



**WAUKEE CITY COUNCIL MINUTES**  
**July 5, 2022**

- (A) **Call to Order** – The regular meeting of the Waukee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Anna Bergman Pierce (electronically), Ben Sinclair. Absent: None.

Also in attendance: City Administrator Brad Deets, Finance Director Linda Burkhart, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Director of Economic Development Jennifer Brown, Parks & Recreation Director Matt Jermier, Police Lt. Jeff Mellencamp, City Clerk Rebecca D. Schuett, City Attorney Steve Brick (electronically).

- (D) **Open Forum** – Chris Kunej, 1695 SE Greentree Dr., asked the council to explore the option of paying utility bills online without a service fee.
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Monthly Mayor’s Report** – Mayor Clarke noted that Waukee was recently ranked #7 among Iowa’s safest cities by SafeWise. She expressed her thanks to the Parks & Recreation Department and Park Board for a successful 4<sup>th</sup> of July celebration, then stated that the Waukee Arts Fest would be held July 15-16.
- (G) **Presentations: None**
- (H) **Public Hearings:**

- 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-MF Stacked Med, a parcel to be known as Launch Townhomes at Kettlestone** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass presented on the rezoning application for just over 7 acres at the NE corner of Ashworth Rd. and SE L.A. Grant Pkwy. The applicant received approximately 55% consent from adjacent property owners. The development concept plan shows townhome units with 12.3 units per acre density. No comments were made by the public in attendance.
- 2) **On plans, specifications, form of contract and estimate of cost [West Area Trunk Sewer Extension Phase 2 Project]** – Mayor Clarke opened the public hearing, noting that it was a continuation of the June 20 hearing, and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester briefly reviewed the project, noting a September 2023 completion date. No comments were made by the public in attendance.

(I) **Public Hearing Action Items:**

- 1) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-MF Stacked Med, a parcel to be known as Launch Townhomes at Kettlestone [introduction; first reading]*** – Council Member Lyon introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Council Member Sinclair asked if there were plans to improve the Ashworth Rd./SE L.A. Grant Pkwy. intersection; Community Development Director Kass replied that Ashworth Rd. improvements in the area were scheduled for FY2028. Council Member Sinclair then noted that the subject parcel had a lot of wooded area and asked if it could be used as parkland; Mr. Kass stated that City staff had looked into the matter but the land has no good access

and a challenging grade. Council Member Lyon wondered why a developer would acquire property like the wooded area and not develop it; Mr. Kass noted the unit density restrictions and that the developer had stated that they wanted to preserve the trees and stream area. Council Member Lyon asked if restrictions should be put in place to prevent the development of the wooded area; City Administrator Deets answered that City staff could discuss restrictive covenants that would address the wooded area. Public Works Director/City Engineer Koester added that there were plans for a future lift station in the area and that the developer is aware of those plans. Council Member Bottenberg stated that there should be restrictive covenants against the development of the wooded area in light of the fact that the developer was granted greater unit density on the rest of the parcel; Mr. Deets replied that such restrictions would be addressed during platting. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

**2) West Area Trunk Sewer Extension Phase 2 Project**

**A. Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-279)

**B. Resolution: Consideration of approval of a resolution awarding contract** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester reviewed the bid tabulation, noting that the apparent low bidder had submitted a letter to the City stating that there was a significant error in their bid and asking that it not be considered. City staff recommends awarding contract to the second lowest bidder, Rognes Corp. of Ankeny, IA, in the amount of \$4,289,688.00. Mr. Koester stated that the sanitary sewer fund cash balance was available to help finance the project, but that there may be an impact on future CIP planning. Council Member Lyon asked why the engineer’s estimate was so far off from the bids received; Mr. Koester cited the risk of material pricing and availability, adding that extending the project construction timeline was considered but likely would not impact the cost. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. Contract awarded to Rognes Corp. of Ankeny, IA, in the amount of \$4,289,688.00. (Resolution #2022-280)

**(J) Action Items:**

**1) Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 07/05/2022 Bill List; 06/10/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$763,095.14
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	17,269.42
(B) After Last Council Meeting	204,059.40
(C) Payroll Taxes & Reimbursements	147,917.54
(D) Utility Refunds	2,510.82
Payroll Checks Issued:	
(E) 06/10/2022	332,593.40
<b>*TOTAL*</b>	<b>\$1,467,445.72</b>

FY 2022 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,102,520	\$16,620,868	\$18,020,019	\$14,857,550
011 General Fund-Hotel/Motel Tax	31,000	36,674	100,100	78,587
060 Road Use Tax Fund	3,517,339	2,987,113	3,212,750	3,021,208

070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	158,748	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	1,240,040
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,953,903	6,329	4,344,814	4,269,923
094 Gateway Urban Renewal	2,808,928	1,178,324	2,610,558	2,495,685
095 Autumn Ridge Urban Renewal	992,992	-	716,298	716,247
096 Waukee West Urban Renewal	2,500	1,114	-	-
097 Southwest Business Park	93,000	52,438	93,182	99,081
098 Waukee Central URA	176,800	184,855	179,086	-
110 Debt Service Fund	14,973,500	14,797,159	16,730,814	5,284,589
111 Special Assessments Fund	-	-	-	18,815
210 Employee Benefits Fund	2,600,000	-	2,651,127	2,592,584
211 Local Option Sales Tax	1,097,969	-	3,176,500	3,900,989
212 Public Improvement Fund	-	-	-	505,292
327 Capital Projects	38,945,941	28,687,102	22,315,000	26,063,757
330 City Wide SA Sidewalk Project	-	-	-	1,351
510 Water Utility Fund	9,123,560	6,512,680	10,458,495	10,162,444
520 Sewer Utility Fund	9,265,206	6,550,225	8,647,200	9,022,360
521 University Ave Trunk Sewer Project	-	-	-	1,512
522 Waste Water Treatment PI	-	-	-	126
523 E Area Pump Sta Treatment	-	-	-	440
540 Gas Utility Fund	12,539,634	9,774,751	11,129,950	11,420,582
560 Storm Sewer Utility Fund	1,347,771	730,959	1,381,500	1,387,951
570 Utility Bill Fund	462,610	391,624	437,600	439,512
590 Solid Waste Collect & Rcycl Fund	1,618,400	1,636,665	1,578,500	1,607,526
750 Golf Course Fund	582,532	476,942	600,000	851,193
810 Equipment Revolving Fund	30,000	-	-	575
<b>*TOTAL*</b>	<b>\$125,183,659</b>	<b>\$90,626,148</b>	<b>\$109,202,701</b>	<b>\$100,039,918</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 07/05/2022:

CARTER, ABIGAIL G	UTILITY REFUND	\$87.40
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	13,665.61
D.R. HORTON - IOWA, LLC	UTILITY REFUND	137.67
DAVIS, CONNIE	UTILITY REFUND	100.00
DCI GROUP, INC	UTILITY REFUND	386.83
DOLL DISTRIBUTING LLC	BEER DELIVERY	1,253.15
EFTPS	FICA TAX WITHHOLDING	114,450.95
ELEMENT 119 LLC	UTILITY REFUND	20.18
ELEMENT 119 LLC	UTILITY REFUND	20.18
ELEMENT 119 LLC	UTILITY REFUND	20.18
EMPLOYEE BENEFIT SYSTEMS	JULY '22 HEALTH INSURANCE MONTHLY PREMIUM	192,722.72
FROST, RYAN R	UTILITY REFUND	48.37
GARRETSON, CLAY J	UTILITY REFUND	68.12
GO STAGESTRUCK	JULY 4TH STAGE RENTAL	1,327.00
GUTIERREZ, NOEL I	UTILITY REFUND	137.52
HALE DEVELOPMENT CO LLC	UTILITY REFUND	66.09
HALE DEVELOPMENT CO LLC	UTILITY REFUND	71.05
HARTLEY, NANA	UTILITY REFUND	135.02
HOOKE, RICH	UTILITY REFUND	124.26
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	10,524.32
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	3,593.55
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	702.65
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	582.53
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	8,530.16

LARSEN, PAYTON B	UTILITY REFUND	39.70
LEMM, ROSELYNN	UTILITY REFUND	68.12
MAIFELD, EMMA L	UTILITY REFUND	63.96
MCDONALD, BRENDA R	UTILITY REFUND	86.01
MIDWEST INFLATABLES LLC	STAFF FOR INFLATABLES	3,000.00
ORTON HOMES LLC	UTILITY REFUND	101.26
PAINTED WOODS DEVELOPMENT LC	REFUND OVERPAYMENT OF DEVELOPER DEPOSIT - PLAT 4	2,000.00
PETTY CASH - PW/PARKS	INFLATABLE START UP CASH	980.00
POLK COUNTY SHERIFF'S OFFICE	WAGE GARNISHMENT	163.97
PRINE, KRISTIN F	UTILITY REFUND	67.07
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	42.96
SAGE HOMES LLC	UTILITY REFUND	76.80
SIGNATURE COMPANIES OF IOWA	UTILITY REFUND	45.80
SIGNATURE COMPANIES OF IOWA	UTILITY REFUND	53.24
SOMERSET OAKS TWO LLC	UTILITY REFUND	26.00
STETZEL, MARTHA A	UTILITY REFUND	198.75
SUGAR CREEK GOLF COURSE	LEAGUE PRIZES #8	503.00
SUGAR CREEK GOLF COURSE	LEAGUE PRIZES WEEK #9	208.00
SWEET TIMEZ RENTAL LLC	ICE CREAM MACHINE RENTAL	200.00
T. J. REGUL	FAMILY MAGIC SHOW	450.00
TANZANITE HOMES	UTILITY REFUND	115.02
THE FIVE HOLDINGS, INC	UTILITY REFUND	51.63
THE FIVE HOLDINGS, INC	UTILITY REFUND	51.63
US POSTAL SERVICE	JUNE 2022 REGULAR BILLS	3,171.68
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	11,919.72
*TOTAL*		\$372,459.83

UNPAID BILLS PRESENTED FOR APPROVAL 07/05/2022:

ACME TOOLS	BLADES	\$90.44
ADEL AUTO PARTS	AIR COMPRESSOR	1,654.19
AHLERS & COONEY PC	THIRD AMENDMENT TO KETTLEVIEW, LLC	1,790.50
ALICIA BASSETT	KIDS YOGA CAMP	448.00
ALL IOWA POOL	SPLASH PAD PARTS	62.86
ALLENDAN SEED COMPANY INC.	SOD	5,115.00
AMAZON CREDIT PLAN	JUNE 2022 STATEMENT	839.80
AMAZON.COM	TRIUMPH PARK CONCESSION SHELVES	4,767.92
AMERICAN ALARMS	MAINTANENCE BUILDING ALARM	1,403.50
ANKENY SANITATION INC.	JUNE 2022 STATEMENT	146,006.41
ARNOLD MOTOR SUPPLY	ALIGNMENT PUNCH SET	50.00
ARROWHEAD SCIENTIFIC INC	EVIDENCE SUPPLIES	315.68
AT&T MOBILITY	MAY 2022 STATEMENT	168.80
BAKER MECHANICAL INC.	AC REPAIR	402.00
BAX SALES INC	FLAT BLADE	967.08
BDI SIGNS BUSINESS DESIGNS INC	TRIUMPH SIGNAGE	15,586.00
BOLTON & HAY INC	TRIUMPH PARK CONCESSION EQUIPMENT	3,100.00
BOLTON & MENK INC	DOUGLAS PKWY EXTENSION	5,398.00
BSN SPORTS	PITCHING RUBBER/HOME PLATE	675.00
CANDICE MCMAINS	SUMMER PROGRAM SPEAKER	50.00
CAPITAL SANITARY SUPPLY	HANDWASH AND PAPER TOWELS	2,486.77
CELLEBRITE INC.	INVESTIGATION SOFTWARE 7/22-7/23	4,300.00
CENTRAL IOWA OFFICIALS	CO-ED SOFTBALL SUMMER UMPIRES	1,024.00
CENTRAL STATES IND SUPPLY	LETTER OF CERTIFICATION 4A GAUGE	130.99
CENTURYLINK	JUNE 2022 STATEMENT	58.04
CERTIFIED LABRATORIES	DEF	578.63
CHANTELLE MORONE	FURNACE REBATE	75.00

CHRISTINA MARINO	FURNACE REBATE	75.00
CINTAS CORPORATION	CLEANING SUPPLIES	215.48
CITY OF DES MOINES	CONTRACT HAULERS MARCH 2022	573.03
CITY OF GRIMES	WRA PROJECT PAYMENT #1 AND #2	3,688.16
CITY OF WAUKEE	JUNE 2022 STATEMENT	8,372.44
CLUBPROCURE	CHALK/MARKERS	688.60
CONTINENTAL RESEARCH CORP	SOAP	197.76
CORE & MAIN LP	SEWER PIPE	1,148.58
CRYSTAL CLEAR BOTTLED WATER	WATER	38.00
D & K PRODUCT INC.	WC PREMIUM CONCENTRATE WHITE	1,777.40
DARRIN CROW	MORBID CURIOSITIES PROGRAM	275.00
DEERY, DEERY & DEERY LLC	FY22 DEVELOPER REBATE	92,427.71
DELTA DENTAL	JUL '22 DENTAL INSURANCE PREMIUM	11,513.62
DES MOINES AREA METRO PLANNING ORGANIZATION	FY 2022 ASSESSMENT DUES	23,940.00
DES MOINES PRINTING	EVENT TENT AND HARDWARE	630.00
DES MOINES REGISTER	JULY 2022 SUBSCRIPTION	37.00
DINGES FIRE COMPANY	5" STORZ COUPLING SET	407.62
DIRECTV	MAY 2022 STATEMENT - GOLF	19.25
EARL MAY SEED & NURSERY	PEAT MOSS	199.90
ELECTRONIC ENGINEERING CO	FLOOR WEDGE MOUNT/HARDWARE KIT	408.39
EMERGENCY APPARATUS MAINTENANCE INC.	LADDER REPAIRS	5,329.33
FAREWAY STORES INC.	HOME ALONE CAMP	21.41
FARNSWORTH GROUP INC	PUBLIC WORKS SITE EXPANSION PHASE 1	3,737.93
FASTSIGNS	PUBLIC SAFETY DAY PATCH	50.58
FULLER PETROLEUM SERVICE INC	GAS - TRIUMPH PARK	2,374.50
GALL'S INC	HOLSTERS	1,716.45
GENESIS HOMES INC.	REFUND DEVELOPER DEPOSIT - 110 BAILEY CIRCLE	500.00
GINA CAMPOS	SHIRTS	2,662.32
GINNI DEHAAN	BUTTERFLY GARDEN SUPPLIES	65.58
GRAHAM TIRE OF DES MOINES	TIRES	2,159.84
HACH COMPANY	REAGENT SET	532.61
HEDRICK CONSTRUCTION INC.	ROOF REPAIR	975.00
HILLYARD INC	PAPER SUPPLIES	245.44
HUPP TOYOTALIFT	PARTS	548.91
HY-VEE	ART IN THE PARK SUMMER PROGRAM	37.40
ICON - IOWA CONFLUENCE WATER TRAILS	FY2022 WATER TRAILS SUPPORT	5,000.00
INFRASOURCE CONSTRUCTION LLC	KETTLESTONE PEAK/ ALICES RD/ W DOUGLAS/ SE COMPASS	23,406.88
INGERSOLL RAND	AIR CAR ADVANTAGE - PACKAGE CARE PROGRAM	3,124.70
INGRAM LIBRARY SERVICES	BOOKS	3,673.50
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	CRANE EXAMS - VENTO/ALDRICH	200.00
IOWA COMMUNITIES ASSURANCE POOL	INSURANCE RENEWAL	346,504.00
IOWA DEPT OF PUBLIC SAFETY INTELLIGENCE BUREAU	ONLINE WARRENTS: APRIL 2022-JUNE 2022	978.00
IOWA DIVISION OF LABOR SERVICES	OPERATING PERMIT FEE	225.00
IOWA FIRE EQUIPMENT COMPANY	FIRE EXTINGUISHER INSPECTION	100.50
IOWA LAW ENFORCEMENT ACADEMY	IMPLICIT BIAS AND DE-ESCALATION TRAINING	255.00
IOWA LEAGUE OF CITIES	FY23 MEMBERSHIP DUES	7,322.00
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSN	WC PREMIUM DEPOSIT	68,752.00
IOWA NATIVE TREES AND SHRUBS	PLANT TREES	764.00
IOWA ONE CALL	MAY 2022 STATEMENT	1,259.20
IOWA PRISON INDUSTRIES	SIGNS	3,958.90

IOWA PUMP WORKS INC.	REPAIR OF E/ONE LOANER CORE	1,171.74
IOWA STATE UNIVERSITY	SUMMER READING PROGRAM	257.33
	3 SUGAR CREEK LANE POST CLOSING	
IOWA TITLE COMPANY	CERTIFICATE	100.00
	PAY EST #1 LWC TRUNK SEWER EXT	
J & K CONTRACTING LLC	PHS 5	163,187.67
JASON WILSON	GAS REBATE	75.00
JOEL PULLIAM	RETAINING WALL REIMBURSEMENT	1,650.00
KING'S MATERIAL INC	HARDWOOD MULCH	367.51
LIBERTY READY MIX	CONCRETE	2,597.50
LOGAN CONTRACTORS SUPPLY INC	CHUTE BAG/KNEE BOARD	756.73
MARTIN MARIETTA AGGREGATE INC.	ROAD STONE	3,884.11
	WAUKEE ANNEXATION - HUNTER	
MCCLURE ENGINEERING CO	HOLLOW	5,000.00
MCFARLAND CLINIC PC	PRE-EMPLOYMENT DRUG SCREEN	48.00
	TRIUMPH PARK CONCESSION	
MENARDS	SUPPLIES	1,217.28
MERCYONE OCCUPATIONAL HEALTH	PHYSICALS	4,640.00
MID AMERICAN ENERGY	JUNE 2022 STATEMENT	7,108.22
MID IOWA FOUNTAIN SERVICES	FOUNTAIN AERATOR WINTERIZATION	5,946.55
	WAUKEE INSPECTION REPORTING	
MIDWEST AUTOMATIC FIRE SPRINKLER CO	SERVICE	263.95
MIDWEST BREATHING AIR LLC	PRESSURE SWITCH REPAIR	833.61
MIDWEST UNDERGROUND SUPPLY	PARTS	167.28
MOODY'S INVESTORS SERVICE	2022A BOND FEE	25,000.00
MOST DEPENDABLE FOUNTAINS INC	DRINKING FOUNTAIN - SUGAR CREEK	3,635.00
MUNICIPAL SUPPLY INC.	METERS	25,238.32
NAPA AUTO PARTS STORE	STEEL JACK/JACK STANDS	355.71
NATIONWIDE OFFICE CLEANERS LLC	MONTHLY CLEANING - LIBRARY	5,279.39
NYEMASTER GOODE	OFFICER INVESTIGATION	90.00
OCLC INC	CURBSIDE PICKUP SOFTWARE	1,024.85
OFFICE DEPOT	SUPPLIES/CHAIRS	1,679.69
O'HALLORAN INTERNATIONAL INC.	COOLANT	352.16
ORKIN PEST CONTROL	PEST CONTROL - PD	461.24
PAUL & JENNIFER LATCHAM	FURNACE REBATE	150.00
PEAK DISTRIBUTING	CLEANERS	440.77
PEPSI	TRIUMPH PARK BEVERAGES	8,337.19
PERMIER POLYSTEEL	BENCH/BIKE RACK/GARBAGE	4,484.00
PHILIP L ASCHEMAN PHD	MMPI - GOLAFSHAN/SHELLHAMMER	100.00
PLUMB SUPPLY COMPANY	METERS	1,312.00
RELENTLESS LLC	CRIMINAL INTERDICTION WORKSHOP	1,298.00
RJ LAWN SERVICE INC	BROADLEAF WEED CONTROL	5,993.60
ROGER LESS	WATER HEATER REBATE	50.00
SANDRY FIRE SUPPLY LLC	GLOBE GXTREME COAT/PANTS	2,888.50
SCHNEIDER GRAPHICS INC.	COMPUTER CUT VINYL	256.80
SECRETARY OF STATE	NOTARY RENEWAL - CHRISTENSEN	30.00
SENSIT TECHNOLOGIES	CALBTL 25PPM H2S/AIR 58L	754.93
SHI INTERNATIONAL CORP	COMPUTERS	742.60
SHOTTENKIRK CHEVROLET-PONTIAC	IN TANK FUEL PUMP REPLACEMENT	1,134.06
SIRCHIE FINGER PRINT LAB	EVIDENCE SUPPLIES	35.00
SKOLD DOOR & FLOOR COMPANY INC	DOOR 7 REPAIR	3,039.72
STIVERS FORD	CONSOLE ASSEMBLY	247.08
SUNFLOWER FINE ART LLC.	ART CLASSES	1,400.00
SYSCO IOWA INC	TRIUMPH PARK FOOD ORDER	16,196.99
TARA DODGE	FURNACE REBATE	75.00
TECH 24 - COMMERCIAL FOODSERVICE		
REPAIR INC	ICE MACHINE QUARTERLY PM	369.00
TERMINAL SUPPLY CO.	LIGHTS	1,201.20
THE HOME DEPOT PRO	GARBAGE BAGS	629.20

THOMSON REUTERS - WEST	ONLINE SOFTWARE SUBSCRIPTION CHARGES	260.49
TIFCO INDUSTRIES	SUPPLIES	393.14
TRI-CITY ELECTRIC COMPANY OF IOWA	TRIUMPH PARK SECURITY	11,450.00
TRIPLETT OFFICE ESSENTIAL	OFFICE FURNITURE	3,444.62
TRUCK EQUIPMENT INC	KNAPHEIDE MODEL SERVICE BODY	27,751.82
TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANCE	25,675.46
ULINE	CHAIRS	825.12
UMB BANK NA	2015B FEES	500.00
UNIFIED CONTRACTING SERVICES INC	TANK/LOCKABLE FILL CAPS	10,142.50
UNITED PARCEL SERVICE	SHIPPING CHARGES	331.17
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	RANDOM DRUG SCREENS	252.00
UNIVERSAL PRINTING SERVICES	WATER BROCHURE & UTILITY RATES	1,061.59
USA BLUE BOOK	CURB BOX	415.34
VAN METER INDUSTRIAL INC	METERS	2,100.60
VERIZON WIRELESS	JUNE 2022 STATEMENT	5,953.41
VICTORY MOUNDS INC	MOUNDS	32,715.00
WASH-ECLAIR	WINDOW WASHING	42.00
WAUKEE COMMONS LC	PERPETUAL SANITARY SEWER EASEMENT	1,975.00
WAUKEE COMMONS LC.	TEMPORARY EASEMENT	1,570.00
WAUKEE HARDWARE & VARIETY	MAY 2022 STATEMENT - PARKS NAD REC	349.43
WAUKEE POWER EQUIPMENT	LEAF BLOWER	889.31
WD DESIGNS	PARKS AND REC STAFF JACKET/PARK BOARD SHIRTS	1,652.29
WEST DES MOINES WATER WORKS	JULY 2022 WATER TOWER RENT	838.35
WORLD ARCHIVES	NEWSPAPER ARCHIVE SUBSCRIPTION	1,193.00
ZIEGLER INC	HEATER ASSEMBLY	337.16
*TOTAL*		\$1,276,331.81

PAYROLL 06/24/2022:

ABRAMOWITZ, LEVI	\$1,692.65
ADKINS, COREY	1,473.55
ADKISSON, JENNIFER	803.60
AHRENS, ELIZA	173.46
ALDRICH, SHAWN	1,990.63
ANDERSON, GRACIANN	151.83
ANDERSON, SARA	1,454.52
ANNIS, JEREMY	370.01
ARIAS, HECTOR	2,244.61
BAKER, RANDY	1,838.23
BARR, PEYTON	204.96
BARTLING, DARREL	176.59
BAUMAN, LISA	1,293.68
BECKER, CHEYANNE	180.88
BECKNER, HALEY	1,492.60
BEDFORD, SAMANTHA	1,212.27
BELDEN, DREW	997.38
BERGMAN, ANNASTASIA	637.86
BEYER, HAYDEN	111.75
BIRD, MITCHELL	246.34
BLACK, HUNTER	1,333.09
BLYTHE, ADDISON	126.98
BOONSTRA, BENJAMIN	40.63
BORCHARDT, TYLER	717.37
BOTTENBERG, RICHARD	640.91

BOWEN, WILLIAM	241.26
BOYD, ISAAC	1,563.25
BOYLE, GAVIN	1,313.59
BRACKETT, ELIZABETH	992.64
BROWN, ANGALEA	1,415.69
BROWN, JENNIFER	2,207.13
BROWN, NATHAN	2,169.02
BRUENING, BENJAMIN	276.85
BRUMMOND, STELLA	215.87
BRUNS, ERICA	828.38
BRUNS, MORGAN	501.69
BRUNS, RACHEL	2,295.90
BURKHART, LINDA	3,125.34
BURKHART, MARK	508.34
BURNETT, MIRANDA	116.86
CAMPBELL, NORA	175.24
CAMPBELL, SCOTT	2,358.38
CARPENTER, PAUL	1,742.74
CARROLL, CALVIN	247.07
CARROLL, CAMERON	434.34
CARROLL, JOSEPH	2,137.17
CARROLL, THOMAS	368.19
CARTMILL, TILYNNE	169.72
CHAMBERS, KYLE	1,744.42
CHOUDHARY, ANISHA	203.17
CHRISTENSEN, AARON	1,383.00
CHRISTENSEN, ABAGAIL	1,321.54
CICHOSKI, KELLI	1,844.53
CLARK, BROOKS	45.71
CLARKE, COURTNEY	1,117.81
CLARKE, EMMETT	162.54
CLAYTON, ANISTON	289.05
CLAYTON, AVA	91.42
CLAYTON, EMMA	453.11
CLEMEN, ANTHONY	2,332.12
COCHRAN, EMMA	794.15
COGGESHELL, LEE	1,562.83
CONOVER, TY	163.07
CORKREAN, JENNIFER	1,645.09
COSE, RYAN	774.35
COUCHMAN, LILY	1,071.36
COUGHLIN, RYANN	383.17
COUGHLIN, TONI	1,241.70
COVILL, SAM	465.22
COX, LYDIA	101.58
CRAVEN, GAYLA	221.64
CRONE, CHRISTINE	551.57
CRONE, ERIN	813.78
CRUTCHLEY, MADISON	142.22
CUNNINGHAM, SCOTT	2,882.47
DAHLEN, GRETA	669.31
DANIEL, COLE	1,395.80
DANIEL, MELANIE	866.36
DEBOER, MELISSA	2,238.68
DEETS, BRADLY	4,716.09
DEETS, HANNAH	200.63
DEETS, MAXWELL	402.19
DEZEEUW, DAVID	2,340.58



DOBBS, ELIJAH	232.21
DODGE, JARED	480.29
DODGE, JUSTIN	1,890.98
DUCKETT, KEATON	510.26
EDWARDS, DANAE	1,996.16
EHLER, JOEL	822.71
EIBES, JACK	678.54
EIBES, LUKE	528.85
EMBREE, ABIGAIL	345.84
FLEMING, ANDREW	177.28
FLUGGE-SMITH, JAMIE	1,763.29
FOPMA, JACOB	989.69
FOPMA, NOAH	989.69
FREDERICK, JUSTIN	2,160.97
FREDERICKSEN, BROCK	1,303.65
FREEMAN, LOGAN	198.09
FREEMAN, MATTHEW	1,516.24
FROEHLICH, WILLIAM	765.88
FYFE, JUSTIN	1,670.25
GARLICH, ELIZABETH	225.26
GAVIN, HALEY	821.41
GIBBS, AUSTIN	1,375.74
GIBSON IV, WILLIAM	1,723.74
GILCHRIST, NICHOLAS	1,408.90
GITZEN, ROBERT	3,069.40
GOINS, ANDREA	2,390.44
GROVE, BRIAN	71.95
GUESS, KATHRYN	2,300.79
HABGOOD, FINLEY	403.11
HANSON, LAURA	1,657.58
HATCH, KYLER	154.59
HAUCK, BRETT	377.89
HEIMANN, RONALD	2,016.71
HENTGES, ERIC	1,573.66
HERRICK, ROBERT	1,894.33
HILGENBERG, ADAM	2,276.80
HILL, JOHN	428.74
HILLMAN, TAYLOR	989.69
HIRSCHY, TAYA	354.16
HOLCOMB, JAKOB	943.26
HOLMES, HOLLY	1,548.15
HUFFORD, ROSEMARY	518.63
HUNT, TAREN	726.34
HUSTED, TROY	2,072.79
HUTTON, JOSHUA	2,069.82
JACKSON, COLE	1,530.34
JANES, LENNON	634.40
JERMIER, MATTHEW	3,109.45
JOHNSON, LEVI	205.78
JOHNSON, WYATT	1,867.76
KAMMERER, EMMILY	743.54
KAPPOS, SARA	2,744.42
KASS, ANDREW	2,653.34
KASZINSKI, BRETT	377.06
KELLER, CHRISTOPHER	2,011.76
KICKBUSH, CHRISTOPHER	2,055.59
KINNEY, SCOTT	1,865.82
KINSETH, RICHARD	412.29

KLEINWOLTERINK, COLE	1,584.38
KLEVER, JUDY	304.10
KNEPPER, AARON	208.19
KNUDSEN, DYLAN	1,901.37
KNUST, DANIEL	1,684.23
KOESTER, RUDY	3,519.65
KOSTECKI, BROOKE	447.95
KREFT, ALEXUS	618.53
KUHLES, KAMRYN	604.89
LANDE, HATTIE	256.99
LARSON, KENNETH	183.99
LARSON, KRISTINE	2,737.98
LAUGHRIDGE, DANIEL	1,918.02
LE, SON	3,094.41
LEMKE, NEIL	2,062.39
LEVSEN, BRYAN	1,718.56
LINDSAY, MICHELLE	2,611.40
LONG, JEREMY	3,018.58
LOVETINSKY, TRACY	1,688.88
LYNCH, JEREMY	1,287.81
LYON, KAYDIN	177.77
LYON, LARRY	638.22
MADDEN, CADE	202.48
MAGNUSSEN, JACK	370.01
MAIERS, DANIEL	1,005.19
MANNING, JOSHUA	2,052.16
MAREAN, JOSHUA	1,204.84
MAREK, JAMES	1,838.66
MARRIOTT, REID	717.33
MCCAY, BRENDA	317.10
MEEKER, BRYCE	2,473.17
MELLENCAMP, EMMA	342.16
MELLENCAMP, JEFFREY	2,821.96
METTEE, WILLIAM	1,901.96
MINAR, VANESSA	1,185.44
MINIKUS, JOSHUA	2,114.96
MONA, RACHEL	1,659.43
MORRIS, ASHLEY	1,491.30
MOSER, NATHAN	941.73
MURRA, BRIAN	2,473.11
MURRAY, JACK	2,441.82
NAVARA, BRIELLE	614.83
NEWBURY, NICHOLAS	1,731.75
NICHOLS, ANDREW	1,693.45
NICODEMUS, BLAKE	1,528.17
NOBLE, EZRA	203.17
NOBLE, JUDAH	365.09
NURRE, LUCIA	213.33
OLDHAM, JAMES	2,111.84
OLSASKY, JOHN	760.09
OSBORN, RYAN	325.45
OSBORN, SARAH	1,620.66
OSTRING, KATHLEEN	1,743.47
OWENS, TANNER	594.18
PARISH, TONJA	1,580.72
PARKER, ABIGAIL	718.71
PATTERSON, KEVIN	1,419.69
PAYNE, THOMAS	1,581.45

PELLETTERI, SALVATORE	256.09
PERKINS, JACOB	1,794.97
PETERSON, DYLAN	991.23
PETTIT, BRANDON	2,431.54
PIETERS, GWYNETH	40.63
PIZINGER, JAMES	1,409.02
PLUMB, KARLEY	852.39
PORTER, NICKOLAS	291.37
PORTZ, ADDISON	116.69
POYSER, KARSTEN	101.58
PRESLEY, ABIGAIL	492.09
PURVIS, KATHRYN	1,459.66
QUAM, BRADLEY	1,539.65
QUICK, TIMOTHY	380.80
QUINN, JOHN	3,599.80
RASH, KYLE	635.84
RASH, RONALD	2,020.50
RETTENMEIER, ALEC	472.89
RICHARDSON, DACE	1,287.64
RICHARDSON, ELIZABETH	1,637.48
RIPPIN, PEYTON	243.11
ROBBINS, CORBY	2,228.60
ROBINSON, CLINT	3,671.32
ROBINSON, NATHANIEL	196.65
ROSENOW, MELANIE	466.87
ROTH, TITO	1,686.69
ROTSCHAFFER, CARMEN	1,450.54
ROYER, TIMOTHY	3,038.88
SCHAFFER, GABRIEL	498.18
SCHAUFENBUEL, KARI	1,161.87
SCHENDEL, TATE	45.71
SCHNEIDER, SIENNA	251.42
SCHUETT, REBECCA	2,751.14
SCHULER, GRACE	121.75
SCHULTZ, JEFFREY	1,628.53
SCHWARZ, HALEY	261.05
SEDDON, JOSH	2,045.81
SEELY, AUSTEN	1,535.09
SEILER, AMANDA	388.02
SHAFFER, CHET	402.18
SHIELDS, JOHN	453.00
SINCLAIR, BENJAMIN	638.22
SLYCORD, JASON	1,806.28
SMERAGE, OWEN	285.38
SMITH, BLAKE	1,759.08
SMITH, CARTER	951.75
SMITH, SINJIN	810.36
SNOW, SUSAN	69.40
SOFEN, NATASHA	34.42
SORENSEN, EMILIE	213.33
SPOSETO, MACKENZIE	2,535.00
SPRAGUE, DALLIN	177.77
SPRAGUE, GRACIE	147.30
STEELE, HAYDEN	195.09
STEINKE, KURT	783.42
STEPHENS, CLINT	360.71
STEWART, ERIC	1,853.52
STIFEL, DALTON	2,401.92

STONE, GREGORY	244.38
STOTZ, MELISSA	931.70
STRAIN, TIMOTHY	699.77
STRONG, RACHAEL	1,071.77
STRUTHERS, ELAINE	104.13
SULLIVAN, RYAN	560.83
TAYLOR, CHRISTINA	111.12
TAYLOR, PILAR	247.07
TEUT, MADDOX	237.16
THAYER, CHANDLER	2,009.95
THIES, ROBERT	167.63
TIETZ, COLE	254.51
TOPE, ZACHARY	246.34
TOWNSEND, MCKENNA	1,876.03
TRILK, BRYCE	286.97
TRUMAN, GRAHAM	150.88
TYSDAL, THOMAS	2,974.38
VAN ERDEWYK, RACHEL	1,236.09
VANDEKAMP, JOSHUA	2,194.85
VENTO, NICHOLAS	1,246.10
WARMAN, THOMAS	90.00
WAUGH, DOUGLAS	901.40
WEBER, BRIAN	1,235.88
WEISS, MACY	772.09
WERNIMONT, THOMAS	358.92
WERTS, DANIEL	2,061.52
WESTON STOLL, KERI	1,813.13
WHITE, JASON	1,410.11
WILLIAMS, NATHAN	155.84
WILLIAMS, SUSAN	1,882.02
WISE, NATHAN	2,315.49
WOOD, DANIEL	408.33
WRIGHT, MICHAEL	1,900.74
WRIGHT, PAUL	842.99
YOUNG, JOHNATHAN	1,507.12
YOUNG, OLIVER	331.41
YOUSO, ANTHONY	1,433.83
ZIEGEMEIER, MAXWELL	60.95
<i>*TOTAL*</i>	<b>\$332,593.40</b>

- B. Consideration of approval of City Council Minutes of 06/20/2022 Regular Meeting
- C. Consideration of approval of 5-day Special Class C Liquor License with Outdoor Service privilege, beginning July 12, 2022, for BEERCOE, LLC, d/b/a Beercoe [1255 S. Warrior Lane, Waukee Area Arts Council Art Festival]
- D. Block Party Permit Applications, Temporary Street Closures:
  - 1. Consideration of approval of a resolution approving the temporary closing of NE Gracewood Drive from N. Warrior Lane east and south to NE Bowman Drive on Saturday, July 16, 2022, between the hours of 9:00 a.m. and 10:00 p.m. for the purpose of a neighborhood block party (Resolution #2022-281)
  - 2. Consideration of approval of a resolution approving the temporary closing of Cedar Street from 10<sup>th</sup> Street west to 11<sup>th</sup> Street on Saturday, August 6, 2022, between the hours of 11:00 a.m. and 10:00 p.m. for the purpose of a neighborhood block party (Resolution #2022-282)
- E. Consideration of approval of a resolution approving a job description and pay grade [IT Infrastructure Administrator] (Resolution #2022-283)
- F. Consideration of approval of a resolution approving renewal with Iowa Communities Assurance Pool (ICAP) for 07/01/2022 – 06/30/2023 Property, Auto, Professional and Liability Insurance (Resolution #2022-284)
- G. Consideration of approval of a resolution approving Affordable Housing Project Request for Proposals (Resolution #2022-285)

- H. Contracts, Agreements:
1. Consideration of approval of a resolution approving Agreement for Professional Consulting Services between Snyder & Associates, Inc., and the City of Waukee, IA [2022-2023 Miscellaneous Engineering Services] (Resolution #2022-286)
  2. Consideration of approval of a resolution approving Agreement for Professional Consulting Services between Veenstra & Kimm, Inc., and the City of Waukee, IA [2022-2023 ADA Sidewalk Improvements Project] (Resolution #2022-287)
  3. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with OPN Architects [Waukee City Hall Renovation and Security Upgrades Project] (Resolution #2022-288)
  4. Consideration of approval of a resolution approving Purchase Agreement and Easements between Waukee Commons, LC, and the City of Waukee [West Area Trunk Sewer Extension Phase 2 Project] (Resolution #2022-289)
  5. Consideration of approval of a resolution approving contract and bond [2022/2023 Manhole Rehabilitation Project] (Resolution #2022-290)
  6. Consideration of approval of a resolution approving various Agreements Concerning Construction of Fence (Resolution #2022-291)
- I. Consideration of approval of Payment Estimate No. 1 to J&K Contracting, LLC, for the Little Walnut Creek Trunk Sewer Extension Phase 5 Project in the amount of \$163,187.67
- J. Consideration of approval of a motion setting August 1, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 [Community and Highway Service Commercial District]/PD-1 [Planned Development Overlay District] and C-1A [Neighborhood Commercial District]/PD-1 [Planned Development Overlay District] to C-1 [Community and Highway Service Commercial District]/PD-1 [Planned Development Overlay District] (Waukee Towne Center)
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.04, Angle Parking, as specified [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester reviewed the ordinance amendment, which was requested by the Waukee Community School District to allow the extension of a parent pick-up lane near Vince Meyer Learning Center. Following ordinance approval, the school district will be responsible for striping and signage. Mayor Clarke asked that the signage state that parking is available outside of school hours. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4/PD-1 and R-2/PD-1 to R-4/PD-1, a parcel to be known as Petersen Townhomes [second reading]** – Council Member Bottenberg moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2 and R-3, a parcel to be known as Fox Creek Meadows [third (final) reading]** – Council Member Sinclair moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3041)
- 5) **Resolution: Consideration of approval of a resolution approving preliminary plat for Fox Creek Meadows** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass reviewed the plat for duplex lots and a multi-family outlot. He also reviewed public streets, trails and an outlot for parkland dedication. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-292)
- 6) **Resolution: Consideration of approval of a resolution approving construction drawings for Fox Creek Meadows** – Council Member Lyon moved to approve the resolution; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-293)
- 7) **Resolution: Consideration of approval of a resolution approving preliminary plat for Stratford Pointe** – Council Member Crone moved to approve the resolution; seconded by

Council Member Sinclair. Community Development Director Kass reviewed the preliminary plat, final plat and site plan for apartment buildings, townhome units, a two-story clubhouse with apartments on the second floor, and detached garages. Exterior building elevations were also reviewed. All units are proposed as rentals. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-294)

- 8) **Resolution: Consideration of approval of a resolution approving final plat for Stratford Pointe Plat 1** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-295)
- 9) **Resolution: Consideration of approval of a resolution approving site plan for Stratford Pointe [1210 NW Sunrise Drive]** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-296)
- 10) **Resolution: Consideration of approval of a resolution approving preliminary plat for Koethe Addition Plat 2** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass reviewed the preliminary and final plats to split an existing lot. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-297)
- 11) **Resolution: Consideration of approval of a resolution approving final plat for Koethe Addition Plat 2** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-298)
- 12) **Resolution: Consideration of approval of a resolution approving a site plan for Starbucks [1500 SE University Avenue]** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass reviewed the site plan, including site access, drive-thru lane and exterior building elevations. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-299)
- 13) **Resolution: Consideration of approval of a resolution approving City of Waukees FY2023 Strategic Plan** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. City Administrator Deets presented the top and high priorities as determined by the council. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-300)

**(K) Reports** – Reports made by Council Members Bottenberg, Lyon, Sinclair.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:22 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk