

**WAUKEE CITY COUNCIL MINUTES  
SPECIAL MEETING  
March 22, 2021**

***\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- A. Call to Order** – The special meeting of the Waukee City Council was called to order by Mayor Pro Tem Bottenberg at 12:00 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- B. Roll Call** – The following members were present: Council Members R. Charles Bottenberg (electronically), Chris Crone (electronically), Ben Sinclair. Absent: Mayor Courtney Clarke; Council Members Anna Bergman, Larry R. Lyon.

Also in attendance: City Administrator Tim Moerman, Public Works Director/City Engineer Rudy Koester (electronically), Assistant Public Works Director of Engineering Sara Kappos (electronically), IT Director Son Le (electronically), Human Resources Director Michelle Lindsay (electronically), City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Sinclair. Nays: None. Absent: Bergman, Lyon. Motion carried 3 – 0 – 2.
- D. Action Items:**
  - 1) Consent Agenda** – Council Member Sinclair moved to approve the Consent Agenda; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Sinclair. Nays: None. Absent: Bergman, Lyon. Motion carried 3 – 0 – 2.

- A. Consideration of approval of a resolution approving Microsoft Enterprise Agreement (EA) (Resolution #2021-111)
- B. Consideration of approval of a resolution approving ESRI Enterprise Agreement (Resolution #2021-112)

- 2) Resolution: *Consideration of approval of a resolution awarding contract [2021 Well Rehabilitation Project]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester recommended award to The Northway Corporation of Waukee, IA, in the amount of \$550,116.00. Results of vote: Ayes: Bottenberg, Crone, Sinclair. Nays: None. Absent: Bergman, Lyon. Motion carried 3 – 0 – 2. (Resolution #2021-113)

**E. Comments**

Council Member Sinclair moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 3 – 0.  
Meeting Adjourned at 12:03 p.m.

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R. Charles Bottenberg, Mayor Pro Tem

Attest:

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Rebecca D. Schuett, City Clerk