



WAUKEE CITY COUNCIL MINUTES
May 17, 2021

- (A) **Call to Order** – The regular meeting of the Waukee City Council was called to order by Mayor Clarke at 5:31 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Ben Sinclair. Absent: Council Member Anna Bergman Pierce. (Council Member Bergman Pierce began electronic participation at 5:36 p.m.)

Also in attendance: City Administrator Tim Moerman, Finance Director Linda Burkhart, Development Services Director Brad Deets, Public Works Director/City Engineer Rudy Koester, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, Marketing & Communications Director Summer Evans, IT Director Son Le, Economic Development Coordinator Jennifer Brown, Police Lt. Scott Cunningham, Police Officer Corby Robbins, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – 1) Jan Blazanin, 600 NW Little Walnut Creek Dr. (participating electronically), referenced an email she had sent earlier in the day to Mayor Clarke and council regarding Prairie Rose Phase II. She had expected to be informed of the plat discussion but was not and so felt that she was denied the opportunity to express her concerns at the Planning & Zoning Commission meeting. Her concerns include the location of a proposed fence (whether it replaces the existing farm fence or will be at the property stakes), possible lost wildlife habitat if Lots 24 and 25 are allowed to extend into an existing wooded area, and an apparent reduction in parkland dedication from 20 to 11 acres. Mayor Clarke responded that she did receive Ms. Blazanin’s email and that City staff would address her concerns during the plat consideration later on the agenda. (Council Member Bergman Pierce began electronic participation at 5:36 p.m.) 2) Mary Stumbo, 865 9th St. (participating electronically), stated that when neighbors met with the Autumn Valley Townhomes developer, they were told there would be a 100-foot landscape buffer between that development and the single family homes to the east, but the site plan proposes a 25-foot buffer. Mayor Clarke replied that City staff would address that concern during the discussion later on the agenda.
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Crone. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Presentations: None**
- (G) **Public Hearings:**
 - 1) **On the adoption of the proposed Code of Ordinances of the City of Waukee, Iowa** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. City Clerk Schuett briefly reviewed some of the overall formatting changes to the proposed Code of Ordinances. No comments were made by the public in attendance.
 - 2) **On a proposed budget amendment for the City of Waukee for Fiscal Year 2021** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Finance Director Burkhart briefly reviewed the proposed amendment for total fiscal year revenue and expenditures. No comments were made by the public in attendance.
- (H) **Public Hearing Action Items:**
 - 1) **Ordinance: *Consideration of approval of an ordinance adopting the Code of Ordinances of the City of Waukee, Iowa [introduction; first reading]*** – Council Member Lyon introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

2) Resolution: Consideration of approval of a resolution approving budget amendment for the City of Waukee for Fiscal Year 2021 – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-184)

(I) Action Items:

1) Consent Agenda: Council Member Crone moved to approve the Consent Agenda; seconded by Council Member Lyon. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 05/17/2021 Bill List; 04/30/2021 Payroll:

Total Unpaid Bills Presented for Approval :	\$991,785.67
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	2,696.15
(B) After Last Council Meeting	9,965.42
(C) Payroll Taxes & Reimbursements	132,430.48
Payroll Checks Issued:	
(D) 04/30/2021	283,158.53
TOTAL	\$1,420,036.25

FY 2021 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,557,944	\$14,722,120	\$16,886,337	\$12,713,818
011 General Fund-Hotel/Motel Tax	-	6,560	-	13,750
060 Road Use Tax Fund	2,671,322	1,932,521	445,822	2,047,609
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	-	665	-	-
091 Hickman West Indust Park TIF	1,742,506	-	823,245	865,675
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,048,762	46,566	3,731,276	3,830,291
094 Gateway Urban Renewal	869,532	96,633	1,327,728	1,427,785
095 Autumn Ridge Urban Renewal	374,581	-	711,471	698,392
096 Waukee West Urban Renewal	-	702	-	-
097 Southwest Business Park	-	52,577	71,049	133,719
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	9,518,084	1,208,005	10,975,755	7,231,257
111 Special Assessments Fund	-	-	-	29,335
210 Employee Benefits Fund	2,475,000	-	2,501,444	2,428,722
211 Local Option Sales Tax	523,620	-	2,923,900	2,576,990
212 Public Improvement Fund	2,000,000	-	2,000,000	2,004,712
327 Capital Projects	26,109,000	17,848,462	23,432,370	26,395,491
330 City Wide SA Sidewalk Project	-	-	-	3,936
510 Water Utility Fund	688,232	3,470,935	5,791,584	6,327,156
520 Sewer Utility Fund	3,269,446	6,120,121	1,721,061	6,940,931
521 University Ave Trunk Sewer Project	-	-	-	27,006
522 Waste Water Treatment PI	-	-	-	92
523 E Area Pump Sta Treatment	-	-	-	322
540 Gas Utility Fund	7,172,989	9,024,117	8,638,750	10,077,045
560 Storm Sewer Utility Fund	1,980,128	2,331,716	1,140,833	1,123,271
570 Utility Bill Fund	394,960	349,004	395,196	382,104
590 Solid Waste Collect & Rcycl Fund	1,428,400	1,208,700	1,425,900	1,241,621

750 Golf Course Fund	594,288	369,871	608,500	654,099
810 Equipment Revolving Fund	-	-	15,000	400
<i>*TOTAL*</i>	<i>\$81,418,794</i>	<i>\$58,789,273</i>	<i>\$85,721,567</i>	<i>\$89,175,531</i>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 05/17/2021:

AHLERS & COONEY PC	NW DOUGLAS PKWY, NW 10TH TO NW 2ND	\$6,973.00
BANK OF AMERICA	APRIL 2021 STATEMENT	8,932.42
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	9,117.07
DOLL DISTRIBUTING, LLC	BEER DELIVERY	574.00
EFTPS	FICA TAX WITHHOLDING	104,759.14
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	11,402.86
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	925.00
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	46.00
PETTY CASH- PW/PARKS	TIRE PICKUP/SPRING CLEANUP	100.00
STAPLES BUSINESS CREDIT	NUMERIC PAPER DIVIDERS/ PLASTIC BINDING	1,068.15
SUGAR CREEK GOLF COURSE	LEAGUE PRIZES	517.00
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	238.00
TOTAL ADMINISTRATIVE SERVICES CORP	SECTION 125 MEDICAL DEDUCTIONS	5,988.59
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	41.67
US POSTAL SERVICE	APRIL 2021 LATE NOTICES	437.00
WAUKEE AREA CHRISTIAN SERVICES	WAUKEE AREA CHRISTIAN SERVICES DEDUCTION	62.24
WAUKEE BETTERMENT FOUNDATION	WAUKEE BETTERMENT FOUNDATION DEDUCTION	80.00
WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION	LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION	7.91
WELLS FARGO COMMECRICAL CARD	CREDIT CARD 04/26	795.00
<i>*TOTAL*</i>		<i>\$152,065.05</i>

UNPAID BILLS PRESENTED FOR APPROVAL 05/17/2021:

3CMA	SAVVY AWARDS ENTRIES	\$285.00
ADEL AUTO PARTS	U-BOLTS	14.76
ADEL TREE COMPANY	STUMP GRINDING	2,957.50
AFRICAN AMERICAN MUSEUM OF IOWA	ADVENTURE PASS CHECKOUTS	100.00
AHLERS & COONEY PC	THIRD AMENDMENT TO KETTLEVIEW LLC DA	1,885.00
AIRGAS USA LLC	OXYGEN	116.48
ALICIA CALLANAN	RAIN BARREL REBATE	50.00
ALL IOWA POOL	SPLASH PAD CHLORINE	371.06
AMAZON.COM	MONITOR STAND	1,960.25
AMERITAS LIFE INSURANCE COMPANY	MAY '21 VISION INSURANCE PREMIUM	2,411.04
ANKENY SANITATION INC.	20YD FLAT DUMP/ RETURN	231.00
ARDICK EQUIPMENT CO., INC.	ISLAND SIGNS	139.00
BAKER MECHANICAL, INC.	REPLACED MOTORS	632.96
BAX SALES INC	DRILLS/ SCREWS/ WRENCH	424.31
BDI SIGNS BUSINESS DESIGNS INC	CENTENNIAL PARKING SIGNS	155.00
BLANK PARK ZOO	SUMMER READING PROGRAM	80.00
BOOT BARN INC	JEANS/ CARHARTTS- BAKER	140.35
BOUND TREE MEDICAL	MEDICAL SUPPLIES	496.03
BRANDON MARTIN	FURNACE REBATE	75.00
BRICK GENTRY BOWERS SWARTZ	APRIL 2021 STATEMENT	25,667.34
BUSINESS PUBLICATIONS	ADVERTISING	730.00
CALHOUN-BURNS AND ASSOCIATES, INC	DOUGLAS PKWY EXTENSION	2,932.90
CALLAWAY GOLF	GOLF BALLS	1,040.04
CAPITAL CITY EQUIPMENT COMPANY	SCREW/ FILTER	80.62

CFI SALES INC	TIRE REPAIR	311.00
CHEMSEARCH	HAND CLEANING TOWELS	152.83
CHRISTA GACH	FURNACE/ THERMOSTAT REBATE	180.00
CHUCK & LARRY'S TRANSMISSIONS	VEHICLE REPAIR- '05 F-150	445.52
CINTAS CORPORATION	FIRST AID KIT SUPPLIES- CITY HALL	200.73
CITY OF CLIVE	IMAGE TREND KNO SYSTEM	500.00
CITY OF WAUKEE	APRIL 2021 STATEMENT	8,167.34
CITY OF WEST DES MOINES	MAY 2021 WESTCOM	47,006.07
CLAYTON ENERGY CORPORATION	APRIL 2021 RESERVATION FLAGS/BALL MARK REPAIR	43,575.91
CLUBPROCURE	TOOL/FLAGSTICKS/TARGET	404.15
CONSOLIDATED COMMUNICATIONS		
ENTERPRISE SERVICES INC	APRIL 2021 STATEMENT	1,550.90
CORE & MAIN LP	METERS	1,750.00
COVID19 HRSA UNINSURED TESTING & TREATMENT FUND	AMBULANCE OVERPAYMENT REFUND	490.35
D & K PRODUCTS INC.	CENTENNIAL BALLFIELDS	2,101.80
DES MOINES AREA COMMUNITY COLLEGE	WASTEWATER TRAINING- ALDRICH, DANIEL	1,250.00
DES MOINES PRINTING	BUSINESS CARDS- BROWN	35.00
DES MOINES WATER WORKS	APRIL 2021 STATEMENT FREEZER MEAL WORKSHOP MARCH 2021	138,383.16
DINNER DELIGHTS		624.00
DIRECTV	APRIL 2021 STATEMENT	115.24
DISCOUNT SCHOOL SUPPLY	WIGGLY EYES/CONSTRUCTION	
DOLL DISTRIBUTING, LLC	PAPER/SUPER PUFFS	298.20
DOORS INC	BEER DELIVERY	974.55
	LOCK REPAIR	127.50
EMPLOYEE BENEFIT SYSTEMS	JUN '21 HEALTH INSURANCE MONTHLY PREMIUM	162,792.78
FAREWAY STORES, INC.	CONCESSIONS	23.92
FARNSWORTH GROUP, INC	WAUKEE PW- SITE EXPANSION PHASE 1 FAST PROGRAM FEE APRIL 2021- APRIL 2022	19,718.25
FASTENAL COMPANY		300.00
FIRE SERVICE TRAINING BUREAU	FIRE OFFICER I CERTIFICATION FEES- OSBORN	150.00
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	NW 4TH ST, NW SUNRISE DR TO NW DOUGLAS PKWY	39,712.07
FRUSA EMS	APRIL 2021 AMBULANCE BILLINGS	1,475.02
FULLER PETROLEUM SERVICE INC	FUEL	879.82
GALL'S INC	PANTS- KICKBUSH	174.50
GAS PRODUCTS SALES	METER PARTS	958.83
GATEHOUSE MEDIA IOWA HOLDINGS	MARCH 2021 PUBLICATIONS	3,682.83
HANDICOMP	GOLF LEAGUE HANDICAP SOFTWARE	769.00
HEARTLAND CO-OP	APRIL 2021 STATEMENT- WATER	104.77
HILLYARD INC	PAPER TOWELS/ TOILET PAPER	217.63
IDENTITY-LINKS, INC.	CHALK/HIGHLIGHTER/EARBUDS NICOPRESS SLEEVES/ TAP TEE/ COUPLING	2,374.65
INDUSTRIAL SALES COMPANY INC		6,232.38
INFRASOURCE CONSTRUCTION, LLC	10TH ST & SUNRISE AVE/ 10TH ST/ 6TH ST & CHERRY	23,971.94
INGRAM LIBRARY SERVICES	BOOKS	3,413.99
INSIGHT PUBLIC SECTOR, INC	SHARED OFFICE LICENSING	3,668.06
INTERSTATE ALL BATTERY CENTER	BATTERIES	806.40
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	531.90
IOWA CODIFICATION, INC.	FINAL CODIFICATION DRINKING/WASTE WATER CERTIFICATIONS- WINTERS	10,200.00
IOWA DEPT OF NATURAL RESOURCES		690.00
IOWA FIRE EQUIPMENT COMPANY	FIRE EXT SERVICE	50.25
IOWA TITLE COMPANY	REPORT OF TITLE- OAKWOOD ESTATES	5,850.00
IOWA UTILITIES BOARD	IEC/CGRER ASSESSMENT FEES	7,909.00
JESSE ESCOVEDO	AMBULANCE OVERPAYMENT REFUND	75.00

JODI ABENS	COMM CENTER RESERVATION REFUND	140.00
JODIE JORDISON	FURNACE REBATE	75.00
JOYCE PETRO	FY21 ADULT PROGRAM BUDGET	497.81
	RED & BLUE BEAMS/ HEADLIGHT MOUNT/	
KELTEK INCORPORATED	FLASHER/ FLANGE	793.44
KIMBALL MIDWEST	COUPLER/NIPPLE	82.73
KOONS GAS MEASUREMENT	METERS	5,375.90
LANDS END BUSINESS OUTFITTERS	SPRING APPAREL ORDERS	837.82
LANGUAGE LINE SERVICES	APRIL 2021 STATEMENT	50.86
LIBERTY READY MIX	CONCRETE	6,165.00
	DOWELS/ #6X1'6" 60 GR STR EC 250 PCS/	
LOGAN CONTRACTORS SUPPLY INC	TECTYL	2,673.01
MACQUEEN EQUIPMENT	WHIR 54"	515.52
MARCIA F MCPHERREN	AMBULANCE OVERPAYMENT REFUND	365.11
MARK STUCHEL INC.	UV WORK LIGHT	143.95
MARTIN MARIETTA AGGREGATE, INC.	ROAD STONE	3,705.66
MATHESON TRI-GAS INC	CYLINDERS	310.39
MENARDS	SAFETY VEST	246.05
METRO PARK WEST COMMISSION	TIRE COLLECTION	30.00
MID AMERICAN ENERGY	APRIL 2021 STATEMENT	23,413.14
MOTOROLA SOLUTIONS INC	WESTCOM RADIO	3,577.30
MTI DISTRIBUTING	1" BALL VALVE	146.89
	NAMEPLATES-	
	CLYMER/SEELY/MCATEE/BOYLE/ROBINS	
MUNICIPAL EMERGENCY SERVICES INC	ON	70.79
MUNICIPAL SUPPLY INC.	METERS/ COUPLINGS	27,872.90
MUTUAL OF OMAHA	MAY '21 LIFE & DISABILITY PREMIUM	4,962.76
MYTOWN MAGAZINES	MAY/JUNE 2021 ADVERTISING	1,200.00
NATASHA GIFT	THERMOSTAT REBATE	30.00
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- CITY HALL	159.86
NIGHT & DAY WINDOW CLEANING	WINDOW CLEANING- PD	420.00
OFFICE DEPOT	SOAP/TOWELS/TOILET PAPER	315.29
ONE SOURCE	BACKGROUND CHECK	35.00
OVERHEAD DOOR COMPANY	18'2" X 24" X 3" BTM	5,437.60
PEPSI	SOFTBALL CONCESSIONS	167.78
PHIL DICKEY	SESSION 5 KARATE CLASSES	928.00
PLUMB SUPPLY COMPANY	TORCH SAWZALL BLADE	14.24
REBECCA SHANER	OFFSET REFUND	689.00
RJ LAWN SERVICE INC	SPRING CLEANUP- PW	2,943.30
SANDRY FIRE SUPPLY LLC	O-RINGS	29.60
	MEMBERSHIP FOR ADVENTURE PASS	
SCIENCE CENTER OF IOWA	CHECKOUTS	250.00
SEAN LEWIS	COMM CENTER RENTAL REFUND	85.00
SENECA COMPANIES	OIL HOSE	197.86
SENSIT TECHNOLOGIES	SENSOR REPAIR	300.52
	TABLETS FOR INSPECTIONS/WORK	
SHI INTERNATIONAL CORP	ORDERS	5,675.00
SHOTTENKIRK CHEVROLET-PONTIAC	FILTER	95.20
	UTE AVE & ASHWORTH RD	
SNYDER & ASSOCIATES INC	INTERSECTION IMPRVS	39,682.65
SPLAW PROPERTIES, LLC	MAY 2021 CITY HALL ANNEX LEASE	4,504.83
SRIXON	Q-STAR TOUR DIVIDE RED	149.94
STIVERS FORD	OIL/ SEAL/ INSERT	190.00
	STRATFORD CROSSING PLAT 6/7	
STRATFORD CROSSING, LLC	DEVELOPER DEPOSIT REL	10,000.00
TAYLOR MADE GOLF COMPANY	GOLF BALLS	94.74
TEAM SERVICES INC	WAUKEE TRIUMPH PARK	3,866.89
TECH 24 - COMMERCIAL FOODSERVICE		
REPAIR INC	CLEAN & SANITIZE ICE MACHINE	369.00
TED LARE GARDEN CENTER	FY21 ADULT PROGRAM BUDGET	40.00

THE HOME DEPOT PRO	PARKS SUPPLIES	171.81
TREASURER STATE OF IOWA	APR '21 WATER EXCISE TAXES	21,924.60
TREASURER STATE OF IOWA	APR '21 SEWER SALES TAXES	3,826.28
TREASURER STATE OF IOWA	APR '21 GAS SALES TAXES	9,340.77
TREASURER STATE OF IOWA	APR '21 GOLF SALES TAXES	3,690.51
TREASURER STATE OF IOWA	APR '21 PARKS & REC SALES TAXES	166.95
TREASURER STATE OF IOWA	APR '21 STORM WATER SALES TAXES	2,478.38
TRIPLETT OFFICE ESSENTIAL	CREDENZA TOP REPLACEMENT	574.99
TRISHA BUCK	RAIN GARDEN REBATE	1,000.00
TRUCK EQUIPMENT INC	GROTE OVAL STT/COMBO B/U LAMP	92.64
TRUGREEN	TRIANGLE PARK/ WARRIOR TRAIL	529.93
UNITED HEALTHCARE	AMBULANCE OVERPAYMENT REFUND	102.81
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	DRUG SCREENS	84.00
UNIVERSAL PRINTING SERVICES	GAS SAFETY BROCHURE	1,029.47
UPHDM OCCUPATIONAL MEDICINE	DRUG SCREENS	732.00
US POSTAL SERVICE	APRIL 2021 REGULAR BILLS	2,773.80
UTILITY SAFETY AND DESIGN INC.	8" GAS TRANSMISSION LINE/ MAIN EXTENSION DESIGN	14,566.26
VEENSTRA & KIMM INC	APRIL 2021 STATEMENT	51,058.06
WASTE SOLUTIONS OF IA	WARRIOR PARK RESTROOM SANITATION	610.00
WASTEWATER RECLAMATION AUTHORITY	MAY 2021 FEES	120,908.20
WATERLOO TENT & TARP COMPANY, INC.	DOG PARK SHADE STRUCTURE	5,312.33
WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL	MARCH 2021 STATEMENT- FD	1,267.31
WAUKEE HARDWARE & VARIETY	4' STRAP FASTENER/ 1/4" NYLON CLAMP	6.78
WAUKEE POWER EQUIPMENT	BELT WITH SLEEVE	109.06
WD DESIGNS	STAFF SHIRTS	1,152.52
<i>*TOTAL*</i>		<i>\$991,785.67</i>

PAYROLL 04/30/2021:

ABRAMOWITZ, LEVI	\$1,587.18
ADKINS, COREY	1,444.77
ADKISSON, JENNIFER	636.50
AHRENS, ELIZA	30.51
ALDRICH, SHAWN	1,855.06
ALLEN, GARRETT	471.76
ALLEN, MICHAEL	752.20
ANDERSON, SARA	1,648.41
ARIAS, HECTOR	2,315.06
BAKER, RANDY	1,978.39
BARTLING, DARREL	152.68
BASYE, JONATHA	1,720.51
BAUMAN, LISA	1,413.60
BEDFORD, SAMANTHA	1,500.10
BIALZAK, ADAM	105.20
BOYLE, GAVIN	468.17
BROWN, ANGALEA	1,461.19
BROWN, NATHAN	2,272.44
BRUNS, RACHEL	2,301.87
BURKHART, LINDA	3,390.03
BURKHART, MARK	385.70
CAMPBELL, SCOTT	3,244.66
CARROLL, JOSEPH	2,015.17
CHRISTENSEN, ABAGAIL	1,390.86
CICHOSKI, KELLI	1,751.61
CLAYTON, EMMA	116.87

CLEMEN, ANTHONY	1,799.14
CLYMER, JORDAN	533.53
COGGESHELL, LEE	1,671.87
CORKREAN, JENNIFER	1,897.96
COSE, RYAN	383.03
COUGHLIN, TONI	1,471.73
CRAVEN, GAYLA	201.33
CRONE, ERIN	709.79
CROSS, JONATHAN	985.26
CUNNINGHAM, SCOTT	3,150.45
DANIEL, COLE	1,521.38
DEBOER, MELISSA	2,341.73
DEETS, BRADLY	3,988.48
DEETS, MAXWELL	131.54
DEZEEUW, DAVID	2,479.60
DODGE, JUSTIN	1,944.94
DOWNING, ROBERT	150.30
EASTCOTT, JOSHUA	2,030.17
EDWARDS, DANAE	2,027.18
EIBES, JACK	132.80
ELLIS, NICOLE	54.25
EVANS, SUMMER	2,864.28
FLUGGE-SMITH, JAMIE	1,810.99
FREDERICK, JUSTIN	2,215.78
FREDERICKSEN, BROCK	1,373.93
FROELICH, WILLIAM	387.42
FURRY, ALISSA	166.04
FYFE, JUSTIN	1,662.52
GIBBS, AUSTIN	1,535.54
GIBSON IV, WILLIAM	1,872.42
GILCHRIST, NICHOLAS	1,740.80
GITZEN, ROBERT	1,971.69
GROVE, BRIAN	199.85
GUESS, CHRISTOPHER	1,578.29
GUESS, KATHRYN	2,480.58
HANSON, LAURA	1,768.16
HARDIN, THOMAS	375.18
HEIMANN, RONALD	2,367.02
HENTGES, ERIC	2,031.95
HERRICK, ROBERT	2,473.16
HILGENBERG, ADAM	2,671.25
HILL, JOHN	237.79
HUSTED, TROY	1,970.68
HUTTON, JOSHUA	1,586.33
JACKSON, COLE	1,812.57
JERMIER, MATTHEW	3,342.95
JONES, BRIAN	346.27
KAMMERER, TARA	2,162.86
KAPPOS, SARA	892.82
KASS, ANDREW	2,625.93
KASZINSKI, BRETT	402.35
KELLER, CHRISTOPHER	1,881.90
KICKBUSH, CHRISTOPHER	1,695.07
KINNEY, SCOTT	2,071.76
KLEINWOLTERINK, COLE	1,460.95
KLEVER, JUDY	1,227.47
KNEPPER, AARON	138.80
KOESTER, RUDY	3,705.42

KREMER, NOAH	600.88
LARSON, KENNETH	722.00
LARSON, KRISTINE	3,081.39
LAUGHRIDGE, DANIEL	2,184.56
LE, SON	3,049.68
LEITCH, JEFFREY	1,108.86
LEMKE, NEIL	1,753.89
LEVSEN, BRYAN	1,849.00
LINDSAY, MICHELLE	2,481.70
LOFTSGARD, MARA	51.72
LONG, JEREMY	3,100.11
LYNCH, JEREMY	1,339.89
MANNING, JOSHUA	2,175.72
MAREAN, JOSHUA	1,461.67
MAREK, JAMES	1,635.49
MCATEE, MAVERICK	261.61
MCCAY, BRENDA	286.13
MCCOY, CARA	558.26
MCKERN, DOUGLAS	285.10
MEEKER, BRYCE	1,729.35
MELLENBAMP, JEFFREY	2,906.75
MILBURN, HALEY	892.88
MINAR, VANESSA	940.47
MINIKUS, JOSHUA	1,838.62
MOERMAN, TIMOTHY	4,330.23
MORRIS, ASHLEY	1,496.41
MURRA, BRIAN	2,560.69
NELSON, DAVID	1,390.31
NICHOLS, ANDREW	1,810.63
OLBERDING, MCKENNA	1,669.02
OLDHAM, JAMES	587.11
OLSASKY, JOHN	575.22
OSBORN, RYAN	600.69
OSBORN, SARAH	2,067.57
OSTRING, KATHLEEN	1,822.59
OWENS, TANNER	627.28
PARISH, TONJA	1,561.38
PATTERSON, KEVIN	1,599.98
PAYNE, THOMAS	1,630.47
PELLETTERI, SALVATORE	247.71
PERDRIAU, MARIE	698.99
PERKINS, JACOB	1,850.49
PETTIT, BRANDON	2,559.00
PIZINGER, JAMES	1,458.47
PORTER, NICKOLAS	263.95
PURVIS, KATHRYN	1,468.19
QUAM, BRADLEY	1,592.05
QUINN, JOHN	3,712.55
RASH, RONALD	2,435.22
RICHARDSON, DACE	235.53
RICHARDSON, ELIZABETH	1,873.04
RIPPIN, PEYTON	164.51
ROBBINS, CORBY	2,241.13
ROBINSON, CLINT	3,797.44
ROBINSON, NATHANIEL	544.60
ROSSMAN, BENJAMIN	503.48
ROTSCHAFFER, CARMEN	1,516.91
ROYER, TIMOTHY	3,120.21

SAENGKIO, DONNY	2,122.95
SAGER, AARON	187.59
SCHAUFENBUEL, KARI	1,234.03
SCHETTLER, RODNEY	2,057.04
SCHUETT, REBECCA	2,631.28
SCHULTZ, EMILY	2,760.53
SCHULTZ, JEFFREY	1,994.29
SEDDON, JOSH	2,341.34
SEELY, AUSTEN	349.66
SHARON, JEREMIAH	1,590.07
SMITH, BLAKE	1,669.87
SNOW, SUSAN	160.41
SOFEN, NATASHA	34.42
SOUKUP, JESSICA	171.76
SPOSETO, MACKENZIE	2,622.10
STEINKE, KURT	744.56
STEPHENS, CLINT	1,002.61
STEWARD, ERIC	2,012.53
STIFEL, DALTON	2,268.14
STOTZ, MELISSA	757.29
TAYLOR, CHRISTINA	93.15
TAYLOR, RILEY	145.45
THAYER, CHANDLER	2,034.39
THIES, ROBERT	182.44
TOBIS, SYDNEY	1,292.97
TYSDAL, THOMAS	3,125.50
VANDEKAMP, JOSHUA	2,236.82
VENTO, NICHOLAS	472.98
VOEGTLE, TIMOTHY	1,822.91
WASKE, CHARLES	2,087.51
WAUGH, DOUGLAS	931.72
WERTS, DANIEL	2,147.66
WESTON STOLL, KERI	1,939.88
WHITE, JASON	1,546.79
WHITHAM JOHNSON, JENNIFER	597.38
WICKHAM, JOHN	1,518.22
WIGGINS, MATHEW	2,563.28
WILLIAMS, SUSAN	1,831.90
WINTERS, TROY	2,131.58
WISE, NATHAN	2,872.72
WOOD, DANIEL	861.43
WRIGHT, PAUL	379.40
YOUNG, JOHNATHAN	2,123.30
YOUSO, ANTHONY	1,472.17
<i>*TOTAL*</i>	<i>\$283,158.53</i>

- B. Consideration of approval of City Council Minutes of 05/03/2021 Regular Meeting, 05/10/2021 Work Session
- C. Consideration of approval of receipt and file of a Mayor's Proclamation recognizing May 16-22, 2021, as National Public Works Week
- D. Consideration of approval of a Fiscal Year 2021 Iowa Retail Permit Application for Cigarette/Tobacco/ Nicotine/Vapor for Leaf Brothers Cigars, LLC, d/b/a Leaf Brothers Cigars [714 Interstate Parkway], pending issuance of a temporary or permanent certificate of occupancy
- E. Consideration of approval of a resolution approving the temporary closing of NE Owl Ridge Lane from NE Douglas Parkway north to NE Wolfpack Drive on Saturday, July 3, 2021, between the hours of 2:00 p.m. and 8:00 p.m. for the purpose of a neighborhood block party (Resolution #2021-185)
- F. Consideration of approval of a resolution approving the temporary closing of certain public streets for the City of Waukee Celebration of Independence (Resolution #2021-186)

- G. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on July 3, 2021, between the hours of 9:30 a.m. and 12:00 p.m. [Celebration of Independence Parade] (Resolution #2021-187)
- H. Consideration of approval of a resolution approving job descriptions and pay grade [GIS Technician; Traffic Signal Technician] (Resolution #2021-188)
- I. Consideration of approval of a resolution approving Non-Union, Skilled, Library, Police, Fire and Director Compensation Plans (Resolution #2021-189)
- J. Consideration of approval of a resolution accepting Certificate of Completion, Minimum Improvements [117 Land Company, LLC; RJ Lawn Service, Inc.] (Resolution #2021-190)
- K. Consideration of approval of a resolution accepting Certificate of Completion, Public Improvements [117 Land Company, LLC; RJ Lawn Service, Inc.] (Resolution #2021-191)
- L. Consideration of approval of a resolution approving Termination of Third Amendment to Water Service Enhancement Agreement (Resolution #2021-192)
- M. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with McClure Engineering Company [Ashworth Drive Resurfacing from 2nd Street to 10th Street] (Resolution #2021-193)
- N. Consideration of approval of a resolution approving Farm Lease with Phillips-Hamilton, Inc. (Resolution #2021-194)
- O. Consideration of approval of a resolution awarding quote [Alice's Road/170th Street Transmission Line Relocation Phase 2 Project] (Resolution #2021-195)
- P. Consideration of approval of Payment Estimate No. 1 to Elder Corporation for the NW 2nd Street Construction Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$546,019.53
- Q. Consideration of approval of Payment Estimate No. 1 to Elder Corporation for the NW Douglas Parkway Construction Project, NW 10th Street to NW 2nd Street, in the amount of \$124,668.04
- R. Consideration of approval of Payment Estimate No. 1 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$136,234.75
- S. Consideration of approval of Payment Estimate No. 1 to Caliber Concrete, LLC, for the Kettlestone Greenway Improvements Phase 2 Project in the amount of \$99,905.06
- T. Consideration of approval of Payment Estimate No. 1 to Woodruff Construction, Inc., for the Lift Station No. 3 Rehabilitation Phase 3 Wet Well Repairs Project in the amount of \$9,426.38
- U. Consideration of approval of Payment Estimate No. 1 to J&K Contracting, LLC, for the Southwest Area Trunk Sewer Extension Phase 2 Project in the amount of \$90,877.00
- V. Consideration of approval of Payment Estimate No. 1 to Priority Excavating, LLC, for the Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extension Project in the amount of \$363,371.94
- W. Consideration of approval of Payment Estimate No. 2 to Corell Contractor, Inc., for the SE Laurel Street Extension at Alice's Road Project in the amount of \$192,288.43
- X. Consideration of approval of Payment Estimate No. 3 to Concrete Technologies, Inc., for the Warrior Lane Improvements Phase 1 Project in the amount of \$183,468.61
- Y. Consideration of approval of Payment Estimate No. 17 to Absolute Concrete Construction, Inc., for the NW 10th Street Improvement Project, W. Hickman Road to NW Douglas Parkway, in the amount of \$581,049.37
- Z. Consideration of approval of Payment Estimate No. 7 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$605,508.11
- AA. Consideration of approval of Payment Estimate No. 9 (Final) to All Star Concrete for the Alice Nizzi Park Project in the amount of \$28,029.75
- BB. Consideration of approval of a resolution accepting public improvements [Alice Nizzi Park Project] (Resolution #2021-196)
- CC. Consideration of approval of a resolution accepting public improvements [Glynn Village South Park and Trail Amenity Project] (Resolution #2021-197)
- DD. Consideration of approval of a resolution accepting public improvements [Ashworth Acres Plat 2] (Resolution #2021-198)
- EE. Consideration of approval of a resolution accepting public improvements [Stratford Crossing Plat 6] (Resolution #2021-199)
- FF. Consideration of approval of a resolution accepting public improvements [Stratford Crossing Plat 7] (Resolution #2021-200)
- GG. Consideration of approval of a resolution ordering construction of the Douglas Parkway Extension Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-201)

- HH. Consideration of approval of a resolution ordering construction of the 2021 Well Rehabilitation Phase 2 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-202)
- II. Consideration of approval of a motion setting June 21, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 (One- and Two-Family Residential District), R-3 [Rental Multi-Family Residential District], R-4 [Row Dwelling and Townhome Dwelling District] and C-1 [Community and Highway Service Commercial District] (Waukee Crossing 2)
- JJ. Consideration of approval of a motion setting June 21, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-OF [Kettlestone Retail Office]/PD-1 [Planned Development Overlay District] to K-MF Stacked High [Kettlestone Multi-Family Stacked High District]/PD-1 [Planned Development Overlay District] (Kettlestone Apartments)
- 2) **Ordinance: *Consideration of approval of an ordinance correcting a scrivener's error in Ordinance No. 2989, amending Chapter 203, Water Rates [introduction; first, second, third (final) readings]*** – Council Member Crone introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Bottenberg. City Clerk Schuett reviewed the correction. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2992)
- 3) **Resolution: *Consideration of approval of a resolution approving preliminary plat for Autumn Valley Townhomes Plat 1*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets reviewed the preliminary plat, final plat and site plan, noting that the units are platted individually as they will be for sale. The project includes green space and a detention pond, as well as private roads within the townhome development area. Mr. Deets reminded the council that there was much discussion on the project during the rezoning process, specifically regarding where the project adjoins the existing residential area. In response to Ms. Stumbo's comment during Open Forum, Mr. Deets noted that while the landscape buffer easement is 25 feet, the area will actually be 115 feet. Exterior building elevations were then reviewed. Mayor Clarke asked if there was parking planned in the east turnaround area; Mr. Deets replied in the affirmative. Mayor Clarke then asked if there were any additional landscaping concessions; Mr. Deets replied that the area in question meets or exceeds requirements. Council Member Sinclair wondered if the landscaping and topography would provide a good barrier; Mr. Deets noted that the land was relatively flat but that there were numerous trees and plantings planned for the area. Mayor Clarke noted that the east turnaround was not part of the discussions with the neighbors and asked Mary Stumbo for comment; Ms. Stumbo replied that she was not expecting the turnaround and that 60 feet of buffer to the parking area was much different from the initial 100 feet. Mr. Deets responded that the proposed landscape buffer was significantly larger than required and that without the turnaround and parking, the project would lose several buildings. Mayor Clarke expressed her appreciation to the developer for the concessions made. Brandon Stubbs with Stubbs Engineering, representing the developer and participating electronically, agreed with Mr. Deets' comments, adding that there was a large berm planned along the eastern side of the property in addition to more landscaping than required by code. Council Member Crone also expressed her appreciation for accommodations made by the developer. Results of vote: Ayes: Bergman Pierce, Crone, Lyon, Sinclair. Nays: Bottenberg. Motion carried 4 – 1. (Resolution #2021-203)
- 4) **Resolution: *Consideration of approval of a resolution approving final plat for Autumn Valley Townhomes Plat 1*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. When asked by Council Member Lyon to clarify his prior "nay" vote, Council Member Bottenberg stated that he expected a full 100-foot landscape buffer so voted against the resolution. Development Services Director Deets replied that he did not recall an agreement to a full 100-foot buffer and that the proposal was consistent with what was presented to the neighbors. Council Members Sinclair and Lyon believe that the berm is helpful. Mayor Clarke did recall discussion of a 100-foot easement

and noted her surprise at what is now proposed. Results of vote: Ayes: Bergman Pierce, Crone, Lyon, Sinclair. Nays: Bottenberg. Motion carried 4 – 1. (Resolution #2021-204)

- 5) **Resolution: Consideration of approval of a resolution approving site plan for Autumn Valley Townhomes** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Crone, Lyon, Sinclair. Nays: Bottenberg. Motion carried 4 – 1. (Resolution #2021-205)
- 6) **Resolution: Consideration of approval of a resolution approving construction plans for Autumn Valley Plat 2** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Development Services Director Deets briefly reviewed the plan area. Council Member Bottenberg asked if the plat in question was for the single family development to the north of the townhomes; Mr. Deets replied in the affirmative. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-206)
- 7) **Resolution: Consideration of approval of a resolution approving preliminary plat for Prairie Rose Phase II** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Development Services Director Deets reviewed the plat, which includes the extension of Douglas Pkwy. There is also a minor collector street running north/south through the subject plat. In response to Ms. Blazanin’s comments during Open Forum, Mr. Deets stated that the proposed privacy fencing would be installed along the property line, approximately where the existing farm fencing is located. There are also plans for a landscape buffer to provide additional screening. The lots that extend into the wooded area would need to have certain trees removed to allow for home construction. Regarding total parkland dedication, the proposed plat includes 11-12 acres for that purpose while Phase I includes more acres totaling 20 acres for the development, which is more parkland dedication than is required by code. Council Member Bottenberg asked when construction of Douglas Pkwy. would be complete; Public Works Director/City Engineer Koester reviewed some of the project phasing, stating that road construction would be complete in 2023. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-207)
- 8) **Resolution: Consideration of approval of a resolution approving construction drawings for Prairie Rose Plat 3** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets briefly reviewed the plan area, including the extension of Douglas Pkwy. Council Member Bottenberg noted that additional traffic through Sahu Acres should be eliminated once Douglas Pkwy. is complete. Mayor Clarke referenced a question in the Zoom Chat function, asking if there was any road from this area to the south; Mr. Deets reviewed the planned streets, noting that the north/south minor collector street was not planned to go any further south than NW Sunrise Dr. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-208)
- 9) **Motion: Consideration of approval of Change Order No. 1 to Iowa Signal, Inc., for the Traffic Signal System Enhancement Project, increasing the contract in the amount of \$50,666.00** – Council Member Lyon moved to approve; seconded by Council Member Crone. Public Works Director/City Engineer Koester reviewed the change order, which adds the installation of signalization in the railroad right-of-way. He noted that the City did not have clearance from the railroad at the time of project bidding but that such clearance has since been granted. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

(J) Reports – Report made by City Administrator Moerman. The council briefly discussed mask requirements for council meetings and at City facilities, agreeing to review the matter further at the June work session.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:34 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk