



**WAUKEE CITY COUNCIL MINUTES**  
**February 22, 2022**

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Chris Crone, Larry R. Lyon (electronically), Anna Bergman Pierce, Ben Sinclair (electronically). Absent: Council Member R. Charles Bottenberg.

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Marketing & Communications Director Summer Evans, Human Resources Director Michelle Lindsay, IT Director Son Le (electronically), Police Lt. Scott Cunningham, Police Officer Kathryn Guess, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- (F) **Presentations:**
  - 1) **Paving industry awards** – Public Works Director/City Engineer Koester noted awards presented to the City of Waukeee by the Iowa Concrete Paving Association (ICPA) for the Warrior Ln. Improvements Phase 1 and NW 10<sup>th</sup> St. Improvements projects.
- (G) **Public Hearings:**
  - 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 and K-MF Stacked Medium to K-MF Stacked Medium /PD-1, a property to be known as Edencrest at Kettlestone** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the rezoning application, noting that the applicant has obtained consent from property owners for 58.6% of the surrounding property. The developer proposes a two-story senior housing facility, including independent, assisted and memory care units. Mr. Kass discussed landscape buffering requirements and site ingress/egress. The applicant requests a higher density due to the mix of unit types, a lower minimum square footage per unit for the assisted and memory care units, and fewer parking spaces. The proposed density is no greater than that allowed in standard R-3 zoning districts. The applicant has developed other similar projects in the Des Moines metro. No comments were made by the public in attendance.
  - 2) **On an ordinance to amend Chapter 165, Zoning Regulations, Definitions and General Regulations, by adding provisions for Mobile Food Units** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the ordinance, which is similar to the food truck pilot program that has been in place for the last several years. No comments were made by the public in attendance.
  - 3) **On plans, specifications, form of contract and estimate of cost [Warrior Lane Improvements Phase 2 Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester reviewed the project, which includes improvements from Park Rd./Ford Ln. to the northern entrance of Waukeee Middle School. The project also includes improvements to the Waukeee Middle

School parking lot; a 28E agreement with the Waukee Community School District regarding reimbursement for those improvements will be presented to the council at a future meeting. No comments were made by the public in attendance.

**(H) Public Hearing Action Items:**

- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and K-MF Stacked Medium to K-MF Stacked Medium /PD-1, a property to be known as Edencrest at Kettlestone [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 165, Zoning Regulations, Definitions and General Regulations, by adding provisions for Mobile Food Units [introduction; first reading]** – Council Member Pierce introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 3) **Warrior Lane Improvements Phase 2 Project**
  - A. **Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Public Works Director/City Engineer Koester noted that the contract documents include a “no excuse” enhancement payment as an incentive for the contractor to adhere to the August completion date. Mr. Koester then reviewed the bid tabulation, noting the lowest bid from Absolute Concrete Construction, Inc., of Slater, IA. Factoring in reimbursement from the Waukee Community School District, the project is anticipated to come in under estimate. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-056)
  - B. **Resolution: Consideration of approval of a resolution awarding contract** – Council Member Pierce moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester recommended awarding contract to Absolute Concrete Construction, Inc., of Slater, IA, in the amount of \$2,536,969.55. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-057)
  - C. **Resolution: Consideration of approval of a resolution approving contract and bond** – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-058)

**(I) Action Items:**

- 1) **Consent Agenda:** Council Member Pierce moved to approve the Consent Agenda; seconded by Council Member Crone. Council Member Crone asked for clarification on the skydiving agreement (Item #I1E3); Parks & Recreation Director Jermier briefly reviewed the agreement. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.

A. Consideration of approval of 02/22/2022 Bill List; 02/18/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,987,187.07
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	12,651.46
(C) Payroll Taxes & Reimbursements	142,875.69
(D) Utility Refunds	6,214.65

Payroll Checks Issued:  
(E) 02/18/2022

287,125.90  
\*TOTAL \* \$2,436,054.77

FY 2022 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$16,326,795	\$10,424,828	\$16,767,357	\$8,023,597
011 General Fund-Hotel/Motel Tax	13,800	14,107	48,100	49,423
060 Road Use Tax Fund	3,266,914	1,809,827	3,127,850	1,896,841
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	91,444	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	865,519
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,949,333	3,223	4,344,814	2,408,502
094 Gateway Urban Renewal	1,991,977	805,323	2,610,558	1,120,500
095 Autumn Ridge Urban Renewal	492,992	-	716,298	358,058
096 Waukee West Urban Renewal	2,500	-	-	-
097 Southwest Business Park	93,000	26,219	93,182	49,552
098 Waukee Central URA	176,800	92,428	179,086	-
110 Debt Service Fund	14,538,957	1,674,734	16,172,409	2,837,598
111 Special Assessments Fund	-	-	-	17,683
210 Employee Benefits Fund	2,600,000	-	2,651,127	1,386,374
211 Local Option Sales Tax	1,097,969	-	3,176,500	2,621,080
212 Public Improvement Fund	-	-	-	502,740
327 Capital Projects	45,120,941	19,157,461	22,315,000	25,313,898
330 City Wide SA Sidewalk Project	-	-	-	1,234
510 Water Utility Fund	8,197,060	4,010,810	6,397,300	7,460,037
520 Sewer Utility Fund	7,179,626	5,110,008	6,460,900	5,416,444
521 University Ave Trunk Sewer Project	-	-	-	717
522 Waste Water Treatment Pl	-	-	-	71
523 E Area Pump Sta Treatment	-	-	-	248
540 Gas Utility Fund	9,400,209	6,224,739	8,554,950	6,271,535
560 Storm Sewer Utility Fund	1,306,771	375,836	1,192,200	813,724
570 Utility Bill Fund	442,610	234,057	417,600	228,754
590 Solid Waste Collect & Rcycl Fund	1,528,400	1,076,826	1,527,500	925,558
750 Golf Course Fund	582,532	274,539	600,000	404,297
810 Equipment Revolving Fund	30,000	-	-	323
*TOTAL *	\$122,189,436	\$51,315,289	\$98,171,939	\$68,974,303

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 02/22/2022:

CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	\$13,882.48
CONGER, ANDREW M	UTILITY REFUND	32.70
EFTPS	FICA TAX WITHHOLDING	106,515.91
EICK, DAVID M	UTILITY REFUND	51.31
ELDRED, MEGAN M	UTILITY REFUND	31.77
ESTELL, JAVAIRIAN D	UTILITY REFUND	20.57
FINKEN, RYAN	UTILITY REFUND	43.21
GENESIS HOMES	UTILITY REFUND	344.23
GENESIS HOMES	UTILITY REFUND	322.75
GRIFFEN, NAOMI M	UTILITY REFUND	68.12
HANER, KATIE L	UTILITY REFUND	175.54
HUBBELL COMMUNITY MANAGEMENT	UTILITY REFUND	70.94
HUBBELL HOMES, LLC	UTILITY REFUND	644.26
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	12,690.03

INVESTMENTS LLC KLEIN	UTILITY REFUND	66.44
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	754.66
ISOLVED BENEFIT SERVICES, INC	SECTION 125 MEDICAL DEDUCTIONS	9,032.61
KENOYER, BRIAN J	UTILITY REFUND	68.12
PALEA, KEKAILOA	UTILITY REFUND	91.33
PORTER, KARLI S	UTILITY REFUND	17.56
SAVITS, MELISSA D	UTILITY REFUND	48.37
TANZANITE HOMES	UTILITY REFUND	1,064.77
TANZANITE HOMES	UTILITY REFUND	1,052.62
TOY BOX CONSTRUCTION	UTILITY REFUND	1,981.55
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	12,651.46
ZIEMKE, DONALD J	UTILITY REFUND	18.49
*TOTAL*		\$161,741.80

UNPAID BILLS PRESENTED FOR APPROVAL 02/22/2022:

ACME TOOLS	M18 CORDLESS LITHIUM ION 6 TOOL COMBO KIT	\$1,041.99
ADEL AUTO PARTS	BRAKE DRUM	390.48
ALLIANCE CONSTRUCTION GROUP	PAY EST #10 SE ASHWORTH RD CORRIDOR IMPROVEMENTS	44,002.01
AMAZON.COM	TV & TV WALL MOUNT BRACKET- ASSOCIATION PURCHASE	1,216.38
AMERICAN ALARMS	AFFILIATED TT FIRE & NAPCO DIALER	1,432.18
ANDREW MAYER	FURNACE REBATE	75.00
ANKENY SANITATION INC.	FEBRUARY 2022 STATEMENT	135,625.62
ARDICK EQUIPMENT CO., INC.	STREET SIGNS	477.00
ARNOLD MOTOR SUPPLY	MIXING CUPS/RUST PAINT	55.89
ARROWHEAD SCIENTIFIC INC	EVIDENCE SUPPLIES	219.89
AT&T MOBILITY	JANUARY 2022 STATEMENT	113.66
AUSTIN HOWSARE	FURNACE REBATE	150.00
AUTOZONE	5 PC SCREW EXTR	20.26
BACKFLOW SOLUTIONS INC	ANNUAL ONLINE SUBSCRIPTION FEE	495.00
BAKER MECHANICAL, INC.	TOILET REPAIR	6,660.59
BAX SALES INC	BOLTS/WASHERS	645.48
BIG GREEN UMBRELLA MEDIA INC	JANUARY 2022 WAUKEE LIVING	1,676.00
BILL RHINER'S PLUMBING	REPLACED VACUUM SEAL AND O-RING	135.25
BOISEN CONSTRUCTION	JANITOR CLOSET CEILING	3,000.00
BOLTON & MENK, INC	DOUGLAS PKWY EXTENSION	872.00
BOUND TREE MEDICAL	EMS SUPPLIES	856.82
BUSINESS PUBLICATIONS	ADVERTISING	755.00
C L CARROLL CO INC	PAY EST #6 2021 WELL REHAB PHASE 2	147,250.00
CALHOUN-BURNS AND ASSOCIATES, INC	DOUGLAS PKWY EXTENSION FINDING THE LEADER IN YOU	2,921.70
CALIBRE PRESS	TRAINING- SCHULTZ	359.00
CERTIFIED LABRATORIES	OIL 55 GALLONS	1,317.80
CHRIS AMUNDSON	FURNACE REBATE	75.00
CINTAS CORPORATION	SHOE COVERS/GLOVES COST SHARE 2021 PAVEMENT REHAB	1,130.77
CITY OF CLIVE	PROJECT- ALICE'S RD	40,471.60
CITY OF DES MOINES	CONTRACT HAULERS	433.87
CITY OF WAUKEE	JANUARY 2022 STATEMENT	579.58
CITY OF WEST DES MOINES	FEBRUARY 2022 WESTCOM	45,173.34
CLAYTON ENERGY CORPORATION	JANUARY 2022 COMMODITY PAY EST #4 SUGAR CREEK PARK	907,806.77
CONCRETE CONNECTION, LLC	PROJECT KETTLESTONE GREENBELT	44,651.37
CONFLUENCE	IMPROVEMENTS PHASE 2	1,190.50
CONSOLIDATED COMMUNICATIONS	JANUARY 2022 STATEMENT- PUBLIC	
ENTERPRISE SERVICES INC	WORKS	1,316.23
CONTROL SYSTEM SPECIALISTS, LC	BUILDING FLOOR PLANS	206.02

CORE CONSTRUCTION SERVICES LLC	PAY EST #1 - PUBLIC WORKS SITE	
CRYSTAL CLEAR BOTTLED WATER	EXPANSION PHASE 1	45,961.00
CUMMINS CENTRAL POWER	WATER	80.55
DAKOTA RIGGERS & TOOL SUPPLY, INC.	E910 NOX SENSOR	1,278.55
DALLAS COUNTY RECORDER	TOW-N-GO KIT	1,931.84
DAN'S OVERHEAD DOORS 4	JANUARY 2022 STATEMENT	1,543.00
DEBRA CARPENTER-NOLTING	DOOR REPAIR	2,187.00
DEMCO INC.	ADULT PROGRAM SPEAKER	150.00
DES MOINES PRINTING	BOOK DISPLAY HOLDERS	769.72
DES MOINES STAMP MFG CO	BUSINESS CARDS	48.00
DES MOINES WATER WORKS	NOTARY STAMP- PURVIS	28.70
DINGES FIRE COMPANY	JANUARY 2022 STATEMENT	167,737.37
E H WACHS COMPANY	SFM GRANT	908.90
EAGLE ENGRAVING, INC.	TELESCOPIC VALVE KEY	465.00
	ID TAGS/ 2X8 SIGN	31.10
	BLADE ICE CURB BUMPER/ICE CURB	
EJS SUPPLY, LLC	GUARD	276.34
ELDER CORPORATION - CIP	PAY EST #8 - NW2ND STREET PROJECT	119,175.08
ELECTRONIC ENGINEERING CO	RADIO REPAIR	452.50
	MAR '22 HEALTH INSURANCE MONTHLY	
EMPLOYEE BENEFIT SYSTEMS	PREMIUM	186,940.62
FAREWAY STORES, INC.	KIDS PROGRAM SUPPLIES	92.09
FEDEX OFFICE	MOUNTED POSTER/EASEL	87.99
FIRE SERVICE INC	E910 PARTS	360.18
FIRST CHOICE COFFEE SERVICES	COFFEE	146.94
FOTH INFRASTRUCTURE &	NW 2ND ST- NW VENTURE DR TO NW	
ENVIRONMENT LLC	SUNRISE DR	30,884.75
FULLER PETROLEUM SERVICE INC	FUEL	378.73
GALL'S INC	FLEECE	1,165.02
GATEHOUSE MEDIA IOWA HOLDINGS	JANUARY 2022 STATEMENT	1,172.29
GREAT PLAINS GOVERNEMENT FINANCE		
OFFICERS ASSOC.	GPGFOA 2022 DUES	50.00
GROEBNER & ASSOCIATES INC	METERS	21,464.09
HARLEI PAUL	REFUND - 2022 GIRLS REC SOFTBALL	65.00
HEARTLAND CO-OP	JANUARY 2022 STATEMENT- STREETS	91.75
	FURNISH & INSTALL BLACKOUT FABRIC	
HEARTLAND WINDOW TREATMENTS, INC	BANDS	178.00
HILLYARD INC	PAPER TOWELS/TOILET PAPER	326.97
HISTORICAL PORTRAYALS BY LADY J	ADULT PROGRAM SPEAKER	250.00
	FEB '22 HMA MONTHLY CONSULTING	
HOLMES MURPHY	FEE	4,339.08
HOTSY CLEANING SYSTEMS INC.	REEL 360 PIVOT 100' HOTSY	453.68
HY-VEE	FEBRUARY 2022 STATEMENT	198.55
	2022 IAWEA COLLECTION SYSTEMS	
IAWEA	EXAM ONLY- DANIEL	120.00
INDUSTRIAL SALES COMPANY INC	RISERS	24,450.00
	DRISCO 6500 IPS 2X500/DRISCO 6500	
INDUSTRIAL SALES COMPANY INC- WF	CTS 1/2X500	22,340.82
INGRAM LIBRARY SERVICES	BOOKS	7,667.48
INTERNATIONAL CODE COUNCIL	TRAINING BOOKS	532.89
INTERSTATE ALL BATTERY CENTER	BATTERIES	3,372.78
	2022 APWA SPRING CONFERENCE-	
IOWA CHAPTER APWA	ROYER	225.00
IOWA DEPARTMENT OF HUMAN		
SERVICES	MARCH 2022 STATE SHARE OF GEMT	3,602.15
IOWA LAW ENFORCEMENT ACADEMY	BASIC LEVEL 1 TRAINING- JOHNSON	7,100.00
IOWA ONE CALL	DECEMBER 2021 STATEMENT	627.00
	PAY EST #3 TRAFFIC SINGAL	
IOWA SIGNAL INC	ENHANCEMENT PROJECT	79,895.02
	IUB & OCA FY2022 INDUSTRY DIRECT	
IOWA UTILITIES BOARD	ASSESSMENTS	354.00
JAMIE RATZKE	FURNACE REBATE	75.00

KARL CHEVROLET	VEHICLE MAINTENANCE	61.50
KINIT PATEL	REFUND - COMMUNITY CENTER RENTAL	50.00
KONE INC	MAINTENANCE PERIOD: FEBRUARY 2022 - JANUARY 2023	2,614.56
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER/PRINTER LEASE & MAINTENANCE	491.11
KRYGER GLASS	WINDSHIELD REPAIR	458.38
LARSON CONSTRUCTION CO INC	PAY EST #16 - TRIUMPH PARK	160,524.25
LOGOED APPAREL & PROMOTIONS	SHIRTS- SLYCORD/ HAT- WRIGHT	384.14
LYN JOANNE MESSERSMITH	ADULT PROGRAM SUPPLIES	150.00
MARK STUCHEL INC.	SOCKETS	61.61
MATHESON TRI-GAS INC	CYLINDERS	174.84
MCCLURE ENGINEERING CO	HUNTER HOLLOW ANNEXATION	2,500.00
MEADE, INC.	PAY EST #3 - 10-IN GA MAIN, MEREDITH/NW 10TH ST WRENCH SET/WIRE STRIPPER/PRY BAR	376,695.45
MENARDS	BAR	55.93
MERCY WEST PHARMACY	EMS MEDICATIONS	582.41
MURPHY TRACTOR & EQUIPMENT	FLOOD LAMP/KNOB	393.06
NAPA AUTO PARTS STORE	PENETRATING SOLVENT	35.28
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- LIBRARY	1,845.22
NELSON TECHNOLOGIES, INC	METERS	343.09
NORTHERN TOOL & EQUIPMENT	RATCHETING BAR/SLEDGE HAMMER/SOCKET/WRENCH/BLADES	85.94
NORTHWAY WELL & PUMP	PAY EST #3 ASR WELL	
OFFICE DEPOT	REHABILITATION PHS 1	34,200.00
O'HALLORAN INTERNATIONAL INC.	PAPER SHREDDER	690.86
OPN ARCHITECTS, INC	EQUIPMENT REPAIR	944.52
ORKIN PEST CONTROL	PUBLIC SAFETY BUILDING	4,973.50
PHILIP L ASCHEMAN PHD	PEST CONTROL SERVICES- LIBRARY	1,133.26
POLK COUNTY LAW ENFORCEMENT EXECUTIVE ASSN	PSYCHOLOGICAL DEBRIEF	150.00
RANGEMASTERS TRAINING CENTER	MEMBERSHIP 2022	20.00
RAY O'HERRON CO., INC.	HOUGE HANDALL GRIP BLACK M&P	18.98
RED WING SHOE STORE	GAS MASKS	203.49
REGAL UNDERGROUND CONSTRUCTION, INC.	BOOTS- MANNING	197.99
RJ LAWN SERVICE INC	DIRECTIONAL BORE GAS SERVICE	1,200.00
ROBIN MADSEN	FOUNTAIN SERVICE	18,508.77
SANDRY FIRE SUPPLY LLC	FURNACE REBATE	75.00
SENSIT TECHNOLOGIES	FLASHLIGHT STITCH REPAIR	31.78
SHI INTERNATIONAL CORP	SENSORS	991.80
SOUTH DALLAS COUNTY LANDFILL	COMPUTERS	9,098.33
SPECTRUM ADVANTAGE LLC	PALLETS TAKEN TO LANDFILL	59.00
SPLAW PROPERTIES, LLC	FIBER NETWORK IMPROVEMENTS	2,858.00
SPRAYER SPECIALTIES INC	FEBRUARY 2022 ANNEX LEASE	4,504.83
STAPLES BUSINESS CREDIT	GARDEN HOSE WASHER/MESH STRAINER	84.22
STATE STEEL OF DES MOINES	LAMINATE POUCHES/PENS	292.19
STIVERS FORD	CHANNEL/ANGLE/SQUARE TUBING	957.84
STRYKER SALES CORPORATION	GASKET/SPARKPLUGS/CLOCKSPRING	1,164.89
TABLE MOUNTAIN GROUP, LLC	LABOR-EMS IN QUARTER HOURS	500.00
TEAM SERVICES INC	RECOIL KITS	2,290.00
TERMINAL SUPPLY CO.	2021 WELL REHABILITATION PHASE 2	184.74
THE FILTER SHOP	GR-64G11-5	332.04
THE SHREDDER	FILTERS	59.68
THOMSON REUTERS - WEST	PAPER SHREDDING	1,200.00
TREASURER STATE OF IOWA	SOFTWARE SUBSCRIPTION	260.49
TREASURER STATE OF IOWA	JAN '22 WATER EXCISE TAXES	23,489.47
TREASURER STATE OF IOWA	JAN '22 SEWER SALES TAXES	3,839.58

TREASURER STATE OF IOWA	JAN '22 GAS SALES TAXES	28,184.22
TREASURER STATE OF IOWA	JAN '22 STORM WATER SALES TAXES	2,352.39
TRIPLETT OFFICE ESSENTIAL	OFFICE CHAIRS	13,208.63
TRUCK EQUIPMENT INC	STEP BOARDS/BRACKET KIT	1,434.39
ULINE	BAGS/HAND SOAP/CONE SIGNS/CONES	402.22
UNITED PARCEL SERVICE	SHIPPING	36.86
UPHDM OCCUPATIONAL MEDICINE	DRUG SCREENS	334.25
USA BLUE BOOK	GLOVES/PRY BARS/HARD HATS	922.84
VAN METER INDUSTRIAL INC	METERS	1,050.30
VEENSTRA & KIMM INC	JANUARY 2022 STATEMENT	45,258.40
	EMS-12M-ONE YEAR SOFTWARE	
	LICENSE	1,200.00
VENDNOVATION, LLC		
WASTEWATER RECLAMATION		
AUTHORITY	MARCH 2022 FEES	126,362.00
WAUKEE COMMUNITY SCHOOL DISTRICT		
- FUEL	JANUARY 2022 STATEMENT- STREETS	19,484.34
	JANUARY 2021 STATEMENT- PUBLIC	
WAUKEE HARDWARE & VARIETY	WORKS	179.38
XENIA RURAL WATER DISTR	FEBRUARY 2022 STATEMENT	276.44
*TOTAL*		\$3,039,541.25

PAYROLL 02/18/2022:

ABRAMOWITZ, LEVI	\$1,727.24
ADKINS, COREY	1,436.49
ADKISSON, JENNIFER	540.28
AHRENS, ELIZA	30.80
ALDRICH, SHAWN	2,116.18
ANDERSON, SARA	1,537.54
ANNIS, JEREMY	447.23
ARIAS, HECTOR	2,244.61
BAKER, RANDY	1,733.39
BAUMAN, LISA	1,293.68
BECKER, CHEYANNE	668.47
BECKNER, HALEY	1,886.78
BEDFORD, SAMANTHA	1,396.41
BOYLE, GAVIN	1,341.36
BROWN, ANGALEA	1,587.35
BROWN, JENNIFER	2,207.13
BROWN, NATHAN	2,169.02
BRUENING, BENJAMIN	411.19
BRUNS, RACHEL	2,295.90
BURKHART, LINDA	3,194.57
BURKHART, MARK	41.11
CAMPBELL, SCOTT	1,869.49
CARPENTER, PAUL	1,742.73
CARROLL, JOSEPH	2,137.17
CHAMBERS, KYLE	1,744.42
CHRISTENSEN, ABAGAIL	1,302.47
CICHOSKI, KELLI	1,983.16
CLAYTON, EMMA	91.98
CLEMEN, ANTHONY	2,602.71
COGGESHELL, LEE	1,581.65
CORKREAN, JENNIFER	1,645.09
COUGHLIN, TONI	1,049.24
CRAVEN, GAYLA	115.53
CRONE, ERIN	126.34
CROSS, JONATHAN	890.65
CUNNINGHAM, SCOTT	2,961.90
DANIEL, COLE	1,442.49

DEBOER, MELISSA	1,094.13
DEETS, BRADLY	3,857.00
DEZEEUW, DAVID	2,277.31
DODGE, JUSTIN	1,872.23
EDWARDS, DANAE	1,979.19
EVANS, SUMMER	2,859.17
FLUGGE-SMITH, JAMIE	1,859.85
FREDERICK, JUSTIN	2,160.97
FREDERICKSEN, BROCK	1,303.65
FREEMAN, MATTHEW	1,516.24
FROELICH, WILLIAM	615.83
FYFE, JUSTIN	1,697.59
GARLICH, ELIZABETH	306.83
GAVIN, HALEY	927.52
GIBBS, AUSTIN	1,375.74
GIBSON IV, WILLIAM	1,723.74
GILCHRIST, NICHOLAS	1,641.39
GITZEN, ROBERT	2,355.33
GOINS, ANDREA	2,390.44
GROVE, BRIAN	224.85
GUESS, CHRISTOPHER	1,456.96
GUESS, KATHRYN	2,229.23
HANSON, LAURA	1,799.68
HEIMANN, RONALD	2,016.71
HENTGES, ERIC	1,783.56
HERRICK, ROBERT	1,894.33
HILGENBERG, ADAM	2,411.65
HOLMES, HOLLY	1,548.15
HUSTED, TROY	1,899.57
HUTTON, JOSHUA	2,308.51
JACKSON, COLE	1,648.13
JERMIER, MATTHEW	3,198.64
JOHNSON, WYATT	1,405.11
KAMMERER, EMMILY	36.15
KAPPOS, SARA	2,744.42
KASS, ANDREW	2,653.34
KASZINSKI, BRETT	753.88
KELLER, CHRISTOPHER	1,970.82
KICKBUSH, CHRISTOPHER	2,070.02
KINNEY, SCOTT	1,836.97
KLEINWOLTERINK, COLE	1,516.86
KLEVER, JUDY	430.20
KNEPPER, AARON	69.40
KNUDSEN, DYLAN	2,045.86
KNUST, DANIEL	1,684.23
KOESTER, RUDY	3,532.21
KOSTECKI, BROOKE	630.37
KREFT, ALEXUS	806.82
LARSON, KENNETH	183.99
LARSON, KRISTINE	3,063.73
LAUGHRIDGE, DANIEL	1,674.20
LE, SON	3,140.66
LEMKE, NEIL	1,732.47
LEVSEN, BRYAN	2,156.60
LINDSAY, MICHELLE	1,975.61
LONG, JEREMY	3,011.08
LOVETINSKY, TRACY	1,688.88
LYNCH, JEREMY	1,287.81



MAGNUSSEN, JACK	385.63
MANNING, JOSHUA	2,014.66
MAREAN, JOSHUA	1,368.81
MAREK, JAMES	1,865.15
MCCAY, BRENDA	225.08
MCCOY, CARA	319.91
MEEKER, BRYCE	1,710.39
MELLENBAMP, JEFFREY	2,821.96
METTEE, WILLIAM	1,893.88
MINAR, VANESSA	1,185.43
MINIKUS, JOSHUA	2,573.75
MOERMAN, TIMOTHY	4,161.10
MONA, RACHEL	1,834.40
MORRIS, ASHLEY	1,491.30
MURRA, BRIAN	2,532.89
NEWBURY, NICHOLAS	1,731.74
NICHOLS, ANDREW	1,693.45
NICODEMUS, BLAKE	697.26
OLDHAM, JAMES	2,346.80
OSBORN, RYAN	325.45
OSBORN, SARAH	1,620.66
OSTRING, KATHLEEN	1,743.47
OWENS, TANNER	867.87
PARISH, TONJA	1,533.10
PATTERSON, KEVIN	1,419.68
PAYNE, THOMAS	1,581.45
PERKINS, JACOB	1,804.70
PETTIT, BRANDON	2,537.09
PIZINGER, JAMES	1,409.02
PURVIS, KATHRYN	1,508.30
QUAM, BRADLEY	1,539.65
QUICK, TIMOTHY	297.46
QUINN, JOHN	3,515.37
RASH, RONALD	2,157.52
RICHARDSON, DACE	1,368.14
RICHARDSON, ELIZABETH	1,637.48
ROBBINS, CORBY	2,012.20
ROBINSON, CLINT	3,671.32
ROBINSON, NATHANIEL	460.36
ROTH, TITO	1,401.20
ROTSCHAFFER, CARMEN	1,450.54
ROYER, TIMOTHY	3,038.88
SAENGKIO, DONNY	2,068.85
SCHAUFENBUDEL, KARI	1,096.12
SCHETTLER, RODNEY	2,287.12
SCHUETT, REBECCA	2,590.94
SCHULTZ, JEFFREY	1,644.03
SEDDON, JOSH	2,108.11
SEELY, AUSTEN	860.68
SHAFFER, CHET	204.05
SLYCORD, JASON	1,806.28
SMITH, BLAKE	1,997.86
SNOW, SUSAN	160.64
SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,535.00
STEINKE, KURT	829.62
STEPHENS, CLINT	388.52
STEWART, ERIC	1,853.52

STIFEL, DALTON	1,964.42
STOTZ, MELISSA	912.06
SULLIVAN, RYAN	698.42
TAYLOR, CHRISTINA	140.59
THAYER, CHANDLER	2,039.74
TOWNSEND, MCKENNA	1,739.10
TRUMAN, GRAHAM	139.42
TYSDAL, THOMAS	2,983.49
VANDEKAMP, JOSHUA	2,194.85
VENTO, NICHOLAS	1,246.11
VOEGTLE, TIMOTHY	2,739.17
WERTS, DANIEL	2,061.52
WESTON STOLL, KERI	1,813.13
WHITE, JASON	1,387.61
WHITHAM JOHNSON, JENNIFER	648.79
WIGGINS, MATHEW	2,364.33
WILLIAMS, NATHAN	825.46
WILLIAMS, SUSAN	1,955.29
WINTERS, TROY	295.95
WISE, NATHAN	2,397.18
WOOD, DANIEL	1,314.97
WRIGHT, MICHAEL	1,819.47
YOUNG, JOHNATHAN	1,861.18
YOUSO, ANTHONY	1,433.83
<i>*TOTAL*</i>	<i>\$287,125.90</i>

- B. Consideration of approval of City Council Minutes of 02/07/2022 Regular Meeting, 02/14/2022 Work Session
- C. Consideration of approval of a resolution approving job description and pay grade [Police Officer – Crisis Intervention] (Resolution #2022-059)
- D. Liquor License Applications, Renewals:
  - 1. Consideration of approval of Ownership Update of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #59 [400 Prairie Bluff Drive]
  - 2. Consideration of approval of Ownership Update of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #75 [350 SE University Avenue]
  - 3. Consideration of approval of Ownership Update of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Kum & Go, LC, d/b/a Kum & Go #1202 [650 W. Hickman Road]
  - 4. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Casey’s Marketing Company, d/b/a Casey’s General Store #2179 [1955 SE University Avenue]
  - 5. Consideration of approval of Ownership Update and renewal of 12-month Special Class C Liquor License with Class B Native Wine Permit and Outdoor Service privileges for Old Station Craft Meats, LLC, d/b/a Old Station Craft Meats [450 6<sup>th</sup> Street]
  - 6. Consideration of approval of an extended outdoor service area for March 17, 2022 in conjunction with a Class C Liquor License (LC) (Commercial) held by Cork & Kerry, Inc., d/b/a Mickey’s Irish Pub [50 SE Laurel Street]
- E. Contracts, Agreements:
  - 1. Consideration of approval of a resolution approving Waukee Police Department Cleaning Contract with Stratus Building Solutions/Perez Cleaning Services, LLC (Resolution #2022-060)
  - 2. Consideration of approval of a motion approving an Agreement between J & M Displays and the City of Waukee for July 4, 2022, Fireworks Display
  - 3. Consideration of approval of a resolution approving Agreement between the City of Waukee, Iowa, and Des Moines Skydivers, LLC (Resolution #2022-061)
  - 4. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with Bolton & Menk, Inc. [Sugar Creek Park] (Resolution #2022-062)
  - 5. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Foth Infrastructure and Environment, LLC [NW 6<sup>th</sup> Street RCB Culvert Over Little Walnut Creek] (Resolution #2022-063)
  - 6. Consideration of approval of a resolution approving Proposal for Services for Construction Testing and Inspection Services with TEAM Services (Resolution #2022-064)

7. Consideration of approval of a resolution approving 28E Agreement Between the City of Clive, Iowa, and the City of Waukee, Iowa [Joint Roadway Maintenance] (Resolution #2022-065)
8. Consideration of approval of a resolution approving Temporary Construction Agreement from Waukee Community School District [Warrior Lane Improvements Phase 2 Project] (Resolution #2022-066)
- F. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
  1. Consideration of approval of Payment Estimate No. 4 to Concrete Connection, LLC, for the Sugar Creek Park Project in the amount of \$44,651.37
  2. Consideration of approval of Payment Estimate No. 16 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$141,159.92
  3. Consideration of approval of Payment Estimate No. 6 to Larson Construction Company, Inc., for the Triumph Park Fishing Pier Project in the amount of \$19,364.33
  4. Consideration of approval of Payment Estimate No. 1 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$45,961.00
  5. Consideration of approval of Payment Estimate No. 10 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$44,002.01
  6. Consideration of approval of Payment Estimate No. 7 to Elder Corporation for the NW Douglas Parkway Construction Project, NW 10<sup>th</sup> Street to NW 2<sup>nd</sup> Street, in the amount of \$8,525.68
  7. Consideration of approval of Payment Estimate No. 8 to Elder Corporation for the NW 2<sup>nd</sup> Street Construction Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$110,649.40
  8. Consideration of approval of Payment Estimate No. 3 to Iowa Signal, Inc., for the Traffic Signal System Enhancement Project in the amount of \$79,895.02
  9. Consideration of approval of Payment Estimate No. 3 to Northway Well and Pump Company for the 2021 Well Rehabilitation Phase 1 Project in the amount of \$34,200.00
  10. Consideration of approval of Payment Estimate No. 6 to C.L. Carroll Co., Inc., for the 2021 Well Rehabilitation Phase 2 Project in the amount of \$147,250.00
  11. Consideration of approval of Payment Estimate No. 3 to Meade, Inc., for the 10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project, in the amount of \$376,695.45
  12. Consideration of approval of a resolution accepting public improvements [Hamilton Ridge Plat 7] (Resolution #2022-067)
- G. Fixing Dates for Public Hearings:
  1. Consideration of approval of a motion setting March 21, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to AR [Single-Family Acreage District] (Dowell Property)
  2. Consideration of approval of a motion setting March 21, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-1 [Single Family Residential District] (Tanglewoods Acres Plat 3)
  3. Consideration of approval of a motion setting March 21, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] and C-1 [Community & Highway Service Commercial District] to R-3 [Multi-Family Residential District]/PD-1 [Planned Development Overlay] (West Light)
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-2/PD-1 and R-4, a property to be known as Painted Woods West Phase 2 [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-3 to R-4, a property known as Prairie Village Townhomes Plat 1 [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Ordinance #3018)
- 4) **Resolution: Consideration of approval of a resolution approving preliminary plat for Waukee Crossing Plat 2, Outlot W** – Council Member Pierce moved to approve the resolution; seconded by Council Member Crone. Community Development Director Kass reviewed the plat for single family residential development. He discussed public street extensions, utilities and landscape buffer requirements. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-068)

- 5) **Resolution: Consideration of approval of a resolution approving preliminary plat for Prairie Village Overall** – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Community Development Director Kass reviewed the plat for single family residential development and two outlots zoned for townhomes. He also reviewed public street extensions, landscape buffer requirements and parkland dedication. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-069)
- 6) **Resolution: Consideration of approval of a resolution approving construction drawings for Prairie Village Plat 3** – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Community Development Director Kass briefly reviewed the drawings. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-070)
- 7) **Resolution: Consideration of approval of a resolution approving construction drawings for Prairie Village Plat 3, University Avenue Improvements** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass briefly reviewed the drawings. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-071)
- 8) **Resolution: Consideration of approval of a resolution approving the completion and submission of an application to the Iowa Department of Natural Resources (IDNR) for an Iowa State Revolving Fund (SRF) Water Resource Sponsored Project [Little Walnut Creek Streambank Restoration Project]** – Council Member Crone moved to approve the resolution; seconded by Council Member Pierce. Public Works Director/City Engineer Koester explained that the grant dollars would be used to help finance the NE Outfall Sewer Project, which is a joint effort with the Cities of Clive and Urbandale. A 28E agreement outlining project responsibilities will be presented at a future council meeting. Mayor Clarke spoke in favor of projects such as this that help improve water quality through a collaborative effort. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2022-072)

**(J) Reports** – Public Works Director/City Engineer Koester updated the council on an earlier sewer back-up issue in the Fox Creek area.

Council Member Lyon moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 4 – 0.

Meeting Adjourned at 6:14 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk