENS	166.00
MID AMERICAN ENERGY	THERMOSTAT REBATE	30.00
MIDWEST ALARM SERVICES	JANUARY 2021 STATEMENT	23,766.55
MIDWEST STORAGE SOLUTIONS, INC	BACKFLOW FILING EE/COMPLIANCE FEE	39.00
MOBILE VISION	RIFLE STORAGE MATERIAL	1,307.23
MUNICIPAL SUPPLY INC.	HARDWARE AND SOFTWARE	
MURPHY TRACTOR & EQUIPMENT	COVERAGE	1,687.00
ONE SOURCE	METERS	650.00
PHIL DICKEY	TOOTH/LOCK/PIN	509.82
PLUMB SUPPLY COMPANY	BACKGROUND CHECKS	45.00
PRIMEPOINT INVESTIGATIONS	TKD & NINJAS SESSION 3	576.00
PRONUNCIATOR LLC	PRESSURE GAUGE	86.84
REGAL UNDERGROUND CONSTRUCTION, INC.	POLYGRAPH TESTING	382.48
SANDRY FIRE SUPPLY LLC	PRONUNCIATOR SUBSCRIPTION	450.00
SHI INTERNATIONAL CORP	DIRECTIONAL BORE GAS	4,410.00
SHIVE HATTERY INC.	MASK	80.50
SIRCHIE FINGER PRINT LAB	COMMUNITY CENTER FIREWALL	1,970.40
SPLAW PROPERTIES, LLC	UNIVERSITY AVE EXTNSN/10TH ST/SE	
STIVERS FORD	LA GRANT PKWY	78,324.09
TEAM SERVICES INC	EVIDENCE SUPPLIES	255.22
TERMINAL SUPPLY CO.	FEBRUARY 2021 RENT & INSURANCE	4,504.83
THE LIBRARY STORE	OIL CHANGE	48.66
TREASURER STATE OF IOWA	TRIUMPH PARK	5,809.01
TREASURER STATE OF IOWA	WORKLAMPS	371.07
TREASURER STATE OF IOWA	INDOOR EASYROLLER	1,782.96
TREASURER STATE OF IOWA	JAN '21 WATER EXCISE TAX	20,871.01
TRUCK EQUIPMENT INC	JAN '21 SEWER SALES TAX	3,347.02
TYLER TECHNOLOGIES INC	JAN '21 GAS SALES TAX	19,830.42
UNIVERSAL PRINTING SERVICES	JAN '21 STORM WATER SALES TAX	2,450.82
US CELLULAR	FRAME/PIN KIT	369.11
VAN-WALL EQUIPMENT INC	ONLINE UTILITY BILLING - FEBRUARY 2021	175.00
VEENSTRA & KIMM INC	GAS SAFETY BROCHURE	12,830.07
VISION CUSTOM SIGNS & GRAPHICS	JANUARY 2021 STATEMENT	614.61
WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL	PINS	15.64
WAUKEE HARDWARE & VARIETY	JANUARY 2021 STATEMENT	36,735.72
XENIA RURAL WATER DISTR	VOYAGER CITY DECALS	175.00
*TOTAL *	JANUARY 2021 STATEMENT	15,193.78
	JANUARY 2021 STATEMENT	9.07
	WATER	290.22
		\$1,091,424.27
<u>PAYROLL 01/31/2021:</u>		
ABRAMOWITZ, LEVI	\$2,168.11	
ADKINS, COREY	1,449.11	
ADKISSON, JENNIFER	587.01	
AHRENS, ELIZA	29.78	
ALDRICH, SHAWN	1,928.07	
ANDERSON, SARA	1,406.66	

ARIAS, HECTOR	2,105.42
BAKER, RANDY	1,863.73
BAUMAN, LISA	1,484.33
BROWN, ANGALEA	1,317.34
BROWN, NATHAN	2,272.44
BRUENING, BENJAMIN	387.36
BRUNS, RACHEL	1,963.58
BURKHART, LINDA	3,236.59
CAMPBELL, SCOTT	1,842.54
CARPENTER, PAUL	1,661.92
CARROLL, JOSEPH	2,243.33
CHRISTENSEN, ABAGAIL	1,252.47
CICHOSKI, KELLI	1,794.55
CLEMEN, ANTHONY	2,067.31
COGGESHELL, LEE	1,531.32
CORKREAN, JENNIFER	1,721.89
COUGHLIN, TONI	1,486.66
CUNNINGHAM, SCOTT	3,065.21
DANIEL, COLE	1,746.13
DEBOER, MELISSA	2,405.83
DEETS, BRADLY	3,960.06
DEZEEUW, DAVID	2,151.58
DODGE, JUSTIN	1,968.26
EASTCOTT, JOSHUA	2,069.32
EDWARDS, DANAE	2,027.18
ELLIS, NICOLE	684.13
EVANS, SUMMER	2,864.28
FIFE, JASON	1,428.67
FLUGGE-SMITH, JAMIE	2,115.96
FREDERICK, JUSTIN	2,215.78
FREDERICKSEN, BROCK	1,617.74
FROEHLICH, WILLIAM	688.56
FURRY, ALISSA	314.03
FYFE, JUSTIN	1,016.52
GIBBS, AUSTIN	1,859.96
GIBSON IV, WILLIAM	1,950.21
GILCHRIST, NICHOLAS	1,532.55
GITZEN, ROBERT	2,103.34
GROVE, BRIAN	337.64
GUESS, CHRISTOPHER	1,381.66
GUESS, KATHRYN	2,190.63
HANSON, LAURA	1,610.05
HARDIN, THOMAS	187.59
HEIMANN, RONALD	2,315.84
HENTGES, ERIC	2,374.72
HERRICK, ROBERT	2,111.69
HILGENBERG, ADAM	1,959.95
HUSTED, TROY	1,857.79
HUTTON, JOSHUA	1,993.73
JACKSON, COLE	1,870.84
JERMIER, MATTHEW	3,342.95
JONES, BRIAN	332.97
KAPPOS, SARA	2,845.26
KASS, ANDREW	2,363.31
KASZINSKI, BRETT	530.64
KELLER, CHRISTOPHER	2,009.31
KICKBUSH, CHRISTOPHER	1,782.28
KINNEY, SCOTT	2,071.76

KLEINWOLTERINK, COLE	1,640.70
KLEVER, JUDY	1,121.80
KOESTER, RUDY	3,291.14
KREMER, NOAH	774.70
KURTH, TIMOTHY	2,938.83
LARSON, KENNETH	346.92
LARSON, KRISTINE	3,081.39
LAUGHRIDGE, DANIEL	1,727.99
LE, SON	3,049.68
LEITCH, JEFFREY	795.28
LEMKE, NEIL	1,544.24
LEVSEN, BRYAN	1,800.46
LINDSAY, MICHELLE	2,991.92
LOFTSGARD, MARA	672.30
LONG, JEREMY	3,100.11
LYNCH, JEREMY	1,379.19
MANNING, JOSHUA	2,455.69
MAREAN, JOSHUA	1,731.82
MAREK, JAMES	670.42
MCCAY, BRENDA	260.34
MCCOY, CARA	587.01
MEEKER, BRYCE	1,600.26
MELLENCAMP, JEFFREY	2,906.75
MILBURN, HALEY	822.26
MINAR, VANESSA	829.09
MINIKUS, JOSHUA	1,673.53
MOERMAN, TIMOTHY	4,330.23
MORRIS, ASHLEY	1,354.43
MURRA, BRIAN	2,544.17
NELSON, DAVID	1,445.40
NICHOLS, ANDREW	1,578.28
OLBERDING, MCKENNA	1,806.23
OLDHAM, JAMES	455.15
OSBORN, RYAN	155.15
OSBORN, SARAH	2,183.09
OSTRING, KATHLEEN	1,660.95
OWENS, TANNER	1,184.49
PARISH, TONJA	1,429.14
PATTERSON, ELISABETH	106.58
PATTERSON, KEVIN	1,785.83
PAYNE, THOMAS	1,716.89
PERDRIAU, MARIE	698.99
PERKINS, JACOB	1,850.49
PETERSON, KATIE	1,337.07
PETTIT, BRANDON	2,641.90
PIZINGER, JAMES	1,332.97
PORTER, NICKOLAS	441.47
PUDENZ, DANIELLE	80.90
PURVIS, KATHRYN	1,589.07
QUAM, BRADLEY	1,479.93
QUINN, JOHN	3,712.55
RASH, RONALD	2,116.56
RICHARDSON, DACE	1,169.00
RICHARDSON, ELIZABETH	1,689.12
ROBBINS, CORBY	1,855.83
ROBINSON, CLINT	3,797.44
ROYER, TIMOTHY	3,120.21
SAENGKIO, DONNY	2,122.95

SAGER, AARON	375.18
SCHAUFENBUEL, KARI	1,106.44
SCHETTLER, RODNEY	2,135.79
SCHUETT, REBECCA	2,503.82
SCHULTZ, EMILY	2,239.42
SEDDON, JOSH	2,457.90
SHAFFER, CHET	187.59
SHARON, JEREMIAH	1,225.40
SMITH, BLAKE	1,669.87
SOFEN, NATASHA	34.42
SOUKUP, JESSICA	282.29
SPOSETO, MACKENZIE	2,386.28
STEINKE, KURT	559.42
STEPHENS, CLINT	400.39
STEWARD, ERIC	1,837.67
STIFEL, DALTON	1,691.43
STOTZ, MELISSA	830.67
TAYLOR, CHRISTINA	50.81
THAYER, CHANDLER	2,243.81
TOBIS, SYDNEY	1,595.66
TYSDAL, THOMAS	3,527.22
VANDEKAMP, JOSHUA	2,236.82
VOEGTLE, TIMOTHY	1,865.37
WASKE, CHARLES	1,944.20
WERTS, DANIEL	2,342.55
WESTON STOLL, KERI	1,871.77
WHITE, JASON	1,780.46
WHITHAM JOHNSON, JENNIFER	641.66
WICKHAM, JOHN	1,385.19
WIGGINS, MATHEW	2,132.60
WILLIAMS, SUSAN	1,685.03
WINTERS, TROY	2,231.45
WISE, NATHAN	3,399.29
WOOD, DANIEL	1,292.66
YOUSO, ANTHONY	1,349.17
*TOTAL *	\$267,123.41

- B. Consideration of approval of City Council Minutes of 02/01/2021 Regular Meeting, 02/08/2021 Work Session
- C. Consideration of approval of renewal of 12-month Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales privileges for Casey's Marketing, d/b/a Casey's General Store #2179 [1955 SE University Avenue]
- D. Consideration of approval of renewal of 12-month Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales privileges for Casey's Marketing, d/b/a Casey's General Store #2538 [20 W. Hickman Road]
- E. Consideration of approval of renewal of 12-month Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #540 [3105 Grand Prairie Parkway]
- F. Consideration of approval of renewal of 12-month Class B Beer Permit (BB) (Includes Wine Coolers) with Class C Native Wine Permit (On-Premise), Outdoor Service and Sunday Sales privileges for A Boy & His BBQ, LLC, d/b/a Kue'd Smokehouse [245 E. Hickman Road], pending proof of dram insurance and fire marshal approval
- G. Consideration of approval of a motion to receive and file the purchase of a 2022 International Dump Truck/Snow Plow and Deicing Trailer from O'Halloran International of Altoona, IA, in the amount of \$189,777.00 [Waukees Public Works Department, Streets Division]
- H. Consideration of approval of a resolution approving temporary use permit for Clayton Properties Group, Inc. [1282 NW Bennington Drive] (Resolution #2021-065)

- I. Consideration of approval of a resolution approving Easements between Painted Woods Development, LC, and the City of Waukee [Southwest Area Trunk Sewer Extension Phase 2 Project] (Resolution #2021-066)
 - J. Consideration of approval of a resolution approving Easements between CMBK, LC, and the City of Waukee [Southwest Area Trunk Sewer Extension Phase 2 Project] (Resolution #2021-067)
 - K. Consideration of approval of a resolution approving Temporary Construction Easement between JWET Holdings, LLC, and the City of Waukee [Southwest Area Trunk Sewer Extension Phase 2 Project] (Resolution #2021-068)
 - L. Consideration of approval of a resolution approving contract, bond [Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extensions Project] (Resolution #2021-069)
 - M. Consideration of approval of Payment Estimate No. 4 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$745,552.43
 - N. Consideration of approval of Change Order No. 1 to JT Concrete for the 2020 ADA Sidewalk Improvements Project decreasing the contract in the amount of \$4,580.00
 - O. Consideration of approval of Payment Estimate No. 3 (Final) to JT Concrete for the 2020 ADA Sidewalk Improvements Project in the amount of \$0.00
 - P. Consideration of approval of a resolution accepting public improvements [2020 ADA Sidewalk Improvements Project] (Resolution #2021-070)
 - Q. Consideration of approval of a resolution approving construction drawings for Ashworth Acres Plat 3 (Resolution #2021-071)
 - R. Consideration of approval of a resolution ordering construction of the 2021 Well Rehabilitation Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-072)
 - S. Consideration of approval of a motion setting March 15, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 (Agricultural District) and COS (Conservation & Open Space District) to R-2 (One & Two Family Residential District), R-2 (One & Two Family Residential District)/ PD-1 (Planned Development Overlay District), and R-3 (Multi-Family Residential District) [Prairie Rose Phase II]
- 2) Consent Agenda Part 2:** Council Member Crone moved to approve Consent Agenda Part 2; seconded by Council Member Lyon. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1.
- A. Consideration of approval of a motion approving waiver and consent with Ahlers & Cooney, P.C.
 - B. Consideration of approval a resolution approving Ahlers & Cooney, P.C., Engagement Agreement, 2021 Public Improvement Contract Proceedings (Resolution #2021-073)
 - C. Consideration of approval of a resolution directing the advertisement for sale and approving electronic bidding procedures and Official Statement [\$17,725,000 General Obligation Bonds, Series 2021A] (Resolution #2021-074)
- 3) Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1/PD-1, a property to be known as Timber Creek Plat 1 [second reading]*** – Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1, R-2 and C-1 to K-MF Rowhouse, K-MF-Stacked Med, K-MF-Stacked High, K-RC, K-OF and COS, a property known as Lolowau Love Properties [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Council Member Bottenberg asked if City staff had received any additional questions from residents following the public hearing; Development Services Director Deets replied in the negative. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 5) Resolution: *Consideration of approval of a resolution approving site plan for Hyper Energy Bar [1025 SE Laurel Street]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets

reviewed the site plan, lot ingress and egress, stormwater detention and exterior elevations. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-075)

- 6) **Resolution: *Consideration of approval of a resolution approving the extension of a Solid Waste Services Contract with Ankeny Sanitation, Inc.*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Public Works Director/City Engineer Koester reviewed the current contract, which expires June 2021, and recommended extending the agreement. Council Member Lyon complimented Ankeny Sanitation, Inc. (ASI) on their work and asked how recycled materials are handled, noting that the program only makes sense if the materials are actually recycled. Dave Massey with ASI (participating electronically) noted that the recycling markets have been down over the last several years but appear to be trending upward again. He then noted the tonnage of recyclable materials collected in Waukee over the previous year, adding that the recycling rebate outlined in the contract has not been available since 2017. Mayor Clarke clarified that the rebate was not available because it is not currently as cost-effective as in the past, and not because the materials are not being recycled; Mr. Massey replied in the affirmative. Mr. Koester added that recycling helped prolong the life of landfills by diverting certain materials for reuse. Council Member Lyon asked if the City paid extra for recycling; Mr. Koester responded that it was part of the fee charged per household and included yard waste and bulk item pick-up. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-076)

- 7) **Resolution: *Consideration of approval of a resolution authorizing an application to the Des Moines Area Metropolitan Planning Organization (MPO) Transportation Alternatives Program (TAP) [School and Trail Crossing Improvements Project]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Public Works Director/City Engineer Koester reviewed the grant application and approval timeline, noting that the projects in the City’s application included improved pedestrian crossings as part of the Safe Routes to School program. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-077)

(J) Reports

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:23 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk